



Fundamentals of Mac OS X

Overview

The training course is for those new to the Mac OS X platform who need to obtain the skills to work efficiently with the Mac OS X operating system.

Course Description

This course focuses on getting to know the foundations of Mac OS X, with topics ranging from efficient window and application management to customization of system wide preferences. Students will learn how to start up and shut down computer, choose commands from menus and use keyboard shortcuts, use various window controls and menu commands to manage your workspace including stacks and spaces. Students will also be introduced to advanced management topics, learn the basic principles of file sharing, introduced to terminal command-line administration, and shown how to work with multiple user accounts. Students learn how common applications integrate with each other and will install applications from disk images and create Dock icons while learning basic troubleshooting techniques.

Who Should Attend?

This class is designed for anyone looking to learn how to use Mac OS X and who prefer hands-on and interactive instruction to best explore its functionality.



Course Outline

Topic	Description
Getting to Know the Mac User Interface	Learn Mac OS X basics while learning to customize system-wide preferences and user preferences. Learn how common applications integrate with each other and how to use the Mac OS X help system. Introduced to advanced management topics and the basic principles of file sharing Mac to Mac and Mac to PC.

Operating System Essentials

Understand Basic Navigation
Mac OS X Menu Bar
Opening, Closing and Quitting Programs
Application Programs and Dock Customization
Window Resize Corner
Dashboard and Expose

System Preferences

Display and Screen Resolution
Desktop Settings, RSS Screen Saver
SuperMouse Set-up
Define User Accounts

Advanced Topics

Dual Boot Options
Disk Images and Installing Software
File and Folder Permissions
Printers
Network Environment
File Sharing - Mac to PC
Activity Monitor
Terminal
Troubleshooting and Using Mac OS X Help