STUDENT INTERNSHIP OPPORTUNITY

INTERNSHIP TITLE: Menominee Theoretical Model of Sustainability Intern
MENTOR: Sustainability Coordinator
LOCATION: Keshena Campus
TERM: Fall 2021 Semester
APPLICATION DUE: Open until filled or end of FA21 semester

INTERNSHIP SUMMARY AND DESCRIPTION
This internship will focus on the Menominee Theoretical Model of Sustainability (MTMS). This position will help research and develop documentations for staff and faculty to utilize through College of Menominee Nation. This internship is the first of its kind and is open to the creativity of the intern in its development.

INTERNSHIP LEARNING OBJECTIVES AND RESPONSIBILITIES
Other responsibilities include:
- Research and gather MTMS documentation
- Create material for understanding purposes of the MTMS
- Organize all existing and created documentations with in SDI filing system
- Coordinate a plan to execute a “How to use” presentation of the MTMS for CMN staff and faculty

By the end of the internship you will be able to:
- A deeper understanding on the Menominee Theoretical Model of Sustainability
- Assess, verify and evaluate research materials
- Document and manage all research notes and materials
- Organize and utilize your time management skills
- Growth in office skills
- Understanding the working structure of a college organization

PROGRAM REQUIREMENTS/QUALIFICATIONS:
- Must be registered or currently enrolled in six (6) or more credits
- Must be a degree-seeking student enrolled at the College of Menominee Nation or other accredited College or University. (Certain documentation may be required to confirm enrollment status.)
- Must have completed at least one (1) semester of study
- Must be 18 years of age or older
- Must have a cumulative GPA of 2.5 or better on a 4.0 scale
- Internship must be related to student academic degree program
Application Procedures:
Internship Program Application requires the following:
- Application Form
- Current Resume (include any past internships experiences)
- Transcripts (unofficial or official)
- Letter of Interest
- Letter of Recommendation (preferably a professor at his/her institution)

Submit all information to SDI@menominee.edu

TIMEFRAME AND STIPEND (IF APPLICABLE):
Timeframe: Begins Fall 2021 semester and end of Last day of the Fall 2021 semester
Payment: Paid through a grant funded stipend
Up to 20 hours a week during fall and spring semester time frame (16 weeks maximum)