ABOUT THIS CATALOG

This catalog provides information about degree and certificate programs, facilities, services, staff, and life at the College of Menominee Nation. The catalog is a starting point for planning an educational program. Students should plan with the assistance of an academic advisor to ensure program requirements are met. Additional information is provided in the Student Handbook.

The Academic Catalog for CMN is a general catalog that provides information regarding policies, procedures, academic programs and related costs. Every effort has been made to ensure accuracy at the time of printing. However, through the appropriate action of its Board of Directors, the Administration and Faculty, CMN reserves the right to make changes as educational and financial considerations may require.

Changes made before publication of a new Academic Catalog are printed separately and made available to current and prospective students. More specific details of the various programs and policies contained in the Academic Catalog are updated periodically, printed and circulated to students through the appropriate offices. The Student Handbook, brochures from administrative offices, and policies of the various academic divisions also are available as informational resources. The most recent changes can be found on the college website. www.menominee.edu
WELCOME TO THE
COLLEGE OF MENOMINEE NATION

Dear Future CMN Student:

Thank you for considering the College of Menominee Nation (CMN) as the place where you can realize your dream of a brighter future for yourself and your loved ones. We will do our utmost to ensure that you succeed as a CMN student. At CMN we believe that your success is our success.

The cultural heritage and teachings of the Menominee people and other American Indian Tribes hold that the essence of education is the physical, intellectual, and spiritual development of the whole person. At CMN we are dedicated to this principle. We are also dedicated to providing for our students the best possible services to ensure their success. On our campus you will find free learning assistance, faculty who are committed and well-prepared for their teaching roles, current technology, friendly and efficient staff, and interesting and enjoyable learning activities. These are all provided in a supportive, multi-cultural setting and are available to students of all ethnicities. Through this diversity, students can learn from each other and develop life-long friendships.

On behalf of the Board, faculty, staff, students, and alumni I welcome you to the College of Menominee Nation and invite you to “Make CMN your Community College”.

S. Verna Fowler, President
PhD, University of North Dakota
M Ed, University of North Dakota
BS, Silver Lake College
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TWO CAMPUSES; ONE STRONG SENSE OF COMMUNITY

The main campus of the College of Menominee Nation is located at the southern border of the Menominee Indian Reservation, approximately seven miles north of Shawano, Wisconsin, on State Highway 47/55. Our College offers baccalaureate and associate degrees, technical diplomas and certificate programs for the tribal members and residents of surrounding communities. The main campus occupies nearly 34 acres on the verge of pine and hardwood forestlands for which the Menominees are world renowned. The college’s second campus is located in the major metropolitan area of Green Bay Wisconsin.

With an average class size of about twenty, students quickly develop a sense of camaraderie. Students, faculty and staff members know each other by name and work closely on both classroom and extra-curricular activities. The college’s diverse student body enriches the learning environment and the education process for all at CMN.
Artist: James F. Frechette
Photograph of the Great Ancestral Bear carving used by permission of the artist. No image or part thereof may be reproduced or copied.
The College of Menominee Nation logo was designed by Mrs. Ethel Davis in 1992, and was adopted by the College’s Board of Directors in 1999. The five principal Clans of the Menominee people are presented in the design: Bear, Golden Eagle (Big Thunderer), Wolf, Crane, and Moose. The Clan structure originated at the creation of the Menominee people when the Great Mystery transformed a bear at the mouth of the Menominee River into an Indian. The Bear, who was alone, invited the animal spirits of Golden Eagle, the Wolf, the Crane, and the Moose to join him. Each of the first members also invited other animal spirits to join their groups. According to available information, the clan system consisted of 34 groups prior to the Treaty Era (1817-1856) with the U.S. Government.

The Menominee’s complicated clan structure provided the nation with an organization of governance and social relationship. In the system, all the Clans also were “wellsprings” of expertise or knowledge and each represented specific strengths of talents. These were traditionally identified as the following:

- Bear: Keepers and Speakers of the Law
- Golden Eagle: Freedom and Justice
- Wolf: Hunting and Gathering
- Crane: Architecture, Construction, and Art
- Moose: Community or Individual Security

The five principal clans of the Menominee people ground the spirit and order of the College of Menominee Nation.
ABOUT COLLEGE OF MENOMINEE NATION

VISION STATEMENT
Our vision is to serve as a center for lifelong learning, providing exemplary academic preparation and research.

MISSION STATEMENT
The College Of Menominee Nation’s mission is to provide opportunities in Higher Education to its students. As an institution of higher education chartered by the Menominee people, the college infuses this education with American Indian culture, preparing students for careers and advanced studies in a multi-cultural world. As a Land Grant institution, the College is committed to research, promoting, perpetuating and nurturing American Indian Culture, and providing outreach workshops and community service.

GUIDING PRINCIPLES
Consistent with its mission, the College of Menominee Nation will provide quality learning experiences that foster responsibility and excellence as they draw from the traditions of the Menominee and other American Indian nations.

College of Menominee Nation will foster within students the abilities to:
• Develop effective communications skills; verbal, written, interpersonal, and technical;
• Develop effective analytical skills, including numeric, statistical, and interpretive operations;
• Maintain technological literacy commensurate with knowledge across the curriculum;
• Think critically and analyze problems systematically;
• Synthesize knowledge from the humanities with the social, natural, and environmental sciences;
• Develop a sense of ethical and social responsibility;
• Develop interpersonal skills for constructive, effective, and ethical social interaction;
• Demonstrate an understanding of the function and value of diversity within and among cultures;
• Develop career competencies;
• Demonstrate an understanding of the history and traditions of the Menominee and neighboring communities;
• Acknowledge the contribution of indigenous people to the global body of knowledge.

College of Menominee Nation will create a learning community that:
• Values the growth of individuals to their fullest potential;
• Validates individual progress through formal self-assessment;
• Challenges individuals to set high expectations for their community and themselves;
• Supports professional development opportunities for Faculty, staff, and administrators;
• Promotes the development of leadership skills by students, Faculty, administration, staff and the community at-large.

College of Menominee Nation will be accountable to the communities served by:
• Utilizing sound management and financial practices in the allocation of resources;
• Promoting a spirit of mutual trust, respect, and cooperation which transcends social, cultural, political, and economic differences;
• Serving as an open forum for discussion, discourse, and debate to allow informed decision-making;
• Collaborating and forming partnerships dedicated to the growth and stability of the institutional infrastructure of rural and reservation communities;
• Networking with collegial and disciplinary associations to bring best practices to the campus, constituents, and communities.

HISTORY
On September 9, 1992, the Menominee Tribal Legislature recruited Verna Fowler, a Menominee tribal member with a doctorate in Educational Leadership and a cognate in Post-Secondary Administration. She was directed to found a college for the Menominee Indian people and their neighbors. The first day of classes occurred on January 19, 1993. Four courses were offered that first semester to forty-seven students.

Approved by Board of Directors 02-22-2010
On March 4, 1993, the Tribal Legislature chartered the College of Menominee Nation by Ordinance 93-2 and made provision for a Board of Directors, which was given responsibility for overseeing college operations. In the fall of 1996, pursuant to Article VIII, Section 4, of the Menominee Constitution and By-Laws, the Menominee people initiated a revised charter that reinforced and secured CMN's existence. The 1996 charter was unanimously approved by the Tribal Legislature on October 3, 1996.

LAND GRANT STATUS
The College of Menominee Nation, Lac Courte Oreilles Ojibwa Community College in Hayward, and University of Wisconsin-Madison are the state of Wisconsin’s three Land Grant institutions.

The first Morrill Act of 1862 authorized each state to receive a parcel of land for their respective land-grant colleges. The land was to be used to support programs in agriculture and the mechanical arts. In 1890, Congress passed the second Morrill Act establishing 17 institutions that provided agricultural training to African-Americans. Since 1960, because land is no longer largely available, nearly every institution entering the nation's Land-Grant system has received an endowment in lieu of land.

Congress has since extended Land Grant program funds to colleges in Guam, the Virgin Islands, and other trust territories, as well as to Hispanic colleges in the United States. Twenty-nine U.S. Tribal colleges, including the College of Menominee Nation, were named Land Grant institutions in September 1994.

The bill granting Land Grant status to the nation’s Tribal colleges authorized Congress to appropriate $4.6 million annually from 1996 through 2000 to establish an endowment fund to be used for their support. It also authorized funds for extension services and competitive grants from the U.S. Department of Agriculture. Because of their Land Grant designation, the Tribal college programs of Outreach and Technical Assistance to rural populations, for which the original Land Grant Institutions were founded, would be strengthened.

ACCREDITATION
The College of Menominee Nation is accredited by the Higher Learning Commission and is a member of the North Central Association. For further information, contact the Commission at (800) 621-7440 or view the website at www.ncahlc.org.

ACCREDITATION HISTORY
The College Of Menominee Nation formally applied for accreditation to the North Central Association of Colleges and Schools (NCA) in 1995. After a self-study and an NCA evaluation, CMN was granted candidacy status in February 1996. On August 7, 1998, the North Central Association Commission on Institutions of Higher Education granted initial accreditation to the College of Menominee Nation with ten year accreditation being granted in 2003.

AFFILIATIONS
College of Menominee Nation is a member in good standing of the American Indian Higher Education Consortium (AIHEC). It has also been designated as a Tribally Controlled College by the Bureau of Indian Affairs under the Tribally Controlled Community College Assistance Act. (P.L.95-471)
Academic Policies

STUDENT PERFORMANCE STATUS
Every student is expected to maintain a high standard of performance at CMN. As an open enrollment institution, CMN strives to have students succeed. CMN is concerned about students whose performance indicates that they are unable to meet the expectations of the course or who are experiencing other problems that may be interfering with their success in higher education.

Performance is measured throughout each semester. Faculty may prepare reports (Academic Alerts) on students who are not achieving at satisfactory performance levels. These alerts are submitted electronically to the Student Services Office and the student through email. Students are notified of their deficiency and encouraged to seek assistance from advisors, faculty, learning assistants, or skills builder lab.

ACADEMIC INTEGRITY
Academic integrity is an essential component of teaching, learning, and research; it is fundamental to the nature of a college or university. CMN upholds the principle of academic integrity, whereby appropriate acknowledgement is given to the contributions of others to any work.

Academic Misconduct in any form will not be tolerated. For further information refer to the CMN Academic Misconduct Plagiarism Policy on the web and/or the Student Handbook.

ACADEMIC AMNESTY
The Academic Amnesty Policy is designed to avoid placing an unnecessary burden on students who previously made an unsatisfactory start at CMN. Because a low cumulative grade point average earned at the beginning of an academic career can adversely affect a student’s academic record for his or her entire stay at CMN, this policy allows forgiveness, or the exclusion from grade point calculation of a maximum of twenty-one (21) credits. The Academic Amnesty form can be picked up in the Student Services Office and must be completed with an assigned advisor and submitted to the Vice President of Academic Affairs for determination. Academic Amnesty does not apply to nursing course. Academic forgiveness is granted only once to students under the following conditions:

- A student must be currently enrolled at CMN.
- Up to twenty-one (21) credits may be forgiven from the student’s previous work at CMN. Credits to be forgiven need not all be from the same semester’s work. Only grades lower than a “C” may be forgiven.
- Only courses taken at CMN will be considered for forgiveness.
- All credits to be forgiven (maximum of 21) must be applied for at the same time.
- The original academic record remains on file. An Amnesty Withdrawal (AW) is issued on the current transcript and a notation that academic forgiveness was granted. The AW grade will not be included in GPA calculation. However, the credits are included in completion ratio for financial aid.
- Credits excluded as a result of academic forgiveness cannot be used to meet course or program prerequisites or requirements. Any forgiven courses, if needed for completion of a degree or certificate, must be re-taken.
- Students granted academic forgiveness may achieve semester honors but may not graduate with honors.
- If academic forgiveness is granted, the Financial Aid Office will use the recalculated cumulative grade point average in evaluating compliance with the GPA component of the satisfactory academic progress policy for financial aid.
- Credits forgiven are included when calculating SAP standard credit completion ratio, as well as maximum time frame for financial aid eligibility.
- This policy applies to CMN records only. In the event of transfer to another institution, students will be bound by that college’s terms and conditions for accepting transfer credits.
- Students must complete an Academic Amnesty application and meet with their advisor to create an individual academic plan.
- Application for this policy can be filed six months from previously completed CMN term.
- Any academic probations, suspensions, or dismissals from previous semesters are not forgiven. SAP standards will count towards the current semester when the SAP policy is applied to the student’s record after Academic Amnesty is granted.
- Students will be notified in writing as to the results of their application.

ACADEMIC HONORS
Academic Honors are awarded to students with outstanding grade point averages based on term GPA. Full-time students who have completed at least 12 graded credit hours will be eligible for academic...
honors at the end of each semester. Students must be in good academic standing to qualify for academic honors. Students with outstanding GPAs are eligible for the following:

Highest Honors: 4.00  
High Honors: 3.75-3.99  
Honors: 3.50-3.74

**ACADEMIC PROBATION**

A probationary action is an advisory warning that the student should take action to improve his/her academic achievement or the result may be academic suspension.

CMN uses a cumulative grade point average (GPA) of 2.00 as the minimum GPA need to meet the Academic Standards of Academic Progress (SAP). If at the end of any Fall, Spring or Summer term a student's cumulative GPA falls below 2.00 the student will be placed on Academic Probation. When the cumulative GPA of a student who is on Academic Probation remains below 2.00 but the term GPA is 2.00 or above, the student remains on Academic Probation. This is allowed for a maximum of four terms.

A student placed on academic probation is required to seek assistance from advisors, faculty, learning assistants or Skills Builder Lab. A reduction in credits taken may be recommended in an effort to give the student time to improve his/her standing and resolve the issues that seem to be interfering with acceptable progress.

If at the end of any Fall, Spring or Summer term a student's cumulative GPA meets the 2.0 GPA standard required the student will be removed from Academic Probation.

**ACADEMIC SUSPENSION**

An academic suspension action occurs when the student has not met CMN's minimum GPA requirements. A student who has a cumulative GPA below 2.00 and is on academic probation must attain a term GPA of 2.00 or higher, or they will be placed on academic suspension.

An academic suspension period is one academic semester, excluding summer. A student is not permitted to register for credit courses during the suspension period. A student on academic suspension may use the resources available on campus, such as the Skills Builder Lab, workshops, library and other counseling services. A student on Academic Suspension has two options:

**Option 1, Petition for Reinstatement**

A student who has mitigating circumstances may appeal academic suspension. Examples of mitigating circumstances may be serious medical problems, death in family, etc. The appeal must include a written explanation and documentation explaining why the student was not able to meet the standards. A student must also include in his/her appeal a written plan to produce improved academic performance, i.e., an Individual Academic Plan. Continued academic probation may be granted based on the circumstances. Appeals are reviewed by the Petition Committee. Suspension appeals must be filed at least two weeks before the first day of class.

**Option 2, Complete a Suspension Period**

After completing the suspension period, a student may register for classes after meeting with his/her advisor. If the student sits out two or more semesters regular admission rules apply. In either case, he or she will be placed on academic probation and must create and follow an Individual Academic Plan in coordination with his/her advisor.

Any student who has been academically suspended more than once, must petition for readmission.

**ALTERNATIVE COURSE STUDY**

CMN may cancel classes for a variety of reasons, therefore some courses may be offered by Alternative Course Delivery methods or other means.

Eligibility for an Alternative Course Study requires that a student possess a minimum GPA of 2.00 and have sophomore status. Students must contact his/her assigned advisor for assistance.

**AUDIT CREDITS**

Courses may be audited with appropriate approvals. Audited courses will not:

- carry degree credit,
- count toward a student’s GPA,
- count toward full-time attendance for purposes such as certification for Social Security or Veterans’ Administration benefits,
- count for purposes of student financial aid.
- Charged 50% of current tuition
- Full fees are charged

Students who are taking the course for credit are given priority. A student can audit a course only if space is available. Audit (AU) will be reflected on the student’s transcript.
CLASS STANDING
Undergraduate class standing is determined by the number of college credits earned, excluding remedial courses.

- Freshman: A student who has earned fewer than 36 credits.
- Sophomore: A student who has earned at least 36 credits but fewer than 72.
- Junior: A student who has earned at least 72 credits but fewer than 109.
- Senior: A student who has earned at least 109 credits.

FULL/PART-TIME STATUS
Determination of full- or part-time status is based on the credit load per semester.

- **Full-time:** A student registered for 12 or more credits per semester.
- **Part-time:** A student registered in fewer than 12 credits per semester.

COURSE REQUISITES
Prerequisite: a course that must be taken prior to a given course. Prerequisite courses are required for certain classes. A student must achieve a “C” or better in the prerequisite prior to registering for the subsequent course.

Co-Requisite: a course that may be taken before or at the same time as given course.

Concurrent: a course that must be taken take at the same time as the course in question.

COURSE NUMBERING SYSTEM
045-099 Pre-college level; does not fulfill degree requirements
100-299 Lower division level
300-499 Upper division level

COURSE TEST OUT PROCEDURE
Students may test-out of the first semester courses for Nursing classes only, with permission of the Dean of Nursing. The student needs to register for class, take test and pass competencies. Regardless of passing status, student pays full tuition for first semester classes. If the student fails the test they need to retake the first semester class. Refer to nursing handbook for more information.

CREDIT
A credit is a quantitative unit used to measure effort devoted to reading, discussion, lecture, and other activities associated with the learning process. One credit hour represents one hour of lecture or two hours of laboratory or 3 hours of studio/clinical per week. For a one credit hour course during the semester, students should expect to spend 15 hours of class time and 30 hours of out of class time to complete the course.

CREDIT HOURS
Academic workload and progress toward the degree are measure by credit hours. In traditional programs, each credit hour represents one 50-minute class period, 2 hours of laboratory, or 3 hours of clinical/internship. Students may take 12 to 15 credits per semester. Some students may be advised to take less than 12 credits to increase their chances of success.

GRADE POINT AVERAGE (GPA)
Grades will be assigned in each course and serve as a measure of the student’s academic achievement in that course. The Grade Point Average is computed on a 4.0 scale. Both current semester and cumulative GPA are calculated for each student. (See the Grade System chart below.) The College of Menominee Nation does not award Credit/No Credit or Pass/Fail grades.

Since grading standards differ from institution to institution, grades received from other colleges and universities are not used to compute GPAs.

GRADING SYSTEM
Semester grades are recorded by letter only. Each letter grade equals a certain number of grade points per credit. A grade of B in a three-credit course equals...
three grade points per credit or nine total grade points for the course. Prerequisite courses must be completed with a grade of “C” or better.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Grade Points per credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4.00</td>
</tr>
<tr>
<td>AB</td>
<td>3.50</td>
</tr>
<tr>
<td>B</td>
<td>3.00</td>
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<tr>
<td>BC</td>
<td>2.50</td>
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<tr>
<td>C</td>
<td>2.00</td>
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<tr>
<td>CD</td>
<td>1.50</td>
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<tr>
<td>D</td>
<td>1.00</td>
</tr>
<tr>
<td>F</td>
<td>0.00</td>
</tr>
</tbody>
</table>

The following symbols appear on grade reports for which grade points are not assigned:

- AU - Audited course
- I - Incomplete
- PL - Prior learning
- W - Withdrawal
- AW - Amnesty withdrawal
- UK - Unknown: contact instructor

These grades are recorded opposite the course number and title on the academic transcript.

**GRADES**

At the end of each semester or session, each student will receive a grade from the instructor. Final grades will be posted to the student’s transcript. All grades may be accessed via the student information system.

Midterm grades are issued to inform students of their current progress and are not reflected on transcripts. Midterm grades can not be appealed.

**GRADE APPEALS**

If a student is dissatisfied with a grade and wishes to appeal a particular course grade (s)he must first contact the instructor who issued the grade. If the student is still dissatisfied, (s)he may appeal further to the Departmental Dean no later than 60 days from end of term. The Departmental Dean acts in an advisory capacity in the Grade Appeal process. Consult the Student Handbook for Grade Appeal Procedures.

**INCOMPLETES**

If a student is unable to complete coursework due to extenuating but acceptable circumstances and has satisfactorily completed 75% of the class assignments, (s)he may request an incomplete grade from the instructor. The instructor must submit the Incomplete Grade Form to the Register, specifying the work to be completed and the deadline for completion not to exceed 60 days from end of semester. Failure to complete the work within the designated time frame will result in a letter grade of “F.”

**INDEPENDENT STUDY**

The purpose of Independent Study is to allow the student to explore a topic of scholarly interest which is not available through traditional CMN coursework.

Eligibility for independent study requires that a student be in good standing and possess a minimum GPA of 3.00 and have sophomore status. Students may not seek more than 6 credits of Independent Study to satisfy any degree requirements nor can these credits substitute for a General Education requirement.

To register for independent study, a student confers with his or her advisor to obtain the “Request for Independent Study” form.

**MAJORS**

Students will meet with their Student Service Advisor to choose a major from the current catalog. The current majors are listed in the degree program and certificates page.

Previous majors are not available to new, transfer or returning students. Majors from previous years will be accommodated for continuing students. Students may be asked to change majors if their major goes into latency.

**OVERLOAD PERMISSION**

Permission is required for any undergraduate student to enroll for more than 18 credits. The student should contact his/her assigned advisor.

Students with a 3.00 term GPA or higher for two consecutive terms may file Overload Permission Request to exceed the maximum student credit load limits.

**OTHER ACADEMIC APPEALS**

Students may request exceptions to College policy by obtaining a student petition form from the Student Services Office. The student should discuss the circumstances of the petition with an academic advisor and follow the appropriate steps for each type of appeal.

The Petition Committee will review all petitions, and the Vice-President of Academic Affairs will be responsible for all final decisions. See the Student Handbook for the appropriate procedures for an Academic Appeal.
REPEATING A COURSE
Students who receive a grade “C” or below in a course can repeat that course. Students should discuss their intentions with an advisor and complete the appropriate form(s). Both the initial and repeat grades remain on the student transcript, but only the most recent grade will be used to compute the Grade Point Average. Courses can be repeated twice.

Courses may be placed in latency, discontinued, or offered on a different schedule. The College does not guarantee the right to retake any course.

SEMIESTER TERM
A semester term is composed of 16 weeks. There are sessions of classes that are four and eight weeks in duration.

SEE WEBSITE FOR A CURRENT SCHEDULE

STANDARDS OF SATISFACTORY ACADEMIC PROGRESS AND STANDING
CMN requires that all students meet standards of Satisfactory Academic Progress (SAP) and maintain good standing in his/her courses.

Satisfactory academic progress is measured by Grade Point Average. A student is in good academic standing if the student’s cumulative resident grade point average is 2.00 or greater.

Failure to meet the academic progress standards for two consecutive semesters may result in academic suspension. The SAP calculation uses - cumulative credit/hour totals. This means that CMN includes all terms of enrollment.

As further explained, this standard is used to measure academic progress:

See the CMN Student Handbook for additional information on Standards of Satisfactory Academic Progress.

The policies published in this catalog apply to all CMN students, with the exception of those in programs having more stringent requirements. For example, students in the Associate Degree in Nursing and Bachelor of Science in Early Childhood/Elementary Education programs must meet higher standards. Each student should check with his or her department.
Admissions and Registration

ADMISSIONS
The comprehensiveness of the College of Menominee Nation’s academic offerings provides opportunities for training and education for a broad range of abilities. Applications for admission are accepted on an “ongoing” basis for all terms. The College seeks to admit students in a manner to best meet their educational needs, to ensure success and to allow students to grow in a holistic manner.

A nonrefundable late fee will be added to late admission requests after deadline.

Admissions to Nursing and Teacher Education programs have additional criteria.

Please see Admissions Coordinator for application.

NEW STUDENTS
Students who wish admission to CMN must complete the following:

1. Complete CMN admission application.
2. Submit official high school transcript, GED or HSED transcript. High school transcripts may be waived if student has successfully completed 12 or more college credits
3. Submit official college transcripts from other accredited higher education institutions.
4. Submit official verification of tribal enrollment, if (s)he is an enrolled member or descendant of a federally recognized tribe.
5. Achieve satisfactory scores on placement test if scores are not met, students may go the Skills Builder Lab, retake the test until minimal scores are met.
6. Financial Aid forms (FAFSA) are required for all except self-pay students.

An unofficial transcript will be accepted in the first semester at CMN, but student must obtain an official transcript by start of his/her second semester at CMN.

TRANSFER STUDENTS
Applicants who have attended other post-secondary institutions are considered for admission as a transfer student. Applicants transferring to CMN must comply with the college’s admission policy and submit the following:

1. Complete CMN admission application.
2. Submit official high school transcript, GED or HSED transcript. High school, GED, or HSED transcript may be waived if student has successfully completed 12 or more college credits
3. Submit official college transcripts from other accredited higher education institutions.
4. Submit official verification of tribal enrollment, if (s)he is an enrolled member or descendant of a federally recognized tribe.
5. Achieve satisfactory scores on placement test if scores are not met, students may go the Skills Builder Lab and/or retake the test until minimal scores are met.
6. Students must take a placement test unless he/she has completed an Associate degree or higher.

All degree seeking students must take a placement test. A placement test will be required for proper Math or English Course placement.

An unofficial transcript will be accepted in the first semester at CMN, but student must obtain an official transcript by start of his/her second semester at CMN.

Transfer credit evaluations will begin only after all official transcripts have been received by the Admissions Office. If a student is enrolled at another college when accepted, a tentative evaluation will be completed; the final evaluation will not be completed until a final official transcript is received. Final credit evaluations will be mailed to the student.

Coursework may be credited as transferable if completed with a grade of “C” or better from an accredited college or university. CMN may accept a maximum of 30 credits for an Associate Degree and 60 credits for a Bachelor’s Degree from other accredited colleges/universities; 15 credits of the maximum transferable credits may be transferred from a technical school/college. Specific programs may have different transfer requirements.

RE-ADMISSION
Students who have not been enrolled at CMN for a period of two consecutive semesters or more (not including summer term) must re-apply for admission, and follow current degree program requirements.
Students requesting re-admission must submit:
1. Complete CMN admission application.
2. Submit official transcripts of all previously attended colleges.
3. Retake and achieve minimal scores on placement test. If scores are not met, students may go to the Skills Builder Lab and/or retake the test until minimal scores are met. Students must take a placement test unless he/she has completed an Associate degree or higher.
4. Achieve minimal scores on placement test. A placement test will be required for proper Math or English course placement.
5. Submit Official verifying of tribal enrollment, if (s)he is an enrolled member or descendant of a federally recognized tribe.
6. Achieve satisfactory scores on placement test. If scores are not met, students may go to the Skills Builder Lab, retake the test until minimal scores are met or take pre-college classes.
7. Submit completed Wisconsin DPI Youth Options Form available in high school Guidance Office.

An unofficial transcript will be accepted in the first semester at CMN, but student must obtain an official transcript by start of his/her second semester at CMN.

SPECIAL STUDENTS (NON-DEGREE SEEKING AND CONTINUING EDUCATION)
This status is for students who are not interested in enrolling in a formal degree or certificate program. Students taking coursework for job advancement or self-enrichment usually enroll in this status. This includes Youth Options and Learn and Earn students.

Special students must:
1. Complete CMN admission application.
2. Submit official transcript of all previously attended colleges.
3. Retake and achieve minimal scores on placement test. If scores are not met, students may go to the Skills Builder Lab and/or retake the test until minimal scores are met.
4. Achieve minimal scores on placement test. A placement test will be required for proper Math or English course placement.
5. Submit official verifying of tribal enrollment, if (s)he is an enrolled member or descendant of a federally recognized tribe.
6. Achieve satisfactory scores on placement test. If scores are not met, students may go to the Skills Builder Lab, retake the test until minimal scores are met or take pre-college classes.
7. Be a high school graduate
8. Enroll in two or less classes

An unofficial transcript will be accepted in the first semester at CMN, but student must obtain an official transcript by start of his/her second semester at CMN.

HIGH SCHOOL YOUTH OPTIONS PROGRAM
In accordance with Wisconsin State Laws as regulated by the State Department of Public Instruction (DPI) and the Youth Options Program, high school students may take courses for credit or audit at CMN before graduation with written approval from their high school principal. The coursework should meet the graduation requirements of his/her high school.

To participate in this program, students must:
1. Complete CMN admission application.
2. Submit official high school transcript.
3. Submit official verification of tribal enrollment, if (s)he is an enrolled member or descendant of a federally recognized tribe.
4. Achieve satisfactory scores on placement test. If scores are not met, students may go to the Skills Builder Lab, retake the test until minimal scores are met or take pre-college classes.
5. Submit completed Wisconsin DPI Youth Options Form available in high school Guidance Office.

An unofficial transcript will be accepted in the first semester at CMN, but student must obtain an official transcript by start of his/her second semester at CMN.

Students participating in this program are subject to CMN’s Standards of Satisfactory Academic Progress (SAP).

LEARN AND EARN
The Learn and Earn program is funded by a grant from the State of Wisconsin. It allows high school juniors and seniors to get a head start on college and gain confidence in their ability to succeed in higher education. The coursework may meet the graduation requirements of his/her high school and be approved by his/her high school counselor.

Program participants enroll at CMN and take one course per semester. The Learn and Earn program pays tuition and fees for participants.

To participate in this program, students must:
1. Complete CMN admission application.
2. Submit official high school transcript.
3. Submit official verification of tribal enrollment, if (s)he is an enrolled member or descendant of a federally recognized tribe.
4. Achieve satisfactory scores on placement test.
If scores are not met, students may go to the Skills Builder Lab, retake the test until minimal scores are met, or take pre-college classes.

An unofficial transcript will be accepted in the first semester at CMN, but student must obtain an official transcript by start of his/her second semester at CMN.

Students participating in this program are subject to CMN’s Standards of Satisfactory Academic Progress (SAP).

REGISTRATION
Students register for courses during the designated registration periods. These times can be found on the Academic Calendar. A nonrefundable late fee will be added to late registration requests after deadline. The College of Menominee Nation places full responsibility upon the student to register for the proper courses and fulfill all degree requirements as set forth in this catalog and its addenda.

All course substitutions and waiver requests must be approved by departmental dean and submitted to the Registrar’s office prior to course registration and prior to applying for graduation.

ELIGIBILITY FOR REGISTRATION
Students must meet certain eligibility requirements before they may proceed with registration. All students must have applied for admission or reentry, and must hold a valid acceptance letter before the student will be permitted to register.

If a student has an outstanding obligation (e.g. owes a fine, money, material, financial aid, etc), a “hold” will be placed on the student’s educational records. The hold will prohibit the student from registering, receiving grades and transcripts.

REGISTRATION PROCEDURES
To complete the registration process, the student must:
1. Complete admissions process.
2. Receive letter of acceptance.
3. Make an appointment with Academic Advisor to complete Registration Form.
5. Complete Financial Aid form (FAFSA). All students are encouraged to complete a FAFSA application, other scholarships/grants may require this.

ADD/DROP COURSES

Course Adds: Once enrolled, students may add other courses to their semester schedule by the designated deadline.

Course Drops: Students may drop courses by the designated deadline. Courses dropped within the add/drop period do not appear on the student's transcript. Students are not charged for courses dropped within the designated period.

Adds/Drops for all sessions can only occur by close of business on the 5th business day of the term.

Withdrawal from Courses
Partial Withdrawal: Students who withdraw from courses after the add/drop period will receive a grade of “W” for the course. Withdrawals can be requested based on the timeline below. Withdrawals are not allowed after any course is completed.

Total Withdrawal: Students who withdraw from courses by designated deadline will receive a grade of W for the course. Students who wish to withdraw completely from the College must do so officially by meeting with their academic advisor for assistance, completing the withdrawal forms, and obtaining appropriate signatures with attendance dates. Students who do not complete the appropriate withdrawal procedures may receive a final grade of “F”. The W has no effect on grade point average.

<table>
<thead>
<tr>
<th>Course Duration</th>
<th>Withdrawal Deadline</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>16 Week course</td>
<td>2nd - 12th weeks</td>
<td>W</td>
</tr>
<tr>
<td>12 Week course</td>
<td>2nd - 9th weeks</td>
<td>W</td>
</tr>
<tr>
<td>8 Week course</td>
<td>2nd - 6th weeks</td>
<td>W</td>
</tr>
<tr>
<td>4 Week or less course</td>
<td>2nd week of course</td>
<td>W</td>
</tr>
</tbody>
</table>

Students will assume all responsibility for adds/drops/withdrawals from courses including the full completion and submission of signed forms by the appropriated deadlines.

A decision to withdraw should be evaluated in terms of veteran's benefits, financial aid, potential repayment of financial aid (full or partial), family health insurance coverage, student loan repayment deferral and other situations which may have adverse consequences from withdrawal. If a student plans to withdraw from coursework and has received financial aid, the student...
should discuss the situation with their tribal higher education department, if applicable, and CMN's financial aid office.

REFUNDS FOR WITHDRAWAL
Tuition refunds for students who totally withdraw from all classes will be in accordance with the following schedule. This schedule does not apply to students who are subject to the requirements of federal regulations. Financial aid recipients should refer to the refund and repayment policy with financial aid.

<table>
<thead>
<tr>
<th>Withdrawal Period</th>
<th>Refund</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st – 5th business day of term</td>
<td>100%</td>
</tr>
<tr>
<td>6th – 10th business day of term</td>
<td>50%</td>
</tr>
<tr>
<td>After the 10th day of term</td>
<td>None</td>
</tr>
</tbody>
</table>

Partial Withdrawal
Refunds are not given for students who drop a portion of their total credit load or for those who exchange classes for a course which gives fewer semester hours of credit after the drop date. If a student’s schedule is reduced for the convenience of CMN, as in the cancellation of classes for insufficient enrollment, the tuition shall be adjusted without penalty.

ADMINISTRATIVE DROP
Administrative drops will occur when the student has not attended the first five days of a semester and has not notified the instructor.

Students may request course re-entry by submitting a course add form and instructor approval to the Registrar’s office by established deadline. Late re-entry requests will be subject to petition guidelines.

It is the responsibility of the student to ensure he/she is dropped from any course by the appropriate deadline.

CHANGE IN DEGREE/ PROGRAM
Students who change degrees or programs are subject to the current catalog program requirements in effect at the time of the change.

RECORDS
The Registrar’s Office is responsible for the academic records of students who attend CMN. Grades, transcripts, enrollment verification, and different requests can also be obtained through the Registrar’s Office.

TRANSCRIPTS
Students can request their CMN transcripts by completing a transcript request form and submitting it to the Registrar’s office. Transcript requests are processed on Fridays, and will not be released if a student has an outstanding bill with the College. Faxing transcripts to other institutions is prohibited at this time, with the exception of faxing to funding sources. Students should refer to the current fee schedule for cost information.

TUITION AND FEES
All tuition and fees are set by the College’s Board of Directors on an annual basis. The Finance Office publishes an annual report on the College of Menominee Nations web site detailing specific tuition and fee information.

There are various tuition payment options:

1. Financial Aid – CMN must be your main school
2. Sponsored Programs – Under grant programs offered through CMN
3. Employer Pay – Need letter from employer
4. Wage Assignment – Need employer information – Must check with employer to see if employer will honor the wage assignment
5. Self Pay - Down payment required $50 for 6 credits and less, $100 for 7 credits and more, with balanced paid in full after the first invoice. A payment plan is another option, spreads payments across entire semester ($25 fee added for payment plans).

All applicable late fees for admissions and registrations will be charged to the student account and must be paid before admission or registration can take place.

See Website for current fee schedule
Campus Life

CAMPUS ACTIVITIES

AIHEC STUDENT CONFERENCE
Through annual conferences held across the country, the American Indian Higher Education Consortium (AIHEC) offers students from all tribal colleges country the chance to participate in competition including a knowledge bowl, science bowl, business bowl, critical inquiry, film, hand games, speech, website design, writing, Mr. & Mrs. AIHEC, American Indian College Fund (AICF) Student of the Year, sports and art. CMN students have consistently placed high in various events and competitions and are encouraged to participate in all AIHEC sponsored activities.

BROWN BAG LUNCHEONS
Brown Bag Luncheons are held approximately once a month in the Commons. Guest speakers are invited to give presentations on a variety of topics. Staff, students, and community may attend at no cost.

CMN Powwow Committee
The Powwow committee begins meeting in January to plan the annual powwow and feast held every April to honor students and staff. Committee members assist with fund raising for the event.

OPEN MIC
CMN students, faculty, and staff perform and share their love of music, poetry, and story with the CMN community.

STUDENT GOVERNMENT AND STUDENT ORGANIZATIONS
Student Government and other student organizations provide opportunities for learning outside of the classroom. Student organizations need to be approved by the Student Government and have a faculty/staff representative to exist as a student organization. All funds raised by organizations must be submitted to the Business Office. The organizations’ account will be opened when the organization is sanctioned by the Student Government.

Student Government – Provides students with an arena to engage in college life and community activities. It also helps students develop leadership skills.

American Indian Business Leaders (AIBL) - Supports and promotes the education and development of future business leaders in Indian Country. AIBL is designed to engage students in activities that stimulate, enhance and expand educational experiences beyond the classroom. All students are encouraged to participate regardless of race, academic major or career objectives.

American Indian Science and Engineering Society (AISES) - Promotes and supports students in engineering, science, and related technological disciplines.

College Democrats - Students work with state and national Democratic candidates.

College of Menominee Nation Student Nursing Association Promotes transcultural nursing, lifelong learning, clinical nursing practice, research utilization, and leadership in the community of local and global healthcare.

Feather Chronicles – Serves to share a compilation of creative writings by CMN students and others from the community, and twice each year produce an online literary newsletter, Feather Chronicles.

National Alaska Native American Indian Nurses Association (NANAINA) - Encourages and supports the completion of nursing programs.

National Science Foundation (NSF) Honors Leadership – Consists of students who receive the Nuclear Regulatory Scholarship (NRS), STEM Scholars and other students who are invited based on organizational criteria.

Strategies for Ecology, Education, Development, and Sustainability (SEEDS) - Provides activity in grass roots education about nuclear waste, the Crandon mine, sustainable development initiatives, and other ecological issues.

Rocket Team – Competes in rocket competitions including the Wisconsin Space Grant Consortium Student Competition as well as other competitions each spring. Preparations start in the fall but members are welcome to join in spring as well. CMN's Five Clans Rocket Team accepts students with various skills and interests including sewing, carpentry, community service work, fine arts, engineering, photography, accounting, cooking, fund raising and various other talents and interests.

Veteran’s Organization – This group is organized to develop and host veteran activities throughout the academic year.

CAMPUS FACILITIES

BOOK STORE
The Paw Prints Bookstore offers snacks, CMN logo items, class materials and supplies. The bookstore
continues to expand its inventory and services that are relevant to students’ educational needs.

COMMONS
This multi-purpose structure provides students organizational and recreational space. The Commons has become a center for campus and community meetings, events, and activities.

GLENN MILLER HALL
In January 1999, Glenn Miller Hall was dedicated to the late Glenn T. Miller. Mr. Miller served as Menominee Tribal Chairman from 1991 to 1994 and was instrumental in creating the College of Menominee Nation. He worked diligently to improve educational opportunities for the Menominee people.

First constructed in 1994 with Menominee Tribal funding, Glenn Miller Hall is home to Administrative Offices, “Paw-Prints” Bookstore, Student Services, Financial Aid, Human Resources, Bursar, Business Office, the Sustainable Development Institute, Skills Builder Lab, and the Learning Assistance Center.

LIBRARY
The CMN library was established as a stand-alone building in Fall 2008 just south of Shirley Daly Hall. The library has quickly become a vital part of CMN’s instructional program. The library has books, periodicals, local newspapers, audiovisual materials with a viewing room, and a special collections room for American Indian and Menominee materials. Quiet study areas, computers for students and guests, printers, a photocopier, and a lounge area are all a part of the new library. The library also has a web site that provides online resources that can assist with research needs. Some sites are available on campus only. The library director and library staff are available to assist with research, inter library loan, and any other questions.

Omaeqnonemewak Pematesenewak Center (Cultural Learning Center)
The Omaeqnonemewak Pematesenewak Center on Keshena campus is a centralized training and meeting facility for community and outreach programs. The culture building is used to facilitate public and private sector collaboration, community participation in job-specific training and programs, career exploration programs/activities, language and cultural activities/programming as well as youth programs. The Omaeqnonemewak Pematesenewak Center is the focal point of the College’s mission to provide instruction and information on the historical, cultural, linguistic and contemporary ways of life of the Menominee Indian Tribe.

GREEN BAY/ ONEIDA CAMPUS
The campus is located at 2733 South Ridge Road in Green Bay, WI. Entry to the campus is from Allied Street. All CMN academic programs are offered at this campus. Facilities include a Computer Lab, Chemistry/Biology Lab, Student Resource Center, Commons, classrooms, Faculty and staff offices. Students may take day or evening classes taught by full-time and adjunct faculty. ITV classes are broadcast from and received at the Green Bay/ Oneida Campus.

CMN Classes have been held in the Green Bay area since 2003. Currently, the Green Bay/ Oneida Campus offers 30 classes a semester. Learning Assistance, Financial Aid consultation, and other Student Services are available. On-campus Student Life Activities include Brown Bag Workshops and Family Fun Nights.

SHIRLEY DALY HALL
Ms. Daly was a valued member of the Menominee Nation devoting much of her life to the Menominee people with pride and dignity. Ms. Daly was an Executive Director of Determination of Rights and Unity of Menominee Shareholders (DRUMS). Her work was vital in organizing community members during a critical time in their history. Working diligently for the restoration of the Menominee Indian Tribe to secure federal status, Ms. Daly served as Chairperson of the Menominee Restoration Committee and was instrumental in the re-establishment of governmental services on the Menominee Reservation.

Shirley Daly Hall has computer labs, biological science and chemistry laboratories, classrooms, vending, and student study areas. A recent addition to Shirley Daly Hall provides more classrooms and a central location for all instructor offices.

TRADES CENTER
The Trades Center functions as a stand-alone facility with meeting space available to the community. This new facility provides technical training that will better address the needs of a broader range of technical educational and training opportunities.

Because the College of Menominee Nation is a key contributor to the economic development of the Menominee Reservation and its surrounding communities, this facility plays a critical role in career and technical skill development and the need to
address the importance of local workforce demands. The necessity of new and expanded career and technical programs at College of Menominee Nation was driven by current local and regional economic and workforce needs as well as by the unique education and employment needs of the community. Programs are provided to address the education - both academic and career/technical - that will most assist our community members in obtaining employment. College of Menominee Nation is proactively building the capacity in its career and technical education programs to educate and train students, and to afford them the credentials which will ensure their continued employability.
Financial Aid

WHAT IS FINANCIAL AID?
Financial Aid is financial assistance for those who are eligible to help cover college expenses such as tuition and fees, room and board, books and supplies, and transportation. Financial Aid can also help a student pay for dependent childcare expense and other costs associated with college.

STUDENT ELIGIBILITY REQUIREMENTS
To qualify for Federal or State aid programs, students must:
- Be a U.S. citizen or eligible non-citizen (permanent resident);
- Be a Wisconsin resident for state funds;
- Have a valid social security number;
- Have a high school diploma or a General Education Development Certificate (GED/HSED);
- Be accepted, admitted, and enrolled in an eligible degree program;
- Demonstrate a financial need for programs as determined by the Free Application for Federal Student Aid [FAFSA];
- Be neither in default on a Title IV loan nor owe a repayment on a student grant;
- Be enrolled in at least half-time status to receive most types of financial aid;
- Meet the eligibility requirements for each of the aid programs in the application;
- Have registered for Selective Service, if required to do so;
- Maintain satisfactory academic progress as defined by CMN.

Students admitted as non-degree/continuing education or special student admission status are not eligible for financial aid.

APPLICATION PROCESS
When applying for financial aid, all the information pertaining to a student’s income or family income (if the student is a dependent) and resources will be used to determine financial need and eligibility for financial assistance.

It is very important that students apply for financial aid as early as possible prior to the beginning of their first semester of enrollment. Some grants are offered on a first come first served basis.

To receive student financial aid, the student must complete a Free Application for Federal Student Aid (FAFSA) every year. Students should file an electronic application (FAFSA) online as soon after January 1st of the upcoming academic year as possible. It is always easier and more accurate to apply after the student’s Federal Income Tax forms have been completed. Continuing students must complete the Renewal FAFSA at www.fafsa.ed.gov.

The FAFSA instructions will also explain how to get a PIN number. It is recommended that students and parents of dependent students apply for a PIN before completing the FAFSA. The PIN serves as the student’s electronic signature thereby making the process easier.

CMN students must include College of Menominee Nation’s school code, 031251, on their FAFSA at www.fafsa.ed.gov.

The application process includes the following steps:
- Apply for a Federal pin number at www.fafsa.ed.gov.
- Apply online at www.fafsa.ed.gov for a Free Application for Federal Student Aid (FAFSA). Worksheets available at CMN Financial Aid Office. Students may contact the CMN Financial Aid office or their Tribal Education Office for assistance with completion or review of the FAFSA.
- Keep copies of all paperwork used for the FAFSA application.
- After submitting the FAFSA, make sure to print and review a copy of the SAR (Student Aid Report).
- Also be sure to go back to the FAFSA home page within the next week and click on ‘Check status of a submitted FAFSA’ to ensure that the FAFSA application was processed and has no errors or missing items.
- Provide all additional information requested by the Financial Aid Office.
- Complete and submit an Indian Scholarship Application to the appropriate tribe, if applicable.
- Based on financial need, the FAO will determine the amount of aid in grants or work-study employment students can receive. A Financial Aid Award offer will be mailed to each student with his or her information.

Transfer students should contact the Financial Aid Office if they have already filed for financial aid. Otherwise, the procedure to follow is the same as above.
The priority date to apply for financial aid is April 15. Meeting this deadline reasonably assures the student the maximum amount of financial aid available.

DETERMINATION OF NEED
Financial need and eligibility is determined by the information the student provides to the Federal Department of Education on their FAFSA. Eligibility for specific funds is based on federal and state guidelines, institutional awarding policies, and the funds available at the time of the application review.

FINANCIAL AID AWARDS
Each student College of Menominee Nation Financial Aid Award Offer includes the aid types for which he or she is eligible. The inclusion of an aid type in the award package is directly determined by the student’s Expected Family Contribution and demonstrated Financial Need.

Financial Need is calculated as follows:

\[
\text{COA} - \text{EFC} = \text{FINANCIAL NEED}
\]

\(\text{COA}\) - ESTIMATED COST OF ATTENDANCE
(Tuition, fees, books and supplies, living expenses)

\(\text{EFC}\) - EXPECTED FAMILY CONTRIBUTION or
(calculated by the federal processor based on the student’s FAFSA)

All awards are based on an estimate of the amount of funds available for the current award year and the estimated number of applications. A student may accept all or part of the awards that may consist of a combination of grants, scholarships and/or Federal Work-Study. All awards are subject to reduction or cancellation if actual funds do not meet estimates.

TYPES OF FINANCIAL AID
Grant aid is a form of gift aid. Grants are awarded based on financial need. Federal Work-Study is also based upon financial need. Once a student reaches his/her allowable work-study amount, employment must cease.

Scholarships are another form of gift assistance and are awarded based on the student’s achievement and/or on the basis of need. Scholarships become part of a need-based financial aid package.

When a student completes the FAFSA, he/she is considered for financial aid assistance.

GRANTS – The U.S. Department of Education and the State of Wisconsin provide the following Student Financial Assistance Programs:

- Federal Pell Grant Program (PELL)
The Federal Pell Grant Program gives a base of aid to which all other types of aid are added. Pell grants are based on financial need and are pro-rated according to the student’s enrollment status.

- Federal Supplemental Educational Opportunity Grant (FSEOG)
Students with a greater financial need may be eligible for a FSEOG. A student must be PELL eligible in order to receive a FSEOG.

- Academic Competitiveness Grant (ACG)
ACG is a Federal grant developed by Congress to encourage high school students to take demanding courses in High School. ACG is awarded for 1st and 2nd year students who are eligible for the PELL Grant and have completed a rigorous high school curriculum.

- Federal Work-Study
This program provides part-time employment on campus or through a community service agency. To be eligible, students must demonstrate financial need and be attending at least a half-time basis.

- Wisconsin Higher Educational Grant Program (WHEG)
To receive WHEG, the student must be a Wisconsin resident, be attending a Wisconsin College at least half-time, and have not yet already received a Bachelor’s degree. This is a need-based grant and eligibility can not exceed ten semesters.

- Talent Incentive Program (TIP)
TIP grant is run by the Wisconsin Higher Education Aids Board. To be eligible the student must be a resident of Wisconsin, be enrolled at least half-time, show financial need and be educationally disadvantaged. All TIP recipients must be eligible for the WHEG grant. Eligibility can not exceed ten semesters.

- Wisconsin Minority Retention Grant (WMRG)
The WMRG program is run by the Wisconsin Higher Educational Aids Board. To be eligible for this grant, the student must be a Wisconsin resident, be enrolled at least half-time, demonstrate financial need, be an ethnic minority and be in the second year of a two-year degree program. Eligibility can not exceed eight semesters.
• **Wisconsin Indian Student Assistance Grant (WIG)**
  This grant is for Native American students who are Wisconsin residents attending a Wisconsin college. Award is based on financial need with a limit of ten semesters of eligibility. To be eligible students must contact their Tribal Education Office for an Indian Scholarship Application.

• **Wisconsin Handicapped Student Grant Program (HSG)**
  Visually handicapped or hearing impaired Wisconsin residents may qualify. These grants are administered by the Wisconsin Higher Educational Board. To be considered, the student must show financial need in addition to having a severe or profound hearing or visual impairment. Eligibility is limited up to ten semesters.

**SCHOLARSHIPS**

• **American Indian College Fund**
  All students enrolled in classes at CMN are eligible to apply. Scholarships may be used for college-related expenses such as tuition, fees, books, supplies, travel, child care, rent, and living expenses. Scholarships may be awarded on a need basis or for exceptional academic achievement. Students must have at least a 2.0 GPA.

• **Johnson Scholarships**
  The Theodore and Vivian Johnson Scholarship Foundation have scholarship funds available to CMN students. Full and part-time students who are qualified Native Americans who have an interest in entrepreneurship or small business ownership, and have a minimum 2.0 GPA, are eligible.

• **Robert J. Peot Scholarship**
  The Robert J. Peot Scholarship Fund provides aid to CMN students. This is a need-based scholarship which is awarded to either full or part-time students who are either Native American or Non-Native Americans students seeking their first Associate Degree and having at least a 2.5 GPA. Recipients are chosen by the Scholarship Committee.

• **Menominee Casino Scholarship**
  The Menominee Casino offers scholarships to students enrolled in Business majors. One is awarded to a student enrolled in a two-year program and one is awarded to a student who is completing the Business Administration program and ready to transfer.

• **Bureau of Indian Affairs Grant Program (BIA)**
  Native American students (enrolled tribal members) may receive aid from the Bureau of Indian Affairs. To be considered for this grant students must contact their Tribal Education Office for an Indian Scholarship Application and for any additional eligibility requirements.

Sonny Pat Grignon scholarship and other awards are available. Information is maintained in the Financial Aid Office.

It is the student’s responsibility to notify the Financial Aid Office of any outside scholarships, stipends, internships, and/or fellowships received. Failure to report outside awards may result in total loss of aid from CMN.

**AWARD LETTERS**

The student’s financial information is packaged for aid and an award letter is made available to the student detailing eligibility. Once the student accepts the aid and returns the signed award letter to the Financial Aid Office, the listed funds will be processed. The award letter is only an estimate. This aid is based on availability funds. There is no liability for any agency or the college to pay these awards.

**FINANCIAL AID DISBURSEMENT**

Once a student file is completed and the signed award letter is received by the Financial Aid Office, monies will be requested from the appropriate funding agencies.

The Bursar’s Office disburses all financial aid. Funds will first be applied toward direct educational costs. The balance, if any, is given to the student to meet other expenses related to his/her educational pursuits.

**STANDARDS OF SATISFACTORY ACADEMIC PROGRESS (SAP)**

If a student receives financial aid, government regulations require that the student makes satisfactory academic progress and maintains good standing in his/her courses. Students who do not meet this criterion are ineligible to continue receiving financial aid. Reinstatement may occur when CMN’s satisfactory academic progress standards are met.

Satisfactory academic progress is measured in two ways: Grade Point Average and Completion Ratio. Failure to meet the academic progress standards for one semester results in financial aid probation. Students on financial aid probation are eligible for Title IV Funds.
Failure to meet the academic progress standards for two consecutive semesters may result in financial aid suspension.

**Students on financial aid suspension are not eligible for Title IV Funds. Refer to the CMN Student Handbook for additional details.**

**WITHDRAWALS AND CHANGE OF ENROLLMENT STATUS**

Any student receiving financial aid (grants or scholarships) must notify the Financial Aid Office if he/she withdraws from courses or totally withdraws from CMN. It may be necessary for the student to repay a portion of the aid received.

**RETURN OF TITLE IV FEDERAL STUDENT AID**

If a student withdraws (officially or unofficially) from all his/her courses during a term, CMN is required to perform a calculation called Return to Title IV which will determine the amount of financial aid earned and, quite possibly, the amount of financial aid that may need to be returned/repaid. The return formula is a calculation based on the percentage of earned aid based on the amount of course completion (attendance).

Any student who begins attendance and does not officially withdraw must complete at least one class with a passing grade or a repayment must be processed based on the student’s last date of attendance.

Federal Title IV aid funds include Pell Grant, Academic Competitiveness Grant and Federal Supplemental Educational Opportunity Grant. Funds are not returned to the Federal Work-Study Program.

State Grants funds, with the exception of the Talent Incentive Grant, are not considered Title IV Funds. However, the return of State Grant funds will be calculated using the same formula as applied to federal funds.

**DATE OF WITHDRAWAL**

To determine the percent of the term not completed, the number of days the student attended is divided by the number of days in the enrollment period. This number is subtracted from 100%. The Financial Aid Director will use the date on the form; if there is no form last date of attendance.

**REPAYMENT**

When a student withdraws, the Bursar’s Office will use all or a portion of the student’s institutional refund as payment toward the amount that must be returned to the Title IV programs and State Grants. The student may also be required to repay a portion of the aid funds that were disbursed to him/her after the student’s charges had been paid. The student will be notified/billed for any additional grant funds that must be repaid.

**CREDIT LIMITATIONS FOR FUNDING**

The Federal Department of Education places a credit limit on funding for all financial aid students. Funding is available until you have reached 150% of the credits required to complete your program. This includes all double major, additional degrees, repeat credits and transfer credits.

**CHANGES TO PELL GRANT PROGRAM**

A significant change to the Pell Grant Program is the new limit on the duration of eligibility. This provision sets a limit on how long a student may continue to receive Pell Grant Funds. The limitation is only for students who are first time Pell recipients in the 2008-09 award year, or award years thereafter. The law states that a student may not receive Pell Grant for more than 18 semesters or the equivalent.

If attending full time, a student would probably complete a four-year program in 4 or 5 years and receive Pell for between 8 to 12 semesters. If a student does not attend full time in each term, then the period of Pell eligibility is extended.

In order to keep institutions informed, the Department will be tracking a student’s eligibility based upon the number of scheduled awards received, not based upon terms attended. Because 18 semesters is typically 9 years, the Department has determined 18 semesters to be the equivalent of 9 Pell Grant scheduled awards. Life-time eligibility for a student will be receipt of 9 scheduled awards or 900%. CMN will not be tracking a student’s usage based upon year or terms of attendance.

If a student enrolls full time for two semesters in the 2008-09 award year, he/she receives two full time disbursements, and that is 100% of his/her 08-09 scheduled award. The student has 800% of his/her life time Pell eligibility remaining. Half time enrollment for two semesters in the 09-10 means that 50% of the 09-10 scheduled award is used. Now the student has used 150% and has 750% remaining. If he/she does not attend school during the 2010-11 award year, he/she still has 750% remaining. The terms of non
attendance have no affect on the students Pell eligibility.

If a student uses year-round Pell and receives two scheduled awards during one award year, the student has used 200% of the lifetime limit.

Common Origination and Disbursement (COD) will be tracking use of a student’s maximum eligibility and that information will be available in both COD and National Student Loan Data System for Students (NSLDS). It will be reflected as a percentage. Eligibility ends at 900%. If a student is getting close 700% a warning will be sent to the school on the ISIR in 2010-11.

It is important to remember that any student who received Pell funds prior to the 2008-09 award year will not be subjected to this limitation. Those students will continue to lose eligibility upon receipt of a first baccalaureate or professional degree. This will be the same for any Pell eligible student.

**RIGHTS AND RESPONSIBILITIES OF STUDENTS RECEIVING FINANCIAL AID**
All students receiving Federal and/or State financial aid must comply with the intent of the regulations and statutes.

**DRUG-RELATED CONVICTIONS AND STUDENT INELIGIBILITY**

Students filing FAFSA are required to respond to a question regarding drug-related convictions. The response determines whether or not a student is eligible for federal student financial aid.

Having had a drug conviction, does not necessarily make a student ineligible for aid. A student may contact the U.S. Department of Education at 1-800-4FED-AID (1-800-433-3243) with questions on how to regain financial aid eligibility sooner by completing an acceptable drug rehabilitation program.

**VETERANS**

Veterans may be entitled to educational benefits passed by the Federal and State legislatures and may obtain these benefits while pursuing a course of study at CMN. Veterans should submit a Certificate of Eligibility and copy of DD/214 to the Financial Aid Director for enrollment certification and transmittal to the Veterans Administration Regional Office.

To complete certification of enrollment forms the Veteran may contact CMN’s Financial Aid Director to complete certification of enrollment forms or his/her County Veteran’s Service Officer (CVSO).

For more information, contact the Veterans Administration or the Wisconsin Department of Veterans’ Affairs Service Office in the county from which the veteran departed for service or where he/she now claims residence.

**TRIBAL SPONSORED EDUCATION GRANTS**

Tribal Sponsored Education Grants are for students who are enrolled in a federally recognized tribe. To apply, contact the student’s tribal education office.

<table>
<thead>
<tr>
<th>TRIBES OF WISCONSIN</th>
<th>PHONE NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bad River Band of Lake Superior Tribe of Chippewa Indians</td>
<td>(715) 682-7111</td>
</tr>
<tr>
<td>Forest County Potawatomi Community</td>
<td>(715) 478-7355</td>
</tr>
<tr>
<td>Ho-Chunk Nation</td>
<td>(800) 726-7509</td>
</tr>
<tr>
<td>Lac Courte Oreilles Band of Lake Superior Chippewa Indians</td>
<td>(715) 634-8934</td>
</tr>
<tr>
<td>Lac du Flambeau Band of Lake Superior Chippewa Indians</td>
<td>(715) 588-1511</td>
</tr>
<tr>
<td>Menominee Indian Tribe</td>
<td>(715) 799-5110</td>
</tr>
<tr>
<td>Oneida Tribe of Indians</td>
<td>(920) 869-4033</td>
</tr>
<tr>
<td>Red Cliff Band of Lake Superior Chippewa Indians</td>
<td>(715) 779-3700</td>
</tr>
<tr>
<td>Sokaogon Chippewa (Mole Lake) Community</td>
<td>(715) 478-3830</td>
</tr>
<tr>
<td>St. Croix Chippewa Indians</td>
<td>(718) 349-7709</td>
</tr>
<tr>
<td>Stockbridge Munsee Community</td>
<td>(715) 793-4100</td>
</tr>
</tbody>
</table>

Students enrolled in other tribes should contact their tribal education offices for more information.
Resources at CMN

STUDENT SERVICE ADVISING
Academic Advising is an integral part of student success at CMN. All students have opportunities to discuss education, career, and personal goals with college advisors. Advising services include course selection assistance, transfer information, study skills, goal setting, and motivation. Advisors assist, but final responsibility rests with the student. Students should start with their advisor when seeking assistance.

FACULTY ADVISING
The Faculty-Advisor position is designed to build a relationship with students to further promote their completion of a specific program. Their role is to guide the student through the sequence of appropriate classes. They need to understand support services their student may need, including specific tutoring services. Any processing concerns involve the Advisor.

AUTOMATED TELLER MACHINE
An Automated Teller Machine (ATM) is available in the Shirley Daly Hall for a small charge. It is located next to the vending machines.

CALENDAR
The academic year consists of two semesters and a summer term.

BURSAR’S OFFICE
The Bursar’s Office handles all student financial transactions, including the payment of tuition, fees, and printing and textbooks charges, as well as the disbursement of financial aid. Checks should be written to the College of Menominee Nation. Visa and MasterCard payments also accepted.

CAREER SERVICES
All CMN students have access to the resources and services that are offered in the Student Services Department. Information on career exploration, labor market information, transfer requirements and job search techniques are available. Individualized career counseling is available.

COMPUTER RESOURCES
Computers are available for student use in the instructional labs and libraries of Keshena and Green Bay/Oneida campuses. All computers are equipped with state-of-the-art applications, Internet access and email. Students and community users are responsible for following the computer-use policies posted on the CMN website and in the Student Handbook.

Wireless network access has been implemented at Keshena and Green Bay/Oneida Campuses. Wireless access is offered to students, faculty, staff and guests. Wireless allows connection of wireless network-equipped laptops and PDA’s or other devices to the Internet only without cumbersome cables or wires.

DISABILITY SERVICES
Accommodations and support for students with documented disabilities are provided through the Office of Disability Services (ODS). It is the responsibility of the student to bring forth documentation establishing a disability before services can be initiated. Students with documented disabilities are asked to make requests for services prior to the start of classes. Services through the Office of Disability Services may include assistance with College procedures, academic and career counseling, auxiliary aids and adaptive equipment, advocacy, classroom and testing accommodations, accessibility information, and referrals. All information shared with the ODS is confidential.

DISTANCE LEARNING
CMN is part of the Northern Wisconsin Educational Communications System (NWECS) which provides high-quality live interactive television (ITV) communication throughout the state of Wisconsin and to the rest of the world. With this system, CMN has the ability to connect with several locations simultaneously for dynamic, exciting extensions to the classroom. This system is also capable of virtual field trips to anywhere in the world.

The College also has voice over Internet (VOIP) capabilities which allow direct connection between the Keshena and Green Bay/Oneida Campuses. Both systems enable CMN to reach students in locations away from their primary campus, thus reducing travel time for students and Faculty.

CONTINUING EDUCATION
The Department of Continuing Education is dedicated to meeting the continuing education needs of the community. Serving as a catalyst for positive change in the community, the department provides a variety of non-credit educational opportunities to community members which build and strengthen the human resource capacity of the community.
The department of Continuing includes the Center for Cultural Research. The Center offers a full range of cultural resource management services including archival and literature searches and phase one, two, and three archaeological research.

FINANCIAL AID
In order to ensure students’ ability to access education, the Financial Aid Office at CMN helps students identify and obtain financial assistance in the form of grants, scholarships, and student employment. CMN does not participate in any Federal or State student loan programs. Students may seek private educational loans through local banks. Financial aid is available to both full-time and part-time students who meet eligibility requirements. The FAFSA application needs to be filled out as soon as possible to start the financial aid process. This is available online at www.fafsa.ed.gov or at the Financial Aid Office. For further information, see the Financial Aid section of this document, Student Handbook, or contact the Financial Aid Office.

FINANCIAL AID ADVANCES
Financial Aid Advances (FAA) are available to CMN students on a per semester basis with amounts based on funds that have been awarded but not yet received from Federal and tribal financial aid sources. FAA will only be given out after the add/drop deadline for the semester in which the student is currently enrolled. The maximum that will be advanced is $500.

Applications are available in the Finance Office. To receive an advance, the student must show documentation of need (e.g. rent notice, utility bill, repair quote, etc.). A copy of that student’s financial aid award letter must be attached to the application.

Students will be given the conditions of the FAA when they make the request. Examples of conditions are the 12% annual interest rate (effective rate of 1% monthly), time limit of 6 months, and how the advance can be deducted from financial aid received. See Student Services for more information.

Situations will be reviewed on a case by case basis. All decisions are final.

FOOD SERVICES
Vending machines are available in student lounges on both campuses and the Campus Commons in Keshena. Snacks can also be purchased in the Paw Prints Bookstore in Keshena.

HEALTH SERVICES
Information and referral regarding health services are available to students through the Student Services Office. The College does not provide medical services.

HOUSING
Neither campus has on-campus housing.

LEARNING ASSISTANCE
Learning Assistance services are available to all CMN students at no charge. Services are offered in the areas of English, math/algebra, biology, chemistry, accounting, and other subjects upon request. Students can schedule learning assistance sessions at the Learning Assistance Center (LAC) in Keshena or by contacting the receptionist at the Green Bay/Oneida Campus.

Additional services available to students include test proctoring, study skills, individual/group sessions and test preparation. Equipment checkouts of alpha smarts, cassette recorders, walkmans, calculators, and Victor Vibe readers are available for STAY participants. Students should check with their advisor about eligibility for the STAY program.

LOCKERS
Lockers are available for students in the Shirley Daly Hall on the Keshena campus for a small charge.

MENOMINEE MEDIA
Menominee Media Center (MMC) offers a wide range of services focusing on multimedia education, creation, and distribution. As Northeastern Wisconsin’s only Apple Authorized Training Center (AATC) it is endorsed as an academic and commercial training site for providing official Apple certification classes and professional training. The Media Center is also a testing site for certification exams in all Apple Pro Applications.

MMC provides the skills and computer resources needed to produce an array of interactive communication media that enhance learning and accommodate today’s students’ digital lifestyle. MMC is an Apple computer lab and audio/video production studio. It is equipped to take education beyond the classroom, onto the desktop, and into the student’s pocket by offering podcasts of lectures, presentations, performances, and community events delivered exclusively on iTunes U.
SKILLS BUILDER LAB
The Skills Builder Lab is a CMN partnership with NorthCentral Technical College – Wausau. Students may explore a new career or enhance employability skills, strengthen basic skills, or receive learning assistance for program courses. The Skills Builder Lab offers flexible instruction for specific needs. Individualized and group instructions are offered. Students may enroll at any time during the year and arrange a self-paced schedule that works best for them. There are no admission requirements for these Basic Education Services.

There is no charge for instruction. A minimal fee for some study materials may be charged. Community members 18 or older are welcome to use any of the services that meet their needs.

Individuals will be evaluated to determine their strengths and areas for improvement. The student and the instructor will develop a personal educational plan (PEP) based on the student’s assessment results, goals, learning style and abilities.

Instruction is available in basic math, algebra, reading, science, and writing skills. The self-paced instruction can help students develop skills to achieve specific goals including preparation for college entry, preparation for the GED/HSED, Accuplacer, apprenticeship, military entry exams, and preparation for a job promotion or career change. Other resources include keyboarding, career exploration, and assistance with resumes and letters for a job search.

SUSTAINABLE DEVELOPMENT INSTITUTE
Sustainable Development Institute (SDI) was established in 1993 by Menominee Tribal community leaders to reflect upon and disseminate Menominee expertise in sustainable forestry and sustainable development. SDI is organized to enhance the College of Menominee Nation’s role as a globally recognized center of excellence in sustainable development and sustainable education. SDI works with College leadership and departments, and the Menominee community, to create a holistic interdisciplinary approach to sustainability that can be applied on campus in the Menominee community, and beyond. Through its mission of education, research, outreach, and engagement, SDI contributes to the College’s efforts and activities in being a more sustainable, environmentally responsible, and culturally appropriate institution.

Students of the College of Menominee Nation have a number of opportunities to become involved in sustainable development through courses, special events, research assistantships and participation in student organizations. SDI has forged links with many other educational institutions, research centers, and Federal agencies, and has built a substantial profile of partners to expand the importance of sustainability values and practices locally and worldwide. The Sustainable Development Institute connects students with these opportunities and creates new ways for them to connect with other indigenous peoples, other educational institutions, and organizations to work towards the goal for a more sustainable just world.

Website: www.sustainabledevelopmentinstitute.org

STUDENT IDENTIFICATION CARDS
All students enrolled at CMN are issued an official college identification card. This ID card is required to:

- Pick up financial aid checks
- Pick up textbooks
- Pay copying charges
- Use of computer lab
- Use of library services

For more information refer to Student Handbook or Student Services Office.

STUDENT SUPPORT SERVICES PROGRAM (SSS)
Funded by the US Department of Education, CMN’s Student Support Services help first-generation and low-income students to stay in college until they can earn their baccalaureate degrees. The program, STAY (Student Tracking-Academic Year), is open to students who qualify.

Participants receive learning assistance, counseling and remedial instruction. The program provides opportunities for academic development and campus visits, assists students with basic college requirements and serves to motivate students toward the successful completion of their post-secondary education. The goal of Student Support Services is to increase retention and graduation rates and facilitate transition to the next level of higher education. The emphasis at CMN is on transferring to a four-year degree program. Eligibility for participation in this program is determined by the Director of Student Support Services. If interested in applying, please contact Student Services.
VOCATIONAL REHABILITATION FOR NATIVE AMERICANS PROJECT

Vocational Rehabilitation for Native Americans delivers vocational support to eligible Native Americans/Alaskan Native with disabilities living in the defined service area. The program staff is sensitive to participant's individual cultural beliefs, strengths, resources, priorities, concerns, and abilities so each may engage in gainful employment.

Eligible participants in Vocational Rehabilitation for Native Americans may receive support in the following:

- Vocational counseling
- Vocational evaluation and/or career exploration
- Job seeking skills
- Job development
- Transition from high school to post-secondary education or immediate employment
- Physical or technical aids needed to accommodate a disability in the workplace
- Tools and equipment
- Other federally-approved services needed to find, keep or advance at a job

For more information contact the Director of the Vocational Rehabilitation for Native Americans Project. The program is funded through a grant provided by the US Department of Education.

WALKING/NATURE TRAIL

Dedicated in December 2004, the CMN walking trail was constructed to provide a variety of physical activity options for students and staff to enjoy.
Student Rights and Responsibilities

GRIEVANCES
A grievance is a dispute or disagreement raised by a student, group of students, or the student government, concerning the application of the specific provision of a rule or regulation, the application of a rule or regulation in other than a uniform manner, or the application of a rule or regulation other than in accordance with the provisions of the rule or regulation.

In all instances that follow, the term “days” does not include Saturdays, Sundays, holidays or breaks in the academic year. For more information refer to the Student Handbook.

STUDENT GRIEVANCE PROCESS
Any student attending CMN has the right to file a grievance. A student may file a grievance, which is a written claim raised by a student, a group of students or the student government, alleging improper, unfair, arbitrary, or discriminatory action by an employee, involving the application of a specific provision of a college regulation or a board policy or procedure. For more information refer to the Student Handbook.

ACADEMIC MISCONDUCT
CMN students are expected to be honest in their endeavor to attain a college education. Academic misconduct includes, but is not limited to, dishonest conduct during examinations or tests, plagiarism, disruption of instructional activities, and altering of student's academic records. Misconduct is not tolerated. A complaint regarding any allegation of academic misconduct may be forwarded to the Academic Standards Committee for action, which includes suspension. Conduct suspension may result in a student being financially responsible for their bill and may result in a failure of their courses. For more information refer to the Student Handbook.

NON ACADEMIC MISCONDUCT
Non-academic misconduct includes, but is not limited to, harassment, disorderly conduct, solicitation, stalking, alcohol/drug violations, theft, and general deception of any kind is not tolerated. Allegations of non-academic misconduct will be forwarded to the Judicial Council for resolution, which may include suspension. The college reserves the right to ask a student, visitor, or staff member to leave the premises if they refuse to alter their behavior, law enforcement will be called in as necessary for noncompliance. Conduct suspension may result in a student being financially responsible for their bill and may result in a failure of their courses. For more information refer to the Student Handbook.

CAMPUS SMOKING POLICY
The College of Menominee Nation is a smoke free facility. Smoking is permitted in designated areas only.

BACKGROUND CHECK
To comply with federal and state laws/ regulations, background checks for certain degree programs are implemented. Although CMN does not exclude students based upon the results of this background check, cooperating agencies reserve the right to refuse admittance of any student to their facility based on the information obtained in the background checks. Cooperating Agency refusal to accept a student may result in the student not being able to complete the requirements necessary for progression in their desired degree program. For more information on specific degree programs contact an Advisor.

CLASS ATTENDANCE
The College expects students to attend all classes to ensure classroom success as well as to protect their overall academic standing and financial aid. CMN requires Faculty to record attendance. Students who miss class, for any reason, are responsible for the work missed. Faculty are not required to duplicate class experiences missed by absent students. Students are responsible to complete assignments as described in course syllabus or required by Faculty.

Faculty will inform students in the course syllabus of the policies and procedures regarding punctuality and make-up work for their course. Students may only attend the section for which they are registered.

DRUG AND ALCOHOL FREE CAMPUS
In accordance with the federal Drug-Free Workplace Act of 1988 and Wisconsin Statute 36.12, the use, sale, or possession of alcohol or illegal drugs is prohibited on CMN’s campuses and at all college-related activities. Students entering the campus and attending classes or other college activities under the influence of alcohol or illegal drugs will be asked to leave and cannot return until they meet with the Vice President of Student Services.

EQUAL OPPORTUNITY AND NON-DISCRIMINATION POLICY
The College of Menominee Nation is committed to cultural diversity and the policy that all persons shall
have equal access to its programs, facilities, and employment without regard to race, religion, color, gender, sexual preference, national origin, age, or disability. In adhering to this policy, the college abides by the requirements with Title IX, Education Amendments of 1972, with Title VI and VII of the 1964 Civil Rights Act, with section 503 and 504 of the Rehabilitation Act of 1973, and with the Age Discrimination Act of 1975. For additional information on equal opportunity and cultural diversity policies, contact Vice President of Student Services.

DIRECTORY INFORMATION NOTIFICATION
The College of Menominee Nation complies with the provisions of the Family Educational Rights and Privacy Act of 1974 (FERPA). This is designed to protect the privacy of educational records: to establish the right of students to inspect their records, and to provide guidelines for the retention, disclosure and correction of those records. A full statement of CMN’s policy regarding the implementation of the act is available upon request from the Registrar.

The law permits the college to make public certain “directory information” about students. The following information is considered directory type and some or all of it may be made public: student name, address, phone number, date of birth, e-mail address, program of study, dates of attendance, enrollment status (full or part time), degrees and academic awards and honors received.

The college may disclose education records without student consent to certain CMN school officials, as well as officials of another school in which a student seeks or intends to enroll on the condition that the issuing institution makes a reasonable attempt to inform the student of the disclosure, unless the student initiates the transfer.

Students objecting to their directory information being made public must file a written request with the Registrar’s Office within 10 Business days after the first day of class, which will remain in affect for the duration of their attendance at the school.

Students have the right to inspect, review and challenge the contents of their educational records and to request corrections to inaccurate or misleading data contained in their records. To view the specific process used for inspecting, reviewing and challenging data in your student records, contact the Registrar’s Office.

PETITIONS
A petition is an official student request of CMN for an exemption to an existing rule or policy of CMN. Whenever a student requests an exemption to a rule or policy s/he should contact his or her student services advisor and complete a Petition Form, attach any supporting documents to the form and obtain all appropriate signatures. Petitions are processed by a committee which meets once a week. Notice of the result of the petition is sent to the student and placed in his/her file. Incomplete petitions will not be processed. The decision of this committee is final.

SEXUAL HARASSMENT AND SEXUAL VIOLENCE POLICY
The College of Menominee Nation is committed to ensuring an educational and employment environment free of sexual harassment, sexual violence, and harassment based on sexual orientation. Sexual harassment in any form is a violation of Section 703 of Title VII of the Civil Rights Act of 1964, as amended in 1972 (42 U.S.C. S 2000e. et.seq.), and Title IX of the Education Amendments (20 U.S.C. 1681, et.seq.). For additional information, contact the Vice-President of Student Services at 799-5600.

STUDENT RESPONSIBILITIES
CMN students accept responsibility to comply with the college’s policies and expectations. Students are responsible for becoming familiar with these policies and the Standards of Student Conduct.(For more information refer to Student Handbook). Failure to be informed will not excuse inappropriate behavior as it relates to the policies. The Standards of Student Conduct applies to appropriate and inappropriate student behavior on campus, at college activities, while completing internships, and on college-sponsored trips of any kind.

STUDENTS RIGHT TO KNOW
In accordance with the Crime Awareness and Campus Security Act of 1990 which is Title II of Public Law 101-542, the Student Right to Know and Campus Security Act, the Higher Education Technical Amendments of 1991, CMN will collect and distribute annually the information required by this legislation. For more information, consult the Student Handbook or Vice President of Student Services.

In relation to the Student Right-To-Know Act, graduation rates are available. For more information, consult the Student Handbook or Institutional Research Director.
STUDENTS WITH DISABILITIES RIGHTS AND PROTECTIONS
The Student Services Office provides accommodations and support for students with documented disabilities. It is the responsibility of the student to bring forth documentation establishing a disability before services can be initiated. Services may include assistance with college procedures, academic counseling, adaptive equipment, and auxiliary aids. Students are asked to make requests for accommodations or services prior to the start of classes. For more information, contact the Student Services Office.

EDUCATIONAL RESOURCES
CMN has many educational resources and equipment available for students to check out. If educational resources and equipment are not returned or replacement value paid to the appropriate department, then the cost of the replacement will be charged to his/her student billing account. All the ramifications of an unpaid bill will occur. See Student Handbook for more information.
Degree Programs

GENERAL INFORMATION
Each student must assume responsibility for complying with the instructions and regulations set forth in this catalog for selecting courses that will satisfy individual educational objectives, course requirements, and graduation requirements. Students should consult with their advisor to ensure that all necessary paperwork is submitted.

The college does not assume responsibility for student misinterpretation of policies and procedures as presented in this catalog. Any questions concerning its content should be referred to the Vice-President of Academic Affairs or the Vice-President of Student Services.

CMN encourages students to make transfer decisions early and to research admission, general education, and specific major requirements at their chosen transfer institution.

CMN has received accreditation from Higher Learning Commission and is a member of the North Central Association of Colleges and Universities. Credits earned at CMN may be accepted by other colleges and universities in Wisconsin and throughout the country. (Receiving institutions determine which transfer credits they will accept; therefore, CMN does not guarantee credit acceptance.)

The CMN Associate of Arts and Science degree is generally accepted as fulfilling general education breadth requirements. However, the degree may not fulfill certain proficiency, major and/or program-specific requirements at all universities. Students should consult the catalog from the receiving institution to which they plan to transfer and consult with their advisors for assistance.

GRADUATION REQUIREMENTS
- Students must have a minimum cumulative Grade Point Average (GPA) of 2.0 earned at CMN and 2.0 overall GPA in the credits applied to the degree.
- Students must successfully complete 50% of the credits at CMN.
- Upon successful completion of appropriate course work students may apply for graduation as stated in student handbook.
- To receive a diploma and transcript all financial obligations must be met.

- Effective Fall 2010 students will be required to achieve a C or better in all emphasis requirements

GENERAL EDUCATION GOAL
The goal of CMN's General Education component is to provide a balanced educational experience that helps students develop the creativity, flexibility, and the independence needed to face future challenges with confidence. All General Education Requirements must be completed before graduation.

General Education OBJECTIVES
Students who complete the General Education Objectives will acquire the following:

Analytical Abilities
- Critical Thinking
- Problem Solving and Decision-Making

Communication Abilities
- Written
- Speaking
- Multi-media

Cultural and Historical Abilities
- Native American Traditions and Culture
- Personal Traditions and Culture
- Regional Traditions and Culture
- Global Diversity

Human Experimental Abilities
- Civic Service
- Leadership
- Professional Skills

GENERAL EDUCATION REQUIREMENTS
CMN's General Education component consists of proficiency and Breadth Requirements. Students should consult with an advisor to see which General Education Requirements (GERs) and credits are required for their degree programs.

From time to time, new courses that fulfill GERs are added to CMN's roster of courses. Students need to consult the Course Description section of the catalog to determine which courses fulfill GERs and to plan their class choices with their advisors.

PARTICIPATION IN COLLEGE OF MENOMINEE NATION'S ASSESSMENT PROGRAM
All new, returning and graduating students are required to participate in CMN's assessment program. The assessments may include pre- and post-tests, general instructor evaluations, job placement information, various surveys, and college and community activities. Effective Fall 2004 all students
are required to complete a student portfolio prior to graduation.

**SPECIFIC REQUIREMENTS**

Additional Specific Requirements must be met within the areas of distribution outlined in the General Education Requirements.

- EDU100  Student Success Strategies*
- EDU295  Student Portfolio Seminar (associate degree programs)
- SDE100  Introduction to Sustainable Development
- American Indian History or American Indian Language.

*EDU100 is required of all students entering CMN unless a Bachelors or higher degree has been earned from an accredited college. This course must be taken within the first two semesters of being accepted into the college, with the exception of special students.

**WISCONSIN CAREGIVER LAW**

The Wisconsin State Legislature requires a background check under the Caregiver Law §48.685 and 50.065 Stats. Students may not be able to work in the following fields with certain legal convictions: AODA, Education, Health fields, Nursing, and Social Work.

**ARTICULATION AGREEMENTS AND TRANSFER AFFILIATIONS**

To encourage our graduates to continue their education, CMN has a number of articulation agreements with regional institutions as well as Guaranteed Transfer and Connections Programs with UW Madison.

**ENVIRONMENTAL STUDIES  3 Credits**

SDE100  Introduction to Sustainable Development

**FINE ARTS  3 Credits**

- ART105  Drawing
- ART106  Design Methods
- ENG211  Introduction to Creative Writing
- THE101  American Indian Theater
- THE201  Theatre Production
- THE202  Playwriting

**HUMANITIES  3-6 Credits**

(Note: A student who satisfies this requirement with a History course may not satisfy the Social Sciences requirement with History.)

- ART105  Drawing
- ART106  Fundamentals of Design
- ENG206  Poetry
- ENG207  American Indian Literature
- ENG208  Minority Women in Literature
- ENG211  Introduction to Creative Writing
- HIS112  US History 1865-Present
- HIS121  Survey of American Indian History
- HIS122  Pre-contact History of the Menominee
- HIS123  The Treaty Era of Menominee
- HIS124  Menominee Economic History
- HIS125  Stockbridge/Mohican History
- HUM100  Introduction to the Humanities
- LAN101  Menominee Language I
- LAN102  Menominee Language II
- LAN103  Menominee Language III
- LAN111  Oneida Language I
- PHL100  Introduction to Philosophy
- PHL206  Contemporary Moral Issues
- PHL207  Environmental Ethics
- PHL217  American Indian Environmental Philosophies
- THE101  American Indian Theater
- THE201  Theatre Production
- THE202  Playwriting

**NATURAL SCIENCES  3-8 Credits**

(Note: For the Associate of Arts and Sciences degree, one course must include a Lab)

- BIO110  Introduction to Human Biology
- BIO111  Introduction to Human Biology Lab
- BIO202  Principles of Biology
- BIO204  Anatomy and Physiology
- BIO205  Introduction to Plant Biology
- BIO207  Principles of Microbiology
- ENV150  Introduction to Environmental Science
- CHM101  Introduction to Chemistry
- CHM105  Chemistry I
- CHM110  Biochemistry
- GEG110  Physical Geography
- PHY103  Fundamentals of Physics I

**SOCIAL SCIENCES  3-9 Credits**

(Note: A student who satisfies this requirement with a History course may not satisfy the Humanities requirement with History.)

- ANT200  Introduction to Native American Cultures
- BUS100  Introduction to Business
- CRJ101  Introduction to Criminal Justice
- CRJ110  Criminal Law
- ECN100  Introduction to Economics
- ECN202  Macroeconomics
- ECN203  Microeconomics
- EDU206  Cultural Images in Material for Children and Adolescents
- GEG210  Cultural Geography
HSI12   US History 1865-Present
HSI121  Survey of American Indian History
HSI122  Pre-contact History of the Menominee
HSI123  The Treaty Era of Menominee
HSI124  Menominee Economic History
HSI125  Stockbridge/Mohican History
HUD210  Introduction to Human Development
HUD236  Infancy and Early Childhood
HUD242  Cross-Cultural Human Development
POL101  American Government and Politics
POL202  Introduction to Public Policy
POL206  American/Tribal Policy Making
PSY100  Introduction to Psychology
PSY201  Issues in Diversity and Discrimination
SDE100  Introduction to Sustainability
SOC208  Sociology of Family

DEGREES AWARDED BY CMN
BS  – Bachelor of Science
AA  – Associate of Arts and Sciences
AAS – Associate of Applied Sciences
ADN – Associate Degree of Nursing
TD  – Technical Diploma
Certificate – Certificate of Mastery
AD-NURSING PROGRAM

OUR COMMITMENT
The College of Menominee Nation Nursing Program (CMNNP) is committed to cultural diversity and the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, creed, religion, color, gender, sexual preference, national origin, age, or disability. In adhering to this policy, the Nursing Program abides by the requirements with Title IX, Education Amendments of 1972, with Title VI and VII of the 1964 Civil Rights Act, with section 503 and 504 of the Rehabilitation Act of 1973, and with the Age Discrimination Act of 1975. The College Board, administration and faculty affirm that all students in the AD-Nursing Program must possess intellectual, physical, ethical, emotional and interpersonal capabilities necessary to complete the degree and to achieve levels of competency required for safe professional nursing practice.

PROGRAM DESCRIPTION
Associate of Applied Science Degree Nursing Graduates plan, provide, and evaluate patient care. They collaborate with other health care professional as an advocate for the patient. They supervise other health care providers. Graduates are eligible to sit for Registered Nurse Licensure Exam.

PROGRAM OUTCOMES
- The graduate will be prepared with a Native American cultural focus and prepared to administer culturally competent care in ethical nursing practice.
- The College of Menominee Nation graduates a nurse generalist that is prepared to deliver quality nursing care in an ever changing and dynamic health care system
- The graduate will be prepared as a lifelong learner, evaluating nursing practice with a commitment to continuing education.
- The graduate will be prepared to integrate research and resource utilization in evidence-based nursing practice.
- The graduate will be a beginning leader in nursing practice.

PROGRAM EXPENSES
Expenses for enrollment in the AD-Nursing Program are higher than the expenses of the general college student. In addition to tuition and fees, AD-Nursing Students can expect higher nursing laboratory and textbook costs. Lab fees will include laboratory supplies, copied materials, computer and AV equipment, uniforms, liability insurance, background checks and standardized testing. Textbooks, clinical travel, health exams, and health insurance are NOT included in the fee schedule and are the responsibility of the student. Other related costs include computer equipment, education supplies and equipment, and graduation.

PROGRAM APPROVAL
The Associate Degree in Nursing Program is approved by:
Wisconsin State Board of Nursing
Department of Regulation and Licensing
1400 East Washington Street
PO Box 8935
Madison WI 53708-8935
(608) 266-2122

BOARD/ CERTIFICATION EXAMINATIONS
Graduates are eligible to take the NCLEX-RN Examination for licensure as a Registered Nurse.

After successful completion of the second semester, students are eligible to petition for a Technical Diploma in Practical Nursing. After attainment of the diploma, students are eligible to take the NCLEX-PN Examination for licensure as a Practical Nurse.

APPLICATION DEADLINE
Students are selected from the pool of completed applications for the AD-Nursing Program each semester. The Nursing Admissions and Progression Committee select the fall class during the second week in March for priority program enrollment and during the second week of July for final program enrollment. For spring semester, priority program enrollment occurs in the second week of October and final program enrollment occurs the first week in December. Selected students may defer their program enrollment for only one semester or a new/ updated application must be submitted for review by the Nursing Admissions and Progression Committee.

CURRENT AND FORMER COLLEGE OF MENOMINEE NATION STUDENTS
Persons with prior college coursework from CMN or currently enrolled in CMN may apply for admission into the AD-Nursing Program. They are required to complete the AD-Nursing Program Admission Application Procedure.
NEW STUDENTS

To qualify for admission into the College of Menominee Nation AD- Nursing Program a student should be a graduate of a recognized high school or its equivalent. The following high school courses are required. Coursework should be in a college-bound curriculum. Demonstration of successful completion of college coursework can be used to meet some of the educational qualifications.

- English - 4 years (one of which may be speech or native language)
- Social Science - 3 years (for example: History, Psychology, Sociology)
- Mathematics - 3 years (one must be Algebra, and two advanced math courses)
- Biology - 1 year
- Chemistry - 1 year
- Advanced Science - 1 year (for example: Anatomy and Physiology, Physics, Advanced Biology, Advanced Chemistry)

Elective academic credits are recommended in: advanced algebra, advanced science, English composition, computer concepts and foreign language.

Chemistry, Biology and Algebra high school credits must have been completed within the last 5 years in accordance with admission policy.

Applicants with a high school grade point average of 3.0 or greater on a 4.0 scale and a will be given priority acceptance.

Applicants still in high school may be conditionally admitted. Official admission is contingent upon receipt of the final official high school transcript by July 15 for fall program enrollment.

TRANSFER STUDENTS

Transfer students applying for admission into the AD-Nursing Program must demonstrate academic strength in the areas of math, science and reading. Students who have not demonstrated this strength through their high school performance may demonstrate it through a strong college performance. Students must have grades of “B” or better in the natural sciences, math, and English and must demonstrate acceptable ACCUPLACER and standardized test scores as outlined in the Nursing Program Admission Application and Procedure.

Persons applying with prior coursework from other colleges or universities must first apply for admission to the College of Menominee Nation. If admitted, that applicant would then be eligible to complete the AD-Nursing Program Admission Application Procedure.

**Official transcripts must be on file from high school and all colleges and universities attended. Transfer credit will be given only for courses completed with a “C” or better at regionally accredited institutions.

ADMISSION CRITERIA

1. Application Form A completed application for admission to the nursing program must be submitted to Nursing Department Office with a $50 application fee. This application fee may be waived after a personal interview with a member of the Nursing Admissions Committee. Personal interviews will be conducted by a Nursing Admissions Committee member.

2. Essay A written essay of personal, professional, educational and career goals must accompany this application.

3. Transcripts Official transcripts must be on file from high school and all colleges and universities attended. Preference will be given to applicants who demonstrate competency in required general education courses.

4. Caregiver Background Check Prior to final acceptance, a Care Giver Background Check will be completed. This background check is completed to remain in compliance with the Wisconsin Caregiver Background Check and Investigation Legislation. Applicants who have been convicted of specific crimes/offenses that would bar them from clinical experiences as a student or employment and/or licensure as a caregiver will not be admitted to the nursing program.

5. CNA Certification All applicants must be certified as nursing assistants in the State of Wisconsin. Applicants must be in practice currently or have completed their certification within the last two years.

6. CPR Certification Evidence of current cardiopulmonary resuscitation certification within the last year must be submitted with the application. Certification of CPR must be at the Health Care Provider level.

7. Health Qualifications Each applicant is required to have a physical examination and complete the Student Health Form with their health care provider. Mandatory immunizations are required and recorded on the Mandatory Immunization Form. The physical and mental health of the applicant must be deemed adequate for meeting the program outcomes of the degree and be on file in the Nursing Office. Documentation of a Two Step negative Mantoux
or negative chest x-ray must be on file in the Nursing Department Office.

8. **Required Insurances** Applicants must provide documentation of Health Insurance to the Nursing Office.

9. **References** Three professional references must be submitted, and found to be acceptable as supporting admission. At least one must be from a current or recent instructor and one must be from a current or recent past employer. **No personal references** will be accepted.

10. **Computer Competency** Applicants need to demonstrate Computer Competency prior to enrollment in their first nursing course if they have not completed CMP 180 or its equivalent.

11. **ACCUPLACER** Each student who is applying will be required to take the ACCUPLACER and a standardized nursing admission test prior to their interview and review by the Nursing Admissions Committee. Applicants must have at least the following scores to be considered for priority admission. Students not meeting the required ACCUPLACER scores and the required standardized test scores (as defined by the manufacturer) will be reviewed by the Nursing Admissions Committee and may be admitted on an individual basis.

<table>
<thead>
<tr>
<th>Test</th>
<th>Minimum Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arithmetic</td>
<td>90</td>
</tr>
<tr>
<td>Elementary Algebra</td>
<td>65</td>
</tr>
<tr>
<td>College Math</td>
<td>50</td>
</tr>
<tr>
<td>Reading Comprehension</td>
<td>103</td>
</tr>
<tr>
<td>Sentence Structure</td>
<td>86</td>
</tr>
</tbody>
</table>

12. **Standardized Testing** *** pending

13. **TOEFL** For those applicants whose primary language is Not English, documentation of a passing TOEFL score (as defined by TOEFL) is required with the submission of the application.

14. **Drug Screen** All newly admitted students will have a drug screen completed at orientation or as arranged by the College. Students whose drug screens note the use of illegal drugs will have their admission cancelled. Random drug screens of an enrolled or continuing student may be required when the conduct of the student warrants it.

**INFORMATION FOR ADVANCED STANDING IN THE ASSOCIATE DEGREE NURSING PROGRAM – LPN BRIDGE OPTION**

Graduates of an accredited Licensed Practice Nursing Program (LPN) program, in current practice of having completed the LPN program within the previous five years are eligible to seek advance standing entry in the Associate degree nursing program. Successful completion of LPN Bridge Option requirements will be reviewed by the Nursing Admission and Progression committee for entry in to the third semester of coursework in the Associate degree nursing program. All college requirements for achievement of the Associate degree will apply to this option including number of credits earned at College of Menominee Nation.

**Preparation for LPN Bridge Option**

- Schedule an interview with the Nursing Department for assistance with planning a program of study.
- Successful completion of general education requirements
- Successful completion of NUR199 Nursing Transition LPN-RN course work
- An application to the Associate degree nursing program must be submitted to the Nursing Office.

<table>
<thead>
<tr>
<th>General education coursework required for advanced standing entry into AD-Nursing program</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO202 Principles of Biology</td>
</tr>
<tr>
<td>HUD210 Intro to Human Development</td>
</tr>
<tr>
<td>ENG101 Intro to College English</td>
</tr>
<tr>
<td>BIO204 Anatomy and Physiology</td>
</tr>
<tr>
<td>COM100 Intro to Oral Communication</td>
</tr>
<tr>
<td>NUR199 Nursing Transition LPN-RN</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
</tr>
</tbody>
</table>

**Option Approval**

The advanced standing option for entry into the Associate degree nursing program is approved by: Wisconsin State Board of Nursing Department of Regulation and Licensing 1400 East Washington Street PO Box 8935 Madison WI 53708-8935 (608)-266-2122
Teacher Education Program
College of Menominee Nation Teacher Education Program focuses on preparing teachers to: increase the diversity of teachers in Wisconsin and respond to under-served geographic areas (rural reservations) within understaffed content areas such as mathematics and science. The Early Childhood/Elementary Teacher Education Program prepares teachers to know, understand, implement and assess the cultural experience of all children, especially American Indian children as well as preparing children to understand the legacy of caring for their natural surroundings, protecting natural resources and their relationships with others.

MAINTAIN A GOOD STANDING AS A TEACHER CANDIDATE
Students can be admitted into the program with a 2.85 or greater grade point average (GPA). During teacher education course work, a student must keep a 3.0 GPA to be admitted into the student teaching semester. The College of Menominee Nation provides education program advisors and tutoring services for students.

Teacher candidates are formally evaluated at several junctures in their educational process for academic and professional growth. Failure to perform academically or according to the guidelines set in the teacher education handbook may result in termination from the program.

REQUIREMENTS FOR OBTAINING LICENSURE
Upon completion of all required coursework in foundations, methods and field experience, teacher candidates must pass the Praxis II exam and submit a teacher standards portfolio to apply for admission to the student teaching semester. Student teaching is a full day, full time, school-based experience that is supervised by a cooperating teacher and a College of Menominee Nation supervisor. The student teaching course has an accompanying seminar to assist the student teacher with a professional portfolio and application for license. Before entering the public school setting it is required by law for students to have a recent background check completed.

Completion of the College of Menominee Nation Bachelor of Science Degree in Early Childhood/Elementary Education is required before a student teacher applies for a Wisconsin Department of Public Instruction teaching license for early childhood education and middle childhood education (ages 0-11).

ADMISSION TEACHER EDUCATION PROGRAM
1. Complete the process for admission to the College of Menominee Nation
2. Complete the teacher education entry form
3. Schedule interview with the admissions committee
4. Prepare an interview portfolio; to include such things as
   - Resume’
   - Philosophy of education
   - Copy of transcript (s)
   - Cumulative GPA of 2.85 - Grade of B (or better) in Oral Communication
   - PPST scores
   - Two letters of recommendation (from instructors or supervisor)
   - Artifacts in portfolio from Early Childhood Education core courses and reflections

Consult the Teacher Education Handbook for other requirements.

SPECIAL ADMISSIONS
The student shall submit the following requirements for admission into the Teacher Education Program of the College of Menominee Nation (CMN): a letter of acceptance from CMN, completion of an associate degree, bachelors or other advanced degree from an accredited Institution of Higher Education and submission of an alternate education portfolio.

An alternate education portfolio is defined as a portfolio which includes a resume, official transcripts, an essay on “Why you want to be a teacher”, a credit evaluation and two letters of recommendation and a registration date for the Pre-Professional Skills Test (PPST).
Technical Education Program

The College of Menominee Nation Technical Education Program provides the opportunity for students to learn skills for a targeted occupation. After successfully completing courses over two semesters, students can earn a technical diploma in Welding, Sustainable Residential Building Systems, Electricity, or Office Technology. Specialized instruction and practical shop experience prepare students for entry level employment, application for apprenticeships, and national and state certifications in appropriate areas of study.

Admission to the Technical Education Program is the same as admissions to CMN. Please refer to the Admissions and Registration section of this catalog for requirements.

These classes may require additional independent study time to complete projects.

Due to nature of construction projects, a student may be required to spend additional independent time to complete a task/project.

Practical Nursing Program

PROGRAM DESCRIPTION

Practical Nursing diploma graduates provide direct patient care in hospitals, nursing homes, clinics, community health agencies and private homes. They assist the registered nurse or doctor in the care of the acutely ill person.

PROGRAM OUTCOMES

- The PN Graduate will be prepared with a Native American cultural focus and prepared to administer culturally safe care.
- The PN Graduate will adhere to standards of practice within the framework of the Licensed Practical Nurse identifying basic needs of patients, observing and reporting relevant data, and utilizing common nursing measures in the care of individuals, families and groups across health care systems.
- The PN Graduate will use principle of teaching and learning processes to reinforce patient teaching and care plans.
- The PN Graduate will communicate and participate in clinical decision-making within the LPN scope of practice.
- The PN Graduate will work cooperatively with others to provide holistic care.

PROGRAM EXPENSES

Expenses for enrollment in the AD-Nursing Program are higher than the expenses of the general college student. In addition to tuition and fees, AD-Nursing Students can expect higher nursing laboratory and textbook costs. Lab fees will include laboratory supplies, copied materials, computer and AV equipment, uniforms, liability insurance, background checks and standardized testing. Textbooks, clinical travel, health exams, and health insurance are NOT included in the fee schedule and are the responsibility of the student. Other related costs include computer equipment, education supplies and equipment, and graduation.

PROGRAM APPROVAL

The Technical Diploma in Practical Nursing Program is approved by:
Wisconsin State Board of Nursing
Department of Regulation and Licensing
1400 East Washington Street
PO Box 8935
Madison WI 53708-8935
(608) 266-2122

BOARD/ CERTIFICATION EXAMINATIONS

After successful completion of diploma requirements, Practical Nursing Students are eligible to take the NCLEX-PN Examination for licensure as a Practical Nurse.

OUR COMMITMENT

The College of Menominee Nation Nursing Program (CMNNP) is committed to cultural diversity and the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, creed, religion, color, gender, sexual preference, national origin, age, or disability. In adhering to this policy, the Nursing Program abides by the requirements with Title IX, Education Amendments of 1972, with Title VI and VII of the 1964 Civil Rights Act, with section 503 and 504 of the Rehabilitation Act of 1973, and with the Age Discrimination Act of 1975. The College Board, administration and faculty affirm that all students in the Practical Nursing Program must possess intellectual, physical, ethical, emotional and interpersonal capabilities necessary to complete the
diploma and to achieve levels of competency required for safe nursing practice.

**APPLICATION DEADLINE**

Students are selected from the pool of completed applications for the Practical Nursing Program each semester. The Nursing Admissions and Progression Committee select the fall class during the last week in March for priority program enrollment and during the second week of July for final program enrollment. For spring semester, priority program enrollment occurs in the last week of October and final program enrollment occurs the first week in December. Selected students may defer their program enrollment for only one semester or a new/updated application must be submitted for review by the Nursing Admissions and Progression Committee.

**CURRENT AND FORMER COLLEGE OF MENOMINEE NATION STUDENTS**

Persons with prior college coursework from CMN or currently enrolled in CMN may apply for admission into the Practical Nursing Program. They are required to complete the Practical Nursing Program Admission Application Procedure.

**NEW STUDENTS**

To qualify for admission into Practical Nursing Program a student should be a graduate of a recognized high school or its equivalent. The following high school courses are recommended. Demonstration of successful completion of college coursework can be used to meet some of the educational qualifications.

- English - 4 years (one of which may be speech or native language)
- Social Science - 3 years (for example: History, Psychology, Sociology)
- Mathematics - 3 years recommended
- Biology - 1 year
- Chemistry - 1 year

Applicants with a high school grade point average of 3.0 or greater on a 4.0 scale will be given priority acceptance.

Applicants still in high school may be conditionally admitted. Official admission is contingent upon receipt of the final official high school transcript by July 15 for fall program enrollment.

**TRANSFER STUDENTS**

Transfer students applying for admission into the Practical Nursing Program must demonstrate acceptable ACCUPLACER and standardized test scores as outlined in the Nursing Program Admission Application and Procedure.

Persons applying with prior coursework from other colleges or universities must first apply for admission to the College of Menominee Nation. If admitted, that applicant would then be eligible to complete the Practical Nursing Program Admission Application Procedure.

**ADMISSION CRITERIA**

1. **Application Form** A completed application for admission to the nursing program must be submitted to Nursing Department Office. Personal interviews may be conducted by a Nursing Admissions Committee member.

2. **Transcripts** Official transcripts must be on file from high school and all colleges and universities attended.

3. **Caregiver Background Check** Prior to final acceptance, a Care Giver Background Check will be completed. This background check is completed to remain in compliance with the Wisconsin Caregiver Background Check and Investigation Legislation. Applicants who have been convicted of specific crimes/offenses that would bar them from clinical experiences as a student or employment and/or licensure as a caregiver will not be admitted to the nursing program.

4. **CNA Certification** All applicants must have completed a DHFS approved nursing course prior to acceptance.

5. **CPR Certification** Evidence of current cardiopulmonary resuscitation certification within the last year must be submitted with the application. Certification of CPR must be at the Health Care Provider level.

6. **Health Qualifications** Each applicant is required to have a physical examination and complete the Student Health Form with their health care provider. Mandatory immunizations are required and recorded on the Mandatory Immunization Form. The physical and mental health of the applicant must be deemed adequate for meeting the program outcomes of the degree and be on file in the Nursing Office. Documentation of a Two Step negative Mantoux or negative chest
7. **Required Insurances** Applicants must provide documentation of Health Insurance to the Nursing Office.

8. **References** One professional reference must be submitted, and found to be acceptable as supporting admission. This may be from a current or recent instructor or from a current or recent past employer. **No personal references will be accepted.**

9. **Computer Competency** Applicants need to demonstrate Computer Competency prior to enrollment in their first nursing course if they have not completed CMP 180 or its equivalent.

10. **ACCUPLACER** Each student who is applying will be required to take the ACCUPLACER and a standardized nursing admission test prior to their interview and review by the Nursing Admissions Committee. Applicants must have at least the following scores to be considered for priority admission. Students not meeting the required ACCUPLACER scores and the required standardized test scores (as defined by the manufacturer) will be reviewed by the Nursing Admissions Committee and may be admitted on an individual basis.

    | Test Minimum Score |
    |---------------------|
    | Arithmetic          |
    | Elementary Algebra  |
    | College Math        |
    | Reading Comprehension |
    | Sentence Structure  |

11. **Standardized Testing** *** pending

12. **TOEFL** For those applicants whose primary language is not English, documentation of a passing TOEFL score (as defined by TOEFL) is required with the submission of the application.

13. **Drug Screen** All newly admitted students will have a drug screen completed at orientation or as arranged by the College. Students whose drug screens note the use of illegal drugs will have their admission cancelled. Random drug screens of an enrolled or continuing student may be required when the conduct of the student warrants it.
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Courses in the preceding program sheets that have an * in front of them, are courses that have a prerequisite. Please check the course index to ensure that you know what the prerequisite is and plan your schedule accordingly.
# Teacher Education Program

**Bachelor of Science**

Minimum credits: 130

WI Teaching License: Ages 0-11

All courses including field experience requires a background check under the Caregiver Law §48.685 and 50.065 Stats. Students may not be able to work in this field with certain legal convictions.

## General Education Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>CMP180</td>
<td>Introduction to Computer and Information Technology</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>COM100</td>
<td>Introduction to Oral Communications</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>EDU100</td>
<td>Student Success Strategies</td>
<td>2</td>
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<td>EDU295</td>
<td>Student Portfolio Seminar</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>ENG101</td>
<td>Introduction to College English</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ENG102</td>
<td>College English and Research</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MAT106</td>
<td>College Algebra</td>
<td>3</td>
<td></td>
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<tr>
<td>MAT260</td>
<td>Introduction to Statistics or MAT 120 Elementary Functions</td>
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## Natural and Physical Science

<table>
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<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
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<td>BIO 110/111</td>
<td>Introduction to Environmental Science</td>
<td>3</td>
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<tr>
<td>ENG101</td>
<td>*Introduction to College English</td>
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<tr>
<td>MAT106</td>
<td>*College Algebra</td>
<td>3</td>
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</tr>
<tr>
<td>MAT260</td>
<td>*Introduction to Statistics or MAT 120 Elementary Functions</td>
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## Social Science

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>HUD210</td>
<td>Introduction to Human Development</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>HUD236</td>
<td>*Infancy and Early Childhood</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>SDE100</td>
<td>Introduction to Sustainable Development</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>HIS112</td>
<td>*History of US from 1865-present</td>
<td>6</td>
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## Humanities

<table>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>HIS112</td>
<td>*History of US from 1865-present</td>
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## Fine Arts

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>Fine Arts</td>
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</table>

## Emphasis Course Requirements

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<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>HUD237</td>
<td>*Observation and Interpretation of Child Behavior</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>HUD238</td>
<td>*Play and Creative Activities in Childhood</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>EDU201</td>
<td>Emergent Literacy</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>EDU211</td>
<td>*Introduction to Exceptionalities</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>EDU250</td>
<td>*Introduction to Teacher Education</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>EDU251</td>
<td>*Geometry for Elementary Teachers</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>EDU256</td>
<td>Social and Family Influences on Early Development and Learning</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>EDU300</td>
<td>*Foundations of American Education</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>EDU302</td>
<td>*Educational Psychology</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>EDU304</td>
<td>*Methods for Art and Music</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>EDU305</td>
<td>*Methods for Social Studies</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>EDU306</td>
<td>*Methods for Teaching Mathematics</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>EDU307</td>
<td>*Methods for Teaching Reading</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>EDU308</td>
<td>*Methods for Language Arts</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>EDU309</td>
<td>*Methods for Teaching Science</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>EDU310</td>
<td>*Methods for Teaching Health and Physical Education</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>EDU311</td>
<td>*Pre-Student Teaching Practicum 1</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>EDU312</td>
<td>*Pre-Student Teaching Practicum 2</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>EDU313</td>
<td>*Inclusion Strategies for Exceptional Learners</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>EDU314</td>
<td>*Classroom Behavior and Management</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>EDU315</td>
<td>*Cultural Images in Children’s Literature</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>EDU401</td>
<td>*Student Teaching Pre-K-Grade 5</td>
<td>12</td>
<td></td>
</tr>
<tr>
<td>EDU402</td>
<td>*Student Teaching Seminar</td>
<td>2</td>
<td></td>
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</tbody>
</table>

Courses that have an * in front of them, are courses that have a prerequisite. Please check the course index to ensure that you know what the prerequisite is and plan your schedule accordingly.
Accounting
Associate of Arts and Sciences
Minimum of 63 Credits

The Accounting program at College of Menominee Nation provides in-depth knowledge and business background to succeed in an entry-level accounting environment. The program offers exposure to the liberal studies and develops the critical thinking, problem-solving, and communication skills necessary to succeed in a multi-faceted world. Graduates can transfer to a Bachelor degree program or gain employment in public industries or in the private sector.

**General Education Requirements**  
18 credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CMP180</td>
<td>Introduction to Computer and Information Technology</td>
<td>3 cr.</td>
</tr>
<tr>
<td>COM100</td>
<td>* Introduction to Oral Communication</td>
<td>3 cr.</td>
</tr>
<tr>
<td>EDU100</td>
<td>Student Success Strategies</td>
<td>2 cr.</td>
</tr>
<tr>
<td>EDU295</td>
<td>Student Portfolio Seminar</td>
<td>1 cr.</td>
</tr>
<tr>
<td>ENG101</td>
<td>* Introduction to College English</td>
<td>3 cr.</td>
</tr>
<tr>
<td>ENG215</td>
<td>* Business Writing</td>
<td>3 cr.</td>
</tr>
<tr>
<td>MAT106</td>
<td>* College Algebra (or a higher level math)</td>
<td>3 cr.</td>
</tr>
</tbody>
</table>

**Natural and Physical Science**  
8 credits

- Two courses, with at least one lab course  
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>8 cr.</td>
</tr>
</tbody>
</table>

**Social Science**  
9 credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECN202</td>
<td>Macroeconomics OR</td>
<td>3 cr.</td>
</tr>
<tr>
<td>ECN203</td>
<td>Microeconomics</td>
<td>3 cr.</td>
</tr>
<tr>
<td>BUS100</td>
<td>Introduction to Business</td>
<td>3 cr.</td>
</tr>
<tr>
<td>SDE100</td>
<td>Introduction to Sustainable Development</td>
<td>3 cr.</td>
</tr>
</tbody>
</table>

**Humanities**  
9 - 10 credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>American Indian Language or History</td>
<td>3-4 cr.</td>
</tr>
<tr>
<td></td>
<td>Electives</td>
<td>6 cr.</td>
</tr>
</tbody>
</table>

**Fine Arts**  
Elective  
3 credits

**Accounting Emphasis Course Requirements**  
16 - 18 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC103</td>
<td>Introduction to Accounting</td>
<td>4 cr</td>
</tr>
<tr>
<td>ACC204</td>
<td>* Managerial Accounting</td>
<td>4 cr</td>
</tr>
<tr>
<td>ACC217</td>
<td>* Intermediate Accounting</td>
<td>3 cr</td>
</tr>
<tr>
<td>ACC233</td>
<td>* Advanced Managerial Accounting</td>
<td>3 cr</td>
</tr>
<tr>
<td></td>
<td>Choose one of the following</td>
<td>2-4 cr</td>
</tr>
<tr>
<td>ACC135</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ACC216</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ACC231</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ACC232</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ACC234</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Courses that have an * in front of them, are courses that have a prerequisite. Please check the course index to ensure that you know what the prerequisite is and plan your schedule accordingly.
Biological and Physical Sciences

Associate of Arts and Sciences
Minimum of 62 Credits

The Associate of Arts and Sciences Degree in the Biological and Physical Sciences provides a student with a broad-based understanding of biology. This program focuses on a multidisciplinary approach where emphasis courses are selected on the basis of the student’s special interests. This degree allows the student to earn a bachelor’s degree in a variety of fields by completing the required courses at CMN and finishing the junior and senior level classes at a four-year college or university.

<table>
<thead>
<tr>
<th>General Education Requirements</th>
<th>18 credits</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CMP180 Introduction to Computer and Information Technology</td>
<td>3 cr.</td>
<td>_________</td>
</tr>
<tr>
<td>COM100 * Introduction to Oral Communication</td>
<td>3 cr.</td>
<td>_________</td>
</tr>
<tr>
<td>EDU100 Student Success Strategies</td>
<td>2 cr.</td>
<td>_________</td>
</tr>
<tr>
<td>EDU295 Student Portfolio Seminar</td>
<td>1 cr.</td>
<td>_________</td>
</tr>
<tr>
<td>ENG101 * Introduction to College English</td>
<td>3 cr.</td>
<td>_________</td>
</tr>
<tr>
<td>ENG102 * College English and Research</td>
<td>3 cr.</td>
<td>_________</td>
</tr>
<tr>
<td>MAT106 * College Algebra (or a higher level math)</td>
<td>3 cr.</td>
<td>_________</td>
</tr>
</tbody>
</table>

**Natural or Physical Science** 8 credits

- BIO202, CHM 101, * CHM105, GEG 110 or * PHY103 5 cr.
- Elective 3 cr.

**Social Sciences** 9 credits

- SDE100 Introduction to Sustainable Development 3 cr.
- Electives 6 cr.

**Humanities** 9 – 10 credits

- HUM100 * Introduction to Humanities (Recommended) 3 cr.
- American Indian History or Language 3-4 cr.
- Elective 3 cr.

**Fine Arts** Elective 3 credits

**Emphasis Course Requirements** 15 credits

Choose from the following courses:

- BIO 110 BIO 111 BIO 202 BIO 204
- BIO 205 BIO 207 CHM 101 CHM 105
- CHM 110

Courses that have an * in front of them, are courses that have a prerequisite. Please check the course index to ensure that you know what the prerequisite is and plan your schedule accordingly.

**Courses may not meet requirements in more than one requirements area.**
Business Administration
Associate of Arts and Sciences
Minimum of 64 Credits

The Business Administration program at College of Menominee Nation builds the skills necessary for a lifetime of opportunity. Through a wide variety of methods, the program fosters communication skills, analytical reasoning and problem solving capabilities. Graduates learn to apply their knowledge and increase their business network in the classroom and through internships, field experiences and involvement in an active business organization.

<table>
<thead>
<tr>
<th>General Education Requirements</th>
<th>18 credits</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CMP180 Introduction to Computer and Information Technology</td>
<td>3 cr.</td>
<td>_________</td>
</tr>
<tr>
<td>COM100 * Introduction to Oral Communication</td>
<td>3 cr.</td>
<td>_________</td>
</tr>
<tr>
<td>EDU100 Student Success Strategies</td>
<td>2 cr.</td>
<td>_________</td>
</tr>
<tr>
<td>EDU295 Student Portfolio Seminar</td>
<td>1 cr.</td>
<td>_________</td>
</tr>
<tr>
<td>ENG101 * Introduction to College English</td>
<td>3 cr.</td>
<td>_________</td>
</tr>
<tr>
<td>ENG215 * Business Writing</td>
<td>3 cr.</td>
<td>_________</td>
</tr>
<tr>
<td>MAT106 * College Algebra (or a higher level math)</td>
<td>3 cr.</td>
<td>_________</td>
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<table>
<thead>
<tr>
<th>Natural and Physical Science</th>
<th>8 credits</th>
<th>Completed</th>
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<tbody>
<tr>
<td>Two courses, with at least one lab course</td>
<td>8 cr.</td>
<td>_________</td>
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</table>

<table>
<thead>
<tr>
<th>Social Science</th>
<th>9 credits</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECN202 Macroeconomics OR</td>
<td>3 cr.</td>
<td>_________</td>
</tr>
<tr>
<td>ECN203 Microeconomics</td>
<td>3 cr.</td>
<td>_________</td>
</tr>
<tr>
<td>BUS100 Introduction to Business</td>
<td>3 cr.</td>
<td>_________</td>
</tr>
<tr>
<td>SDE100 Introduction to Sustainable Development</td>
<td>3 cr.</td>
<td>_________</td>
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<table>
<thead>
<tr>
<th>Humanities</th>
<th>9 – 10 credits</th>
<th>Completed</th>
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</thead>
<tbody>
<tr>
<td>American Indian Language or History</td>
<td>3-4 cr.</td>
<td>_________</td>
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<tr>
<td>Electives</td>
<td>6 cr.</td>
<td>_________</td>
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<table>
<thead>
<tr>
<th>Fine Arts</th>
<th>Elective</th>
<th>3 credits</th>
<th>Completed</th>
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<tbody>
<tr>
<td>3 cr.</td>
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<table>
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<tr>
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<th>17 credits</th>
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<tbody>
<tr>
<td>ACC103 Introduction to Accounting</td>
<td>4 cr.</td>
<td>_________</td>
</tr>
<tr>
<td>ACC204 * Managerial Accounting</td>
<td>4 cr.</td>
<td>_________</td>
</tr>
<tr>
<td>BUS290 * Business Internship</td>
<td>2 cr.</td>
<td>_________</td>
</tr>
<tr>
<td>MAT260 * Introductory Statistics</td>
<td>4 cr.</td>
<td>_________</td>
</tr>
<tr>
<td>Choose one of the following</td>
<td>3 cr.</td>
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<tr>
<td>BUS110 BUS122 BUS120</td>
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<td></td>
</tr>
<tr>
<td>BUS205 BUS220 BUS241</td>
<td></td>
<td></td>
</tr>
<tr>
<td>* BUS200 * BUS210 * BUS225</td>
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</table>

Courses that have an * in front of them, are courses that have a prerequisite. Please check the course index to ensure that you know what the prerequisite is and plan your schedule accordingly.
Computer Science
Associate of Arts and Sciences
Minimum of 64 Credits

An Associate of Arts and Sciences Degree in Computer Science prepares students to transfer as a junior into a Bachelor of Science program in Computer Science.

General Education Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits (cr.)</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CMP180</td>
<td>Introduction to Computer and Information Technology</td>
<td>3</td>
<td>_________</td>
</tr>
<tr>
<td>COM100</td>
<td>* Introduction to Oral Communication</td>
<td>3</td>
<td>_________</td>
</tr>
<tr>
<td>EDU100</td>
<td>Student Success Strategies</td>
<td>2</td>
<td>_________</td>
</tr>
<tr>
<td>EDU295</td>
<td>Student Portfolio Seminar</td>
<td>1</td>
<td>_________</td>
</tr>
<tr>
<td>ENG101</td>
<td>* Introduction to College English</td>
<td>3</td>
<td>_________</td>
</tr>
<tr>
<td>ENG102</td>
<td>* College English and Research</td>
<td>3</td>
<td>_________</td>
</tr>
<tr>
<td>MAT120**</td>
<td>* Elementary Functions: Algebra and Trigonometry</td>
<td>4</td>
<td>_________</td>
</tr>
</tbody>
</table>

Natural and Physical Science

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits (cr.)</th>
<th>Completed</th>
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<tbody>
<tr>
<td>PHY103</td>
<td>(Recommended)</td>
<td>5</td>
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</tr>
<tr>
<td>Elective</td>
<td></td>
<td>3</td>
<td>_________</td>
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</table>

Social Science

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits (cr.)</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>SDE100</td>
<td>Introduction to Sustainable Development</td>
<td>3</td>
<td>_________</td>
</tr>
<tr>
<td>Electives</td>
<td></td>
<td>6</td>
<td>_________</td>
</tr>
</tbody>
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Humanities

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits (cr.)</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electives</td>
<td>American Indian Language or History</td>
<td>3-4</td>
<td>_________</td>
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<tr>
<td>Electives</td>
<td></td>
<td>6</td>
<td>_________</td>
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Fine Arts

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits (cr.)</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elective</td>
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<td>3</td>
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Emphasis Course Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits (cr.)</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CMP228</td>
<td>* Intermediate Microcomputer Programming</td>
<td>4</td>
<td>_________</td>
</tr>
<tr>
<td>CMP256</td>
<td>* Introduction to Computer Science I</td>
<td>4</td>
<td>_________</td>
</tr>
<tr>
<td>MAT231</td>
<td>* Calculus and Analytic Geometry I</td>
<td>4</td>
<td>_________</td>
</tr>
<tr>
<td>MAT241</td>
<td>* Discrete Mathematics</td>
<td>4</td>
<td>_________</td>
</tr>
</tbody>
</table>

Courses that have an * in front of them, are courses that have a prerequisite. Please check the course index to ensure that you know what the prerequisite is and plan your schedule accordingly.

** MAT106 is also required for students who do not place in MAT120.**
Early Childhood/Elementary Education Program

Associate of Arts and Sciences
Minimum of 62 Credits

An Associate of Arts and Science Degree in Early Childhood/Elementary Education is designed to allow students to earn a degree that can be used as an entry point in the job market while at the same time allowing students to earn credits toward a baccalaureate degree.

The College of Menominee Nation follows the standards established by the Wisconsin Department of Public Instruction and National Association for the Education of Young Children in preparing students for an Associate Degree in Early Childhood/Elementary Education. The course work covers infancy to adolescence development, observation strategies/techniques, curriculum planning, field experiences, and general education requirements.

The Wisconsin State Legislature requires a background check under the Caregiver Law §48.685 and 50.065 Stats. Students may not be able to work in this field with certain legal convictions.

<table>
<thead>
<tr>
<th><strong>General Education Requirements</strong></th>
<th><strong>18 credits</strong></th>
<th><strong>Completed</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>CMP180   Introduction to Computer and Information Technology</td>
<td>3 cr.</td>
<td></td>
</tr>
<tr>
<td>COM100   * Introduction to Oral Communication</td>
<td>3 cr.</td>
<td></td>
</tr>
<tr>
<td>EDU100   Student Success Strategies</td>
<td>2 cr.</td>
<td></td>
</tr>
<tr>
<td>EDU295   Student Portfolio Seminar</td>
<td>1 cr.</td>
<td></td>
</tr>
<tr>
<td>ENG101   * Introduction to College English</td>
<td>3 cr.</td>
<td></td>
</tr>
<tr>
<td>ENG102   * College English and Research</td>
<td>3 cr.</td>
<td></td>
</tr>
<tr>
<td>MAT106   * College Algebra (or above)</td>
<td>3 cr.</td>
<td></td>
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</tbody>
</table>

**Natural and Physical Science** 8 credits

<table>
<thead>
<tr>
<th></th>
<th>5 cr.</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>BIO202, BIO110/111, * CHM101, * CHM105, GEG110, or * PHY103</td>
<td>5 cr.</td>
<td></td>
</tr>
<tr>
<td>ENV150 Introduction to Environmental Science</td>
<td>3 cr.</td>
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</tr>
</tbody>
</table>

**Social Science** 9 credits

<table>
<thead>
<tr>
<th></th>
<th>3 cr.</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>HUD210 Introduction to Human Development</td>
<td>3 cr.</td>
<td></td>
</tr>
<tr>
<td>HUD236 * Infancy and Early Childhood</td>
<td>3 cr.</td>
<td></td>
</tr>
<tr>
<td>SDE100 Introduction to Sustainable Development</td>
<td>3 cr.</td>
<td></td>
</tr>
</tbody>
</table>

**Humanities** 9 – 10 credits

<table>
<thead>
<tr>
<th></th>
<th>3-4 cr.</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>American Indian Language or History Electives</td>
<td>6 cr.</td>
<td></td>
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</tbody>
</table>

**Fine Arts** 3 credits

<table>
<thead>
<tr>
<th></th>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Elective</td>
<td>3 cr.</td>
<td></td>
</tr>
</tbody>
</table>

**Emphasis Course Requirements** 15 credits

<table>
<thead>
<tr>
<th></th>
<th>3 cr.</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>EDU201 Emergent Literacy</td>
<td>3 cr.</td>
<td></td>
</tr>
<tr>
<td>EDU250 * Introduction to Teacher Education</td>
<td>3 cr.</td>
<td></td>
</tr>
<tr>
<td>EDU256 Social and Family Influences on Early Development and Learning</td>
<td>3 cr.</td>
<td></td>
</tr>
<tr>
<td>HUD237 * Observation and Interpretation of Child Behavior</td>
<td>3 cr.</td>
<td></td>
</tr>
<tr>
<td>HUD238 * Play and Creative Activities in Childhood</td>
<td>3 cr.</td>
<td></td>
</tr>
</tbody>
</table>

Courses that have an * in front of them, are courses that have a prerequisite. Please check the course index to ensure that you know what the prerequisite is and plan your schedule accordingly.
Liberal Studies/Humanities
Associate of Arts and Sciences
62 Total Credits

The Associate of Arts and Sciences Degree in Liberal Studies-Humanities Track provide a student with a broad-based understanding of the humanities. This program focuses on a multidisciplinary approach where emphasis courses are selected on the basis of the student’s special interests. This degree allows student to earn a bachelor’s degree in a variety of fields by completing the required courses at CMN and finishing the junior and senior level classes at a four-year college or university.

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<tr>
<th>General Education Requirements</th>
<th>18 credits</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CMP180 Introduction to Computer and Information Technology</td>
<td>3 cr.</td>
<td>__________</td>
</tr>
<tr>
<td>COM100 * Introduction to Oral Communication</td>
<td>3 cr.</td>
<td>__________</td>
</tr>
<tr>
<td>EDU100 Student Success Strategies</td>
<td>2 cr.</td>
<td>__________</td>
</tr>
<tr>
<td>EDU295 Student Portfolio Seminar</td>
<td>1 cr.</td>
<td>__________</td>
</tr>
<tr>
<td>ENG101 * Introduction to College English</td>
<td>3 cr.</td>
<td>__________</td>
</tr>
<tr>
<td>ENG102 * College English and Research</td>
<td>3 cr.</td>
<td>__________</td>
</tr>
<tr>
<td>MAT106 * College Algebra (or above)</td>
<td>3 cr.</td>
<td>__________</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Natural Physical Science</th>
<th>8 credits</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>GEG110 Physical Geography (Recommended)</td>
<td>5 cr.</td>
<td>__________</td>
</tr>
<tr>
<td>Elective</td>
<td>3 cr.</td>
<td>__________</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Social Science</th>
<th>9 credits</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>GEG210 Cultural Geography (Recommended)</td>
<td>3 cr.</td>
<td>__________</td>
</tr>
<tr>
<td>HUD210 Introduction to Human Development or</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PSY100 Introduction to Psychology</td>
<td>3 cr.</td>
<td>__________</td>
</tr>
<tr>
<td>SDE100 Introduction to Sustainable Development</td>
<td>3 cr.</td>
<td>__________</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Humanities</th>
<th>9 credits</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>HIS121 * Survey of American Indian History (Recommended)</td>
<td>3 cr.</td>
<td>__________</td>
</tr>
<tr>
<td>HUM100 * Introduction to Humanities (Recommended)</td>
<td>3 cr.</td>
<td>__________</td>
</tr>
<tr>
<td>Elective</td>
<td>3 cr.</td>
<td>__________</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fine Arts</th>
<th>3 credits</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Elective</td>
<td>3 cr.</td>
<td>__________</td>
</tr>
</tbody>
</table>

**Emphasis Course Requirements**
Choose from the following courses:

<table>
<thead>
<tr>
<th>15 credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>* ANT200 ART105 ART106</td>
</tr>
<tr>
<td>* ENG208 ENG211</td>
</tr>
<tr>
<td>* HIS124 HIS125 LAN101</td>
</tr>
<tr>
<td>LAN111 PHL100 PHL206</td>
</tr>
<tr>
<td>THE101 THE201</td>
</tr>
</tbody>
</table>

Courses that have an * in front of them, are courses that have a prerequisite. Please check the course index to ensure that you know what the prerequisite is and plan your schedule accordingly.

**Courses may not meet requirements in more than one requirements area.**
Liberal Studies/Social Science General Studies
Associate of Arts and Sciences
Minimum of 62 Credits

The Associate of Arts and Sciences Degree in Liberal Studies Social Science Track provide a student with a broad-based understanding of behavioral and social sciences. This program focuses on a multidisciplinary approach where emphasis courses are selected on the basis of the student’s special interests. This degree prepares students to earn a bachelor’s degree in a variety of fields by completing the required courses at CMN and finishing the junior and senior level classes at a four-year college or university. The Wisconsin State Legislature requires a background check under the Caregiver Law §48.685 and 50.065 Stats. Students may not be able to work in Tribal Legal Studies and Human Services with certain legal convictions.

<table>
<thead>
<tr>
<th>General Education Requirements</th>
<th>18 credits</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CMP180 Introduction to Computer and Information Technology</td>
<td>3 cr.</td>
<td>_________</td>
</tr>
<tr>
<td>COM100 * Introduction to Oral Communication</td>
<td>3 cr.</td>
<td>_________</td>
</tr>
<tr>
<td>EDU100 Student Success Strategies</td>
<td>2 cr.</td>
<td>_________</td>
</tr>
<tr>
<td>EDU295 Student Portfolio Seminar</td>
<td>1 cr.</td>
<td>_________</td>
</tr>
<tr>
<td>ENG101 * Introduction to College English</td>
<td>3 cr.</td>
<td>_________</td>
</tr>
<tr>
<td>ENG102 *College English and Research OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>LAW201** * Legal Research and Writing</td>
<td>3 cr.</td>
<td>_________</td>
</tr>
<tr>
<td>MAT106 * College Algebra (or above)</td>
<td>3 cr.</td>
<td>_________</td>
</tr>
</tbody>
</table>

Natural and Physical Science 8 credits
| GEG110 Physical Geography (Recommended) | 5 cr. | _________ |
| Elective | 3 cr. | _________ |

Social Science 9 credits
| GEG210 Cultural Geography (Recommended) | 3 cr. | _________ |
| SDE100 Introduction to Sustainable Development | 3 cr. | _________ |
| SOC100 Introduction to Sociology (Recommended) | 3 cr. | _________ |

Humanities 9 – 10 credits
| HUM100 * Introduction to Humanities (Recommended) | 3 cr. | _________ |
| American Indian History or Language | 3-4 cr. | _________ |
| Elective | 3 cr. | _________ |

Fine Arts 3 credits
| Elective | 3 cr. | _________ |

*Emphasis Course Requirements 15 credits
Choose from the following courses:
<table>
<thead>
<tr>
<th>ANT200</th>
<th>ECN100</th>
<th>ECN202</th>
<th>ECN203</th>
<th>EDU206</th>
<th>SOC208</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>HIS121</td>
<td>HIS122</td>
<td>HIS123</td>
<td>HIS124</td>
<td>HUD210</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HUD236</td>
<td>HUD242</td>
<td>HUS200</td>
<td>HUS275</td>
<td>BUS100</td>
<td></td>
<td></td>
</tr>
<tr>
<td>POL101</td>
<td>POL202</td>
<td>POL206</td>
<td>PSY100</td>
<td>* PSY201</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SOC100</td>
<td>SOC101</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Courses that have an * in front of them, are courses that have a prerequisite. Please check the course index to ensure that you know what the prerequisite is and plan your schedule accordingly.
Mathematics Program
Associate of Arts and Sciences
Minimum of 60 Credits

The Associates of Art and Science Degree in Mathematics Program will provide a student with a broad based understanding of the major branches of mathematics: applied math (calculus), statistics, and discrete math.

Students who earn a Liberal Studies Degree from College of Menominee Nation have the opportunity to continue their education in various fields. This degree prepares students to choose a branch of mathematics to major in or to earn a bachelor’s degree in most any STEM field at a 4-year institution.

<table>
<thead>
<tr>
<th>General Education Requirements</th>
<th>18 credits</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CMP180 Introduction to Computer and Information Technology</td>
<td>3 cr.</td>
<td>________</td>
</tr>
<tr>
<td>COM100 * Introduction to Oral Communication</td>
<td>3 cr.</td>
<td>________</td>
</tr>
<tr>
<td>EDU100 Student Success Strategies</td>
<td>2 cr.</td>
<td>________</td>
</tr>
<tr>
<td>EDU295 Student Portfolio Seminar</td>
<td>1 cr.</td>
<td>________</td>
</tr>
<tr>
<td>ENG101 * Introduction to College English</td>
<td>3 cr.</td>
<td>________</td>
</tr>
<tr>
<td>ENG102 * College English and Research</td>
<td>3 cr.</td>
<td>________</td>
</tr>
<tr>
<td>MAT106 * College Algebra (or above)</td>
<td>3 cr.</td>
<td>________</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Natural Science</th>
<th>8 credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO202, * CHM105, * CHM101, GEO110 or * PHY103</td>
<td>5 cr.</td>
</tr>
<tr>
<td>Elective</td>
<td>3 cr.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Social Science</th>
<th>9 credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SDE100 Introduction to Sustainable Development</td>
<td>3 cr.</td>
</tr>
<tr>
<td>Electives</td>
<td>6 cr.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Humanities</th>
<th>9 – 10 credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HUM100 * Introduction to Humanities (recommended)</td>
<td>3 cr.</td>
</tr>
<tr>
<td>American Indian History or Language</td>
<td>3-4 cr.</td>
</tr>
<tr>
<td>Elective</td>
<td>3 cr.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fine Arts</th>
<th>3 credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elective</td>
<td>3 cr.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Emphasis Course Requirements</th>
<th>13 - 16 credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT260 * Introductory Statistics</td>
<td>4 cr.</td>
</tr>
<tr>
<td>MAT241 * Discrete Mathematics</td>
<td>4 cr.</td>
</tr>
<tr>
<td>MAT201 * Applied Calculus OR</td>
<td></td>
</tr>
<tr>
<td>MAT231 * Calculus and Analytical Geometry I</td>
<td>4 cr.</td>
</tr>
</tbody>
</table>

Choose one according to appropriate test scores as determined by CMN:
| MAT120 * Elementary Functions: Algebra and Trigonometry OR |
| MAT299 Special Topics in Mathematics | 1-4 cr. | ________ |

Courses that have an * in front of them, are courses that have a prerequisite. Please check the course index to ensure that you know what the prerequisite is and plan your schedule accordingly.
## Natural Resources

**Associate of Arts and Sciences**  
Minimum of 65 Credits

The Associate of Arts and Sciences Degree in Natural Resources degree prepares a student for employment in the conservation and natural resources fields. Students who earn a Natural Resources Degree from College of Menominee Nation have the opportunity to continue their education. This degree allows students to earn a bachelor's degree in Forestry, Wildlife, Resource Management or other related areas by completing the required courses at CMN and finishing the junior and senior level classes at a four-year college or university.

### General Education Requirements  
18 credits  
Completed

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CMP180</td>
<td>Introduction to Computer and Information Technology</td>
<td>3 cr.</td>
</tr>
<tr>
<td>COM100</td>
<td>* Introduction to Oral Communication</td>
<td>3 cr.</td>
</tr>
<tr>
<td>EDU100</td>
<td>Student Success Strategies</td>
<td>2 cr.</td>
</tr>
<tr>
<td>EDU295</td>
<td>Student Portfolio Seminar</td>
<td>1 cr.</td>
</tr>
<tr>
<td>ENG101</td>
<td>* Introduction to College English</td>
<td>3 cr.</td>
</tr>
<tr>
<td>ENG102</td>
<td>* College English and Research</td>
<td>3 cr.</td>
</tr>
<tr>
<td>MAT106</td>
<td>* College Algebra (or above)</td>
<td>3 cr.</td>
</tr>
</tbody>
</table>

### Natural and Physical Science  
10 credits

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO202</td>
<td>Principles of Biology</td>
<td>5 cr.</td>
</tr>
<tr>
<td>CHM101</td>
<td>* Introduction to Chemistry OR</td>
<td>5 cr.</td>
</tr>
<tr>
<td>CHM105</td>
<td>* General Chemistry I</td>
<td>5 cr.</td>
</tr>
</tbody>
</table>

### Social Science  
9 credits

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECN202</td>
<td>Macroeconomics</td>
<td>3 cr.</td>
</tr>
<tr>
<td>SDE100</td>
<td>Introduction to Sustainable Development</td>
<td>3 cr.</td>
</tr>
<tr>
<td></td>
<td>Elective</td>
<td>3 cr.</td>
</tr>
</tbody>
</table>

### Humanities  
9 – 10 credits

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Indian Language or History</td>
<td>3-4 cr.</td>
</tr>
<tr>
<td>Electives</td>
<td>6 cr.</td>
</tr>
</tbody>
</table>

### Fine Arts  
3 credits

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elective</td>
<td>3 cr.</td>
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</tbody>
</table>

### Emphasis Course Requirements  
16 credits

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENV150</td>
<td>Introduction to Environmental Science</td>
<td>3 cr.</td>
</tr>
<tr>
<td>NAR151</td>
<td>Introduction to Natural Resources</td>
<td>3 cr.</td>
</tr>
<tr>
<td>NAR250</td>
<td>* Introduction to Forestry, Fisheries and Wildlife</td>
<td>3 cr.</td>
</tr>
<tr>
<td>NAR251</td>
<td>*Introduction to Forestry, Fisheries and Wildlife Lab</td>
<td>1 cr.</td>
</tr>
<tr>
<td>NAR260</td>
<td>*Introduction to Water and Soil Resources</td>
<td>3 cr.</td>
</tr>
<tr>
<td>NAR261</td>
<td>* Introduction to Water and Soil Resources Lab</td>
<td>1 cr.</td>
</tr>
<tr>
<td>NAR290</td>
<td>Internship to Natural Resources</td>
<td>2 cr.</td>
</tr>
</tbody>
</table>

Courses that have an * in front of them, are courses that have a prerequisite. Please check the course index to ensure that you know what the prerequisite is and plan your schedule accordingly.
Public Administration
Associate of Arts and Sciences
Minimum of 62 Credits

The Public Administration program at College of Menominee Nation is designed to prepare students for a challenging career with non-profit organizations, tribal and non-tribal governments or the public sector. The coursework is designed to broadly build leadership, communication, and problem solving skills and focuses on public policy analysis, budgeting and governmental processes. The majority of graduates will continue their education while some will gain entry-level employment in tribal government or the public sector.

General Education Requirements 18 credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CMP180</td>
<td>Introduction to Computer and Information Technology</td>
<td>3 cr.</td>
<td></td>
</tr>
<tr>
<td>COM100</td>
<td>* Introduction to Oral Communication</td>
<td>3 cr.</td>
<td></td>
</tr>
<tr>
<td>EDU100</td>
<td>Student Success Strategies</td>
<td>2 cr.</td>
<td></td>
</tr>
<tr>
<td>EDU295</td>
<td>Student Portfolio Seminar</td>
<td>1 cr.</td>
<td></td>
</tr>
<tr>
<td>ENG101</td>
<td>* Introduction to College English</td>
<td>3 cr.</td>
<td></td>
</tr>
<tr>
<td>ENG215</td>
<td>* Business Writing</td>
<td>3 cr.</td>
<td></td>
</tr>
<tr>
<td>MAT106</td>
<td>* College Algebra (or above)</td>
<td>3 cr.</td>
<td></td>
</tr>
</tbody>
</table>

Natural and Physical Science 8 credits

Two courses, with at least one lab course

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECN202</td>
<td>Macroeconomics</td>
<td>3 cr.</td>
<td></td>
</tr>
<tr>
<td>POL101</td>
<td>American Government and Politics</td>
<td>3 cr</td>
<td></td>
</tr>
<tr>
<td>SDE100</td>
<td>Introduction to Sustainable Development</td>
<td>3 cr.</td>
<td></td>
</tr>
</tbody>
</table>

Social Science 9 credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Indian Language or History</td>
<td>3-4 cr.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Electives</td>
<td></td>
<td>6 cr.</td>
<td></td>
</tr>
</tbody>
</table>

Humanities 9 – 10 credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fine Arts</td>
<td>Elective</td>
<td>3 cr.</td>
<td></td>
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</tbody>
</table>

Emphasis Course Requirements 15 Credits

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS200</td>
<td>* Project Management I</td>
<td>3 cr</td>
<td></td>
</tr>
<tr>
<td>BUS210</td>
<td>* Introduction to Finance</td>
<td>3 cr</td>
<td></td>
</tr>
<tr>
<td>BUS215</td>
<td>Introduction to Public Administration</td>
<td>3 cr.</td>
<td></td>
</tr>
<tr>
<td>BUS225</td>
<td>* Introduction to Planning</td>
<td>3 cr</td>
<td></td>
</tr>
<tr>
<td>POL202</td>
<td>Introduction to Public Policy</td>
<td>3 cr</td>
<td></td>
</tr>
</tbody>
</table>

Courses that have an * in front of them, are courses that have a prerequisite. Please check the course index to ensure that you know what the prerequisite is and plan your schedule accordingly.
Sustainable Development
Associate of Arts and Sciences
Minimum of 64 Credits

The Associate of Arts and Sciences Degree in Sustainable Development provide a student with a broad-based understanding of the Menominee Model of Sustainable Development. This program focuses on a multidisciplinary approach where emphasis courses are designed to foster awareness of and responsibility for community and environmental resources.

Students who earn this degree from College of Menominee Nation have the opportunity to pursue their careers in a wide variety of professional fields. This degree allows students to earn a bachelor’s degree by completing the required courses at CMN and finishing the junior and senior level classes at a four-year college or university.

General Education Requirements 18 credits

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CMP180</td>
<td>Introduction to Computer and Information Technology</td>
<td>3 cr.</td>
<td></td>
</tr>
<tr>
<td>COM100</td>
<td>* Introduction to Oral Communication</td>
<td>3 cr.</td>
<td></td>
</tr>
<tr>
<td>EDU100</td>
<td>Student Success Strategies</td>
<td>2 cr.</td>
<td></td>
</tr>
<tr>
<td>EDU295</td>
<td>Student Portfolio Seminar</td>
<td>1 cr.</td>
<td></td>
</tr>
<tr>
<td>ENG101</td>
<td>* Introduction to College English</td>
<td>3 cr.</td>
<td></td>
</tr>
<tr>
<td>ENG102</td>
<td>* College English and Research</td>
<td>3 cr.</td>
<td></td>
</tr>
<tr>
<td>MAT106</td>
<td>* College Algebra (or above)</td>
<td>3 cr.</td>
<td></td>
</tr>
</tbody>
</table>

Natural and Physical Sciences 8 credits

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO202, * BIO205, CHM 101, * CHM105, or * PHY103</td>
<td>5 cr.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Elective</td>
<td></td>
<td>3 cr.</td>
<td></td>
</tr>
</tbody>
</table>

Social Science 9 credits

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECN100</td>
<td>Introduction to Economics OR</td>
<td>3 cr.</td>
<td></td>
</tr>
<tr>
<td>ECN202</td>
<td>Macroeconomics</td>
<td>3 cr.</td>
<td></td>
</tr>
<tr>
<td>BUS100</td>
<td>Introduction to Business</td>
<td>3 cr.</td>
<td></td>
</tr>
<tr>
<td>PSY100</td>
<td>Introduction to Psychology OR</td>
<td>3 cr.</td>
<td></td>
</tr>
<tr>
<td>SOC100</td>
<td>Introduction to Sociology</td>
<td>3 cr.</td>
<td></td>
</tr>
</tbody>
</table>

Humanities 9 – 10 credits

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Credits</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Indian Language or History</td>
<td>3-4 cr.</td>
<td></td>
</tr>
<tr>
<td>Electives</td>
<td>6 cr.</td>
<td></td>
</tr>
</tbody>
</table>

Fine Arts Elective 3 credits

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Credits</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elective</td>
<td>3 cr.</td>
<td></td>
</tr>
</tbody>
</table>

Emphasis Course Requirements 17 Credits

* ANT200      | Introduction to Native American Cultures OR | 3 cr. |           |
| GEG210      | Introduction to Cultural Geography         | 3 cr. |           |
| GEG110      | Physical Geography                         | 5 cr. |           |
| GEG245      | * Geographical Information Systems         | 3 cr. |           |
| SDE100      | Introduction to Sustainable Development    | 3 cr. |           |
| SDE290      | * Implementing Sustainable Development      | 3 cr. |           |

Courses that have an * in front of them, are courses that have a prerequisite. Please check the course index to ensure that you know what the prerequisite is and plan your schedule accordingly.

Approved by Board of Directors 02-22-2010
AODA Counselor
Associate of Applied Science Sciences
68 Total Credits

The Associate of Applied Science-Technical Studies Degree in Human Services/AODA Counselor Program provides students with course work and hours of study required to become certified as an AODA Counselor. This program is accredited by the Wisconsin Certification Board.

Students will meet all course requirements of the State to become Certified AODA counselors and will be allowed to formally begin the practical requirement of working to complete the required number of counseling practice hours. Upon graduation, students receive credit for 500 hours of field experience and 125 hours of counseling experiences.

The Wisconsin State Legislature requires a background check under the Caregiver Law §48.685 and 50.065 Stats. Students may not be able to work in this field with certain legal convictions.

### General Education Requirements 15 credits

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>CMP180</td>
<td>Introduction to Computer and Information Technology</td>
<td>3 cr.</td>
<td>[Blank]</td>
</tr>
<tr>
<td>COM100</td>
<td>* Introduction to Oral Communication</td>
<td>3 cr.</td>
<td>[Blank]</td>
</tr>
<tr>
<td>EDU100</td>
<td>Student Success Strategies</td>
<td>2 cr.</td>
<td>[Blank]</td>
</tr>
<tr>
<td>EDU295</td>
<td>Student Portfolio Seminar</td>
<td>1 cr.</td>
<td>[Blank]</td>
</tr>
<tr>
<td>ENG101</td>
<td>* Introduction to College English</td>
<td>3 cr.</td>
<td>[Blank]</td>
</tr>
<tr>
<td>MAT106</td>
<td>* College Algebra (or above)</td>
<td>3 cr.</td>
<td>[Blank]</td>
</tr>
</tbody>
</table>

### Natural Science 5 credits

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO110/BIO111</td>
<td>Introduction to Human Biology with Lab</td>
<td>5 cr.</td>
</tr>
</tbody>
</table>

### Social Science 9 credits

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSY100</td>
<td>Introduction to Psychology</td>
<td>3 cr.</td>
</tr>
<tr>
<td>PSY201</td>
<td>* Issues on Diversity and Discrimination</td>
<td>3 cr.</td>
</tr>
<tr>
<td>SDE100</td>
<td>Introduction to Sustainable Development</td>
<td>3 cr.</td>
</tr>
</tbody>
</table>

### Humanities 3 credits

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIS121</td>
<td>* Survey of American Indian History</td>
<td>3 cr.</td>
</tr>
</tbody>
</table>

### Emphasis Course Requirements 36 credits

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HUS100</td>
<td>Overview of Substance Use Disorder Counseling</td>
<td>3 cr.</td>
</tr>
<tr>
<td>HUS105</td>
<td>Professional Readiness</td>
<td>3 cr.</td>
</tr>
<tr>
<td>HUS125</td>
<td>Counseling Theory</td>
<td>3 cr.</td>
</tr>
<tr>
<td>HUS160</td>
<td>* Counseling Skills and Practice</td>
<td>4 cr.</td>
</tr>
<tr>
<td>HUS180</td>
<td>* Group Facilitation</td>
<td>3 cr.</td>
</tr>
<tr>
<td>HUS190</td>
<td>Psychopharmacology</td>
<td>3 cr.</td>
</tr>
<tr>
<td>HUS205</td>
<td>AODA Assessment, Diagnosis and Treatment Planning</td>
<td>3 cr.</td>
</tr>
<tr>
<td>HUS210</td>
<td>Treating the Disease of Addiction</td>
<td>3 cr.</td>
</tr>
<tr>
<td>HUS220</td>
<td>AODA Recordkeeping Procedures</td>
<td>2 cr.</td>
</tr>
<tr>
<td>HUS250</td>
<td>Overview of Mental Health Disorders</td>
<td>3 cr.</td>
</tr>
<tr>
<td>HUS270</td>
<td>* Pre-Internship</td>
<td>2 cr.</td>
</tr>
<tr>
<td>HUS280</td>
<td>* Internship Seminar</td>
<td>1 cr.</td>
</tr>
<tr>
<td>HUS290</td>
<td>* Internship</td>
<td>3 cr.</td>
</tr>
</tbody>
</table>

Courses that have an * in front of them, are courses that have a prerequisite. Please check the course index to ensure that you know what the prerequisite is and plan your schedule accordingly.
Nursing
Associate of Applied Science in Nursing
72 Credits
An Associate of Applied Science in Nursing will give the skills necessary to succeed in a professional nursing career. The graduate will be prepared to take the National Council Licensure Examination (NCLEX) exam. Upon successful completion of the exam the graduate will receive licensure as a registered nurse.

General Education Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM100</td>
<td>* Introduction to Oral Communication</td>
<td>3 cr.</td>
<td></td>
</tr>
<tr>
<td>ENG101</td>
<td>* Introduction to College English</td>
<td>3 cr.</td>
<td></td>
</tr>
<tr>
<td>MAT106</td>
<td>* College Algebra</td>
<td>3 cr.</td>
<td></td>
</tr>
</tbody>
</table>

Natural Science

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO202</td>
<td>Principles of Biology</td>
<td>5 cr.</td>
<td></td>
</tr>
<tr>
<td>BIO204</td>
<td>* Anatomy and Physiology</td>
<td>5 cr.</td>
<td></td>
</tr>
<tr>
<td>BIO207</td>
<td>* Microbiology</td>
<td>4 cr.</td>
<td></td>
</tr>
</tbody>
</table>

Social Science

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>HUD 210</td>
<td>Introduction to Human Development</td>
<td>3 cr.</td>
<td></td>
</tr>
<tr>
<td>PSY 100</td>
<td>Introduction to Psychology</td>
<td>3 cr.</td>
<td></td>
</tr>
<tr>
<td>SDE100</td>
<td>Introduction to Sustainable Development</td>
<td>3 cr.</td>
<td></td>
</tr>
</tbody>
</table>

Humanities

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANT200</td>
<td>* Introduction to Native American Cultures</td>
<td>3 cr.</td>
<td></td>
</tr>
</tbody>
</table>

Emphasis Course Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>NUR110</td>
<td>* Nursing Fundamentals</td>
<td>2 cr.</td>
<td></td>
</tr>
<tr>
<td>NUR111</td>
<td>* Fundamental Nursing Skill</td>
<td>3 cr.</td>
<td></td>
</tr>
<tr>
<td>NUR120</td>
<td>* Nursing Pharmacology</td>
<td>2 cr.</td>
<td></td>
</tr>
<tr>
<td>NUR130</td>
<td>* Introduction to Clinical Practice</td>
<td>2 cr.</td>
<td></td>
</tr>
<tr>
<td>NUR150</td>
<td>* Nursing Health Promotion</td>
<td>3 cr.</td>
<td></td>
</tr>
<tr>
<td>NUR151</td>
<td>* Clinical Care Across the Lifespan</td>
<td>2 cr.</td>
<td></td>
</tr>
<tr>
<td>NUR160</td>
<td>* Nursing Health Alterations</td>
<td>3 cr.</td>
<td></td>
</tr>
<tr>
<td>NUR161</td>
<td>* Introduction to Clinical Care Management</td>
<td>2 cr.</td>
<td></td>
</tr>
<tr>
<td>NUR201</td>
<td>* Complex Health Alterations</td>
<td>2 cr.</td>
<td></td>
</tr>
<tr>
<td>NUR202</td>
<td>* Intermediate Clinical Practice</td>
<td>3 cr.</td>
<td></td>
</tr>
<tr>
<td>NUR210</td>
<td>* Mental Health and Community Concepts</td>
<td>2 cr.</td>
<td></td>
</tr>
<tr>
<td>NUR211</td>
<td>* Advanced Nursing Skills</td>
<td>1 cr.</td>
<td></td>
</tr>
<tr>
<td>NUR250</td>
<td>* Complex Health Alterations II</td>
<td>3 cr.</td>
<td></td>
</tr>
<tr>
<td>NUR251</td>
<td>* Nursing Advanced Clinical Practice</td>
<td>3 cr.</td>
<td></td>
</tr>
<tr>
<td>NUR260</td>
<td>* Nursing Management and Professional Concepts</td>
<td>2 cr.</td>
<td></td>
</tr>
<tr>
<td>NUR261</td>
<td>* Nursing Clinical Transition</td>
<td>2 cr.</td>
<td></td>
</tr>
</tbody>
</table>

TPN coursework can not apply to the ADN Program.

Courses that have an * in front of them, are courses that have a prerequisite. Please check the course index to ensure that you know what the prerequisite is and plan your schedule accordingly.
Nursing Bridge ADN

Nursing Bridge ADN
Associate of Applied Science in Nursing
72 Credits

An Associate in Applied Science in Nursing will give the skills necessary to succeed in a professional nursing career. The graduate will be prepared to take the National Council Licensure Examination (RN-NCLEX) exam. This option is only available to Licensed Practical Nurses with work experience within the last five years.

Documented Licensed Practice Nurse

<table>
<thead>
<tr>
<th>General Education Requirements</th>
<th>Credits</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM100 *Introduction to Oral Communication</td>
<td>3 cr.</td>
<td>____</td>
</tr>
<tr>
<td>ENG101 *Introduction to College English</td>
<td>3 cr.</td>
<td>____</td>
</tr>
<tr>
<td>MAT106 *College Algebra</td>
<td>3 cr.</td>
<td>____</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Natural Science</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO202 Principles of Biology</td>
</tr>
<tr>
<td>BIO204 *Anatomy and Physiology</td>
</tr>
<tr>
<td>BIO207 *Microbiology</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Social Science</th>
</tr>
</thead>
<tbody>
<tr>
<td>HUD 210 Introduction to Human Development</td>
</tr>
<tr>
<td>PSY 100 Introduction to Psychology</td>
</tr>
<tr>
<td>SDE100 Introduction to Sustainable Development</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Humanities</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANT 200 *Introduction to Native American Cultures</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Emphasis Course Requirements</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NUR199 Nursing Transitions LPN to RN</td>
<td>2 cr.</td>
</tr>
<tr>
<td>NUR 201 *Complex Health Alterations</td>
<td>2 cr.</td>
</tr>
<tr>
<td>NUR 202 *Intermediate Clinical Practice</td>
<td>3 cr.</td>
</tr>
<tr>
<td>NUR 210 *Mental Health and Community Concepts</td>
<td>2 cr.</td>
</tr>
<tr>
<td>NUR 211 *Advanced Nursing Skills</td>
<td>1 cr.</td>
</tr>
<tr>
<td>NUR 250 *Complex Health Alterations II</td>
<td>3 cr.</td>
</tr>
<tr>
<td>NUR 251 *Nursing Advanced Clinical Practice</td>
<td>3 cr.</td>
</tr>
<tr>
<td>NUR 260 *Nursing Management and Professional Concepts</td>
<td>2 cr.</td>
</tr>
<tr>
<td>NUR 261 *Nursing Clinical Transition</td>
<td>2 cr.</td>
</tr>
</tbody>
</table>

Upon successful completion of the above courses a block transfer of 17 credits will be granted in recognition of previous licensure.

△ Students are required to successfully complete these general education requirements prior to enrollment into the ADN bridge course NUR199
Electricity
Technical Diploma
Minimum of 30 credits

The Technical Diploma in Electricity prepares students to install, maintain, and service basic electrical equipment used in residential, commercial, and industrial settings.

Students who earn this diploma from College of Menominee Nation have the opportunity to achieve national and state certifications, apply for apprenticeships, and enter employment as helpers in electrical construction and maintenance.

Completion of this program does not substitute for an electrical apprenticeship, but does offer you the basic knowledge to begin working for some electrical contractors as an electrician’s helper. Skills and aptitudes necessary for success in this program are normal physical strength, good manual dexterity, and the ability to climb without fear of heights. Normal vision, including color perception, is important. Students with vision concerns should consult with their advisor.

<table>
<thead>
<tr>
<th>Requirements</th>
<th>30 cr</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELT100 Workplace Safety</td>
<td>1 cr</td>
<td>_____</td>
</tr>
<tr>
<td>ELT101 Beginning Electrical Concepts</td>
<td>5 cr</td>
<td>_____</td>
</tr>
<tr>
<td>ELT102 Residential Wiring</td>
<td>3 cr</td>
<td>_____</td>
</tr>
<tr>
<td>ELT103 Math for Electricians</td>
<td>3 cr</td>
<td>_____</td>
</tr>
<tr>
<td>ELT104 National Electrical Code I</td>
<td>2 cr</td>
<td>_____</td>
</tr>
<tr>
<td>ELT105 Math for Electricians II</td>
<td>3 cr</td>
<td>_____</td>
</tr>
<tr>
<td>ELT106 * National Electrical Code II</td>
<td>2 cr</td>
<td>_____</td>
</tr>
<tr>
<td>ELT107 * Advanced Electrical Concepts</td>
<td>5 cr</td>
<td>_____</td>
</tr>
<tr>
<td>ELT108 * Commercial Wiring</td>
<td>3 cr</td>
<td>_____</td>
</tr>
<tr>
<td>ELT109 * Industrial Wiring</td>
<td>3 cr</td>
<td>_____</td>
</tr>
</tbody>
</table>

Courses that have an * in front of them, are courses that have a prerequisite. Please check the course index to ensure that you know what the prerequisite is and plan your schedule accordingly.
Office Technician  
Technical Diploma  
26 Total Credits  

The Technical Diploma in the Office Technician program prepares a student for employment in an entry level office personnel position. Upon completion of the program, students will be prepared to take the Microsoft Office Specialist (MOS) Certification exam in Microsoft Word, PowerPoint and Excel. In addition, students will study career-readiness, business communication, keyboarding, math and presentation skills.

<table>
<thead>
<tr>
<th>Requirements</th>
<th>26 credits</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>OFT100 Keyboarding</td>
<td>3 cr</td>
<td></td>
</tr>
<tr>
<td>OFT101 * Microsoft Word Applications</td>
<td>2 cr</td>
<td></td>
</tr>
<tr>
<td>OFT102 * Microsoft Excel Applications</td>
<td>2 cr</td>
<td></td>
</tr>
<tr>
<td>OFT103 * Business Presentations with PowerPoint</td>
<td>3 cr</td>
<td></td>
</tr>
<tr>
<td>OFT105 Math with Business Applications</td>
<td>3 cr</td>
<td></td>
</tr>
<tr>
<td>OFT104 Professional Profile</td>
<td>3 cr</td>
<td></td>
</tr>
<tr>
<td>OFT106 Proofreading and Editing</td>
<td>3 cr</td>
<td></td>
</tr>
<tr>
<td>OFT107 Written Communication in the Business Office</td>
<td>3 cr</td>
<td></td>
</tr>
<tr>
<td>OFT108 Records Management</td>
<td>3 cr</td>
<td></td>
</tr>
<tr>
<td>OFT109 Business Experience Applied</td>
<td>1 cr</td>
<td></td>
</tr>
</tbody>
</table>

Courses that have an * in front of them, are courses that have a prerequisite. Please check the course index to ensure that you know what the prerequisite is and plan your schedule accordingly.
Practical Nursing
Technical Diploma
31 Credits
Practical Nursing diploma graduates provide direct patient care in hospitals, nursing homes, clinics, community health agencies and private homes. They assist the registered nurse or doctor in the care of the acutely ill person.

General Education Requirements  
(12 credits)  
Completed

ENG101  * Introduction to College English  
3 cr  
_________

Natural Science

**BIO110  Introduction to Human Biology  
3 cr  
_________

OR

***BIO202  Principles of Biology  
5 cr  
_________

***BIO204  * Anatomy and Physiology  
5 cr  
_________

Social Science
HUD 210  Introduction to Human Development  
3 cr  
_________

Humanities
COM100  Introduction to Oral Communication  
3 cr  
_________

Emphasis Course Requirements (Option 1)  
(19 Credits)

TPN110  * Nursing Fundamentals  
2 cr  
_________

TPN111  * Fundamental Nursing Skill  
3 cr  
_________

TPN120  * Nursing Pharmacology  
2 cr  
_________

TPN130  * Introduction to Clinical Practice  
2 cr  
_________

TPN150  * Nursing Health Promotion  
3 cr  
_________

TPN151  * Clinical Care across the Lifespan  
2 cr  
_________

TPN160  * Nursing Health Alterations  
3 cr  
_________

TPN161  * Introduction to Clinical Care Management  
2 cr  
_________

OR

Stop-out option for ADN students (Option 2)  
(19 Credits)

NUR 110  * Nursing Fundamentals  
2 cr  
_________

NUR 111  * Fundamental Nursing Skill  
3 cr  
_________

NUR 120  * Nursing Pharmacology  
2 cr  
_________

NUR 130  * Introduction to Clinical Practice  
2 cr  
_________

NUR 150  * Nursing Health Promotion  
3 cr  
_________

NUR 151  * Clinical Care across the Lifespan  
2 cr  
_________

NUR 160  * Nursing Health Alterations  
3 cr  
_________

NUR 161  * Introduction to Clinical Care Management  
2 cr  
_________

Courses that have an * in front of them, are courses that have a prerequisite. Please check the course index to ensure that you know what the prerequisite is and plan your schedule accordingly.

* *If taking the TPN course of study, BIO110 is required.

** *If taking the NUR course of study BIO202 and BIO204 are required.

A student must be admitted to either the TPN or NUR option, not both.

Please see the Nursing Student Handbook for more information.
Sustainable Residential Building Systems
Technical Diploma
30 credits

The Technical Diploma in Sustainable Residential Building Systems prepares students for a career in the residential building industry with a green building emphasis. Upon successful completion, students will be able to enter the residential building industry in either a factory or on-site construction setting. Within a framework of sustainable, environmentally enhancing practices, students will gain skills and knowledge in framing and finish carpentry, mechanical, plumbing, and electrical systems. Potential occupations include: Stick-Frame Carpenter, Panelized or Modular Home Carpenter, Panelized Set Crew Carpenter, Electrician Helper, HVAC Worker and some green-collar jobs.

Students who earn this diploma from College of Menominee Nation have the opportunity to begin employment in the residential building industry or apply for apprenticeships.

Completion of this program does not substitute for an apprenticeship, but does offer the basic knowledge to gain employment in entry level positions in several trade-related occupations.

Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>RES111</td>
<td>Residential Blueprint Reading &amp; Estimating</td>
<td>2 cr</td>
<td></td>
</tr>
<tr>
<td>RES101</td>
<td>Safety &amp; Material Handling 1</td>
<td>1 cr</td>
<td></td>
</tr>
<tr>
<td>RES110</td>
<td>Applied Mathematics 1 – Trades</td>
<td>2 cr</td>
<td></td>
</tr>
<tr>
<td>RES102</td>
<td>Panelized and Modular Manufacturing</td>
<td>3 cr</td>
<td></td>
</tr>
<tr>
<td>RES106</td>
<td>Site Layout/Framing and Construction Tech.</td>
<td>3 cr</td>
<td></td>
</tr>
<tr>
<td>RES104</td>
<td>Sustainable. Res. Electrical, Plumbing and Solar Energy</td>
<td>2 cr</td>
<td></td>
</tr>
<tr>
<td>RES100</td>
<td>Applied Technical Communication in Human Relations</td>
<td>2 cr</td>
<td></td>
</tr>
<tr>
<td>RES105</td>
<td>Mechanical Systems HVAC</td>
<td>2 cr</td>
<td></td>
</tr>
<tr>
<td>RES103</td>
<td>Safety &amp; Material Handling 2</td>
<td>1 cr</td>
<td></td>
</tr>
<tr>
<td>RES107</td>
<td>Exterior Finish</td>
<td>3 cr</td>
<td></td>
</tr>
<tr>
<td>RES108</td>
<td>Interior Finish</td>
<td>3 cr</td>
<td></td>
</tr>
<tr>
<td>RES109</td>
<td>Customer Economics</td>
<td>1 cr</td>
<td></td>
</tr>
<tr>
<td>RES112</td>
<td>Trade Construction &amp; Component Installation Techniques</td>
<td>5 cr</td>
<td></td>
</tr>
</tbody>
</table>

Courses that have an * in front of them, are courses that have a prerequisite. Please check the course index to ensure that you know what the prerequisite is and plan your schedule accordingly.
Welding
Technical Diploma
30 credits

The Technical Diploma in Welding prepares students to perform cutting with oxy-fuel, plasma, and arc air. Skill development using gas metal arc/pulse arc, gas tungsten, flux cored arc, submerged arc, oxy-acetylene welding, and shielded metal arc welding is emphasized. The processes of welding will be applied to various types of certification procedures and fabrication methods. Potential occupations include: Production Welder, Maintenance Welder, Job Shop Layout Welder, Welding Sales and Service, and Combination Welder.

Students who earn this diploma from College of Menominee Nation have the opportunity to achieve national and state certifications, apply for apprenticeships, and enter employment as welders in construction and industry.

Completion of this program does not substitute for an apprenticeship, but does offer the basic knowledge to begin working as a beginning welder in industry and construction. Skills and aptitudes necessary for success in this program are normal physical strength and good manual dexterity.

<table>
<thead>
<tr>
<th>Requirements</th>
<th>30 credits</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>WEL111 Welding Blueprint Reading and Sketching</td>
<td>2 cr</td>
<td>_______</td>
</tr>
<tr>
<td>WEL101 Welding Processes 1</td>
<td>5 cr</td>
<td>_______</td>
</tr>
<tr>
<td>WEL102 * Welding Processes 2</td>
<td>5 cr</td>
<td>_______</td>
</tr>
<tr>
<td>RES110 Applied Mathematics 1 – Trades</td>
<td>2 cr</td>
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<tr>
<td>RES100 Applied Technical Communication</td>
<td>2 cr</td>
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<tr>
<td>WEL105 2D Machine Tool CAD</td>
<td>1 cr</td>
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<tr>
<td>WEL106 Welding Materials and Metallurgy</td>
<td>2 cr</td>
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<tr>
<td>WEL107 Automated Welding Applications</td>
<td>1 cr</td>
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<tr>
<td>WEL103 * Welding Processes 3</td>
<td>5 cr</td>
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<tr>
<td>WEL104 * Welding Processes 4</td>
<td>5 cr</td>
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</tbody>
</table>

Courses that have an * in front of them, are courses that have a prerequisite. Please check the course index to ensure that you know what the prerequisite is and plan your schedule accordingly.
Criminal Justice Certificate

Minimum of 32 credits

The College of Menominee Nation’s Criminal Justice Certification program will enable students to complete their first year of study at College of Menominee Nation (CMN) and then have the opportunity to transfer to Fox Valley Technical College (FVTC) to pursue an associate degree in Criminal Justice. Upon completion of their degree at FVTC, students will be eligible to become State of Wisconsin Law Enforcement Certifiable.

Preparatory training course work at both CMN and FVTC must be completed within three (3) years of starting the criminal justice program. Upon successful completion, students are certifiable for employment as a Wisconsin law enforcement officer for a period of two (2) years.

Successful completion of this program does not guarantee certification as a law enforcement officer. Similarly, candidates for this program with an unpardoned felony conviction or misdemeanor crime of domestic violence conviction will be prohibited from attending the unified tactics portion of training; hence, he/she is not employable as a law enforcement officer or eligible for CMN or FVTC’s Criminal Justice Certification Program.

### Requirements

#### Recommended course sequence

<table>
<thead>
<tr>
<th>Semesters</th>
<th>Courses</th>
<th>Credits</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>First Semester</strong></td>
<td>COM100 * Introduction to Oral Communications</td>
<td>3 cr</td>
<td></td>
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<tr>
<td></td>
<td>CRJ101 Introduction to Criminal Justice</td>
<td>3 cr</td>
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<td></td>
<td>ENG101 * Introduction to College English</td>
<td>3 cr</td>
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<tr>
<td></td>
<td>MAT106 * College Algebra</td>
<td>3 cr</td>
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<td></td>
<td>CRJ110 Criminal Law</td>
<td>3 cr</td>
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<tr>
<td><strong>Second Semester</strong></td>
<td>CRJ103 Traffic Theory</td>
<td>3 cr</td>
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<tr>
<td></td>
<td>CRJ105 * Professional Police Communication</td>
<td>2 cr</td>
<td></td>
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<tr>
<td></td>
<td>CRJ120 * Community Policing Strategies</td>
<td>3 cr</td>
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<tr>
<td></td>
<td>ENG102 * College English &amp; Research</td>
<td>3 cr</td>
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<td></td>
<td>PSY100 Introduction to Psychology</td>
<td>3 cr</td>
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<tr>
<td></td>
<td>SOC100 Introduction to Sociology</td>
<td>3 cr</td>
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</table>

Program Requirements: Program participants must complete an entrance assessment, and achieve satisfactory placement scores in English/Writing (minimum ENG101) and Mathematics (minimum MAT106) to be admitted to the program. Additionally, program participants must have basic computer and internet skills.

Courses that have an * in front of them, are courses that have a prerequisite. Please check the course index to ensure that you know what the prerequisite is and plan your schedule accordingly.
Entrepreneurship Certificate
20 Total Credits

This certificate prepares students to start and operate their own businesses.

Participating students in Business Administration, Accounting, Building Trades, Early Childhood, and Microcomputer Specialist may be eligible to receive funding to pay for their courses through the Johnson Scholarship Foundation.

Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS 100</td>
<td>Introduction to Business</td>
<td>3 cr.</td>
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</tr>
<tr>
<td>ACC 135</td>
<td>Accounting with Computers</td>
<td>2 cr.</td>
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</tr>
<tr>
<td>BUS 110</td>
<td>Personal Finance</td>
<td>3 cr.</td>
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<tr>
<td>BUS 220</td>
<td>Marketing</td>
<td>3 cr.</td>
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<tr>
<td>ENG 215</td>
<td>Business Writing</td>
<td>3 cr.</td>
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</tr>
<tr>
<td>BUS 112</td>
<td>Business Law</td>
<td>3 cr.</td>
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<tr>
<td>BUS 205</td>
<td>Small Business Management</td>
<td>3 cr.</td>
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</tbody>
</table>

ACC 135, BUS 100, BUS 112, BUS 205, BUS 220, and ENG 215, courses may also satisfy emphasis course requirements for the Accounting, Business Administration Associate and/or Public Administration degree programs.

Program Requirements: Program participants must complete an entrance assessment, and achieve satisfactory placement scores in English/Writing (minimum ENG101) and Mathematics (minimum MAT106) to be admitted to the program. Additionally, program participants must have basic accounting knowledge, at least one year work experience, and basic computer skills in Word, Excel, and PowerPoint. Courses that have an * in front of them, are courses that have a prerequisite. Please check the course index to ensure that you know what the prerequisite is and plan your schedule accordingly.
Microcomputer Specialist Certificate

28 Total Credits

This certificate prepares students for entry-level positions in IT or related departments.

If also enrolled in the Entrepreneurship Certificate Program, Microcomputer Specialist students may be eligible to receive funding to pay for their courses through the Johnson Scholarship Foundation.

### Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Completed</th>
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</thead>
<tbody>
<tr>
<td>CMP128</td>
<td>* Intro to Programming (Visual Basic)</td>
<td>4 cr</td>
<td></td>
</tr>
<tr>
<td>CMP180</td>
<td>Intro to Computer and Information Technology</td>
<td>3 cr</td>
<td></td>
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<tr>
<td>CMP201</td>
<td>Intro to Microcomputer Hardware</td>
<td>4 cr</td>
<td></td>
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<tr>
<td>CMP205</td>
<td>* Internet and Web Development</td>
<td>3 cr</td>
<td></td>
</tr>
<tr>
<td>CMP207</td>
<td>* Intro to Computer Networking</td>
<td>3 cr</td>
<td></td>
</tr>
<tr>
<td>CMP206</td>
<td>* Microcomputer Operating Systems</td>
<td>4 cr</td>
<td></td>
</tr>
<tr>
<td>CMP220</td>
<td>* Microcomputer Graphics</td>
<td>3 cr</td>
<td></td>
</tr>
<tr>
<td>CMP228</td>
<td>* Intermediate Programming (Visual Basic)</td>
<td>4 cr</td>
<td></td>
</tr>
</tbody>
</table>

**CMP180 and CMP228** satisfy respectively a general education and emphasis course requirement for Computer Science Associates of Arts and Sciences degree program.

Program Requirements: Program participants must complete an entrance assessment, and achieve satisfactory placement scores in English/Writing (minimum ENG101) and Mathematics (minimum MAT106) to be admitted to the program. Additionally, program participants must have basic computer and internet skills.

Courses that have an * in front of them, are courses that have a prerequisite. Please check the course index to ensure that you know what the prerequisite is and plan your schedule accordingly.
Course Index

PRE-COLLEGE

Pre-College courses develop the basic skills that prepare students for college-level coursework. Credits do not count toward degree completion.

ACC090 Fundamentals of Accounting 3 Cr
Basic accounting principles to prepare students for college-level courses. Topics include accounting cycle for service business, preparations and importance of financial reports, use of financial information. (FL, SP)

ENG090 Fundamentals of English 3 Cr
Designed to help students develop basic language skills and prepare them for ENG101. The course emphasizes grammar, punctuation, sentence structure, and paragraph development, as well as reading comprehension. Additional time in the Learning Assistance Center may be required. (FL, SP, SU)

MAT045 Basic Mathematics 3 Cr
Designed for those students whose placement scores indicate a need for practice in basic math skills. The course emphasizes arithmetic operations involving whole numbers, integers, positive and negative rational numbers, decimals, percents, ratio proportions, radical, units of measure, and informal geometry. Additional time in the Academic Success Center may be required. (FL, SP, SU)

MAT090 Fundamentals of Mathematics 3 Cr
Designed to help students develop basic mathematics skills and prepare them for MAT106. The course emphasizes number systems, linear equations, inequalities, exponent notation, radicals, polynomials, factoring, rational expressions, coordinate geometry, linear systems, and quadratic equations. Additional time in the Academic Success Center may be required. (FL, SP, SU)

SCI090 Fundamentals of Science 3 Cr
This introductory general science class focuses on the scientific thought process (scientific method) and basic science concepts. Explore some scientific disciplines with an emphasis on physical and life sciences. (Prerequisite: Satisfactory placement test score into MAT090 or a grade of "C" or better in MAT045.) (FL, SP, SU)

ACCOUNTING

ACC103 Introductory Accounting 4 Cr
This course provides the opportunity for the student to develop the knowledge and application of basic accounting principles. The course covers accounting theory and practice concerning recording business activities, composing financial reports, and usage of accounting information in business decision making. (Pre-requisite: successful completion of high school accounting course, ACC 090 or instructor consent)

ACC135 Accounting with Computers 2 Cr
Provide an overview of accounting with the utilization of computerized software to aid in managing a small business. Demonstrate an understanding of basic accounting principles, accounting systems, and the application and utilization of “Quick Books”. (SP)

ACC204 Managerial Accounting 4 Cr
This course provides the opportunity for the student to develop the knowledge and application of accounting theory and practices related to investments and equity. The course concerns the usage of basic financial statement analysis for business purposes, including planning, control, and decision making. (Prerequisite: ACC 103) (SP)

ACC217 Intermediate Accounting 4 Cr
Prepare income statements, balance sheets, cash flow statements, cash and receivables; determine inventories and cost of goods sold, non-current operating assets, accounting changes/corrections; financial statement analysis. (Prerequisite: ACC 203) (FL)

ACC231 Payroll Accounting 3 Cr
Payroll and personnel records, social security, withholding tax, unemployment compensation, time sheets and timekeeping records, and legal aspects of payroll. (Prerequisite: ACC 103) (SP)

ACC232 Personal Tax Accounting 4 Cr
History and research of tax law and regulations; preparation of Federal and State of Wisconsin individual income taxes, including forms 1040, 1040A, and 1040EZ, and supporting schedules and forms. (Prerequisite: ACC103) (SP)

ACC233 Advanced Managerial Accounting 3 Cr
Cost behavioral patterns, cost-volume-profit relationships, segment reporting, profit planning, budgets and overhead analysis, decentralized operations, pricing decisions, capital investment decisions, and service department costing. (Prerequisite: ACC204) (FL)

ACC234 Cost Accounting 4 Cr
Contemporary cost environment and issues; selecting, analyzing and tracking costs; production costing methods: job order, process, and standard costs; by-product and joint costing. (Prerequisite: ACC204) (FL)

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<tr>
<th>Fall Semester: FL</th>
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<tbody>
<tr>
<td>Fine Arts: FA</td>
<td>General Education Requirements: GER</td>
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<tr>
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<tr>
<td>Tribal History: TH</td>
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ACC299 Special Topics in Accounting 1-3 Cr
Topics vary according to interest and needs. May be repeated twice.

ANTHROPOLOGY

ANT200 Intro to Native American Cultures 3 Cr
An introductory survey of selected Native American cultures, including the Menominee and other Wisconsin Tribes. Includes basic anthropological concepts to aid the student in the study of culture. (Prerequisite: ENG101 or instructor consent) (FL, SP; SS, TH)

ANT299 Special Topics in Anthropology 1-3 Cr
Topics vary dependent on current interests and needs. May be repeated for credit with a new topic.

ART

ART105 Drawing 3 Cr
Introduction to studio work and to fundamental concepts of drawing structure and design; emphasis on two-dimensional art work employing various drawing techniques in black and white media. (As required)

ART106 Fundamentals of Design 3 Cr
This course will provide a fundamental pursuit for design in the visual arts. In class, the hands-on assignments will include the elements of design-line, form, shape, color, value, texture, space, and seven principles of design (balance, movement, rhythm, contrast, emphasis, pattern, unity). (FL, SP, SU; HUM, FA)

ART299 Special Topics in Art 1-3 Cr
Topics vary according to needs and interests. May be repeated one time.

BIOLOGY

BIO110 Introduction to Human Biology 3 Cr
Basic concepts, principles, and processes in human biology; origin of life, evolution, cells, population, genetics, reproduction, disease, the anatomy and function of major organ systems. (FL, NS)

BIO111 Introduction to Human Biology Lab 2 Cr
Lab component of BIO110. Requirements: Students must be enrolled in BIO110 at same time. (FL, NS)

BIO202 Principles of Biology 5 Cr
Biological principles, structure and function of organisms with consideration of interactions at cellular level and examination of the relationships of organisms to the environment. Includes lab. (SP; NS)

BIO204 Anatomy and Physiology 5 Cr
Structure and function of the body, its organs and organ systems; include skeletal, muscular, nervous, endocrine, digestive, respiratory, cardiovascular, urinary and reproductive systems. Includes lab. (Prerequisite: BIO202) (FL, NS)

BIO205 Introduction to Plant Biology 5 Cr
General biological principles with emphasis on growth, reproduction, structure, and functions of plants; morphological studies of typical plants. Includes labs. (Prerequisite: BIO202) (FL; NS)

BIO207 Principles of Microbiology 4 Cr
Microorganisms and their activities; their form, structure, reproduction, physiology, metabolism, and identification; their distribution in nature and their relationship to each other and other living things. (Prerequisite: BIO202) (SP; NS)

BUSINESS ADMINISTRATION

BUS100 Introduction to Business 3 Cr
Covers business enterprise and its resources, competitive/regulatory environments; pricing, profit, finance, planning, controls, ethics, environmental impact, social responsibility, and other important concepts. (FL, SP; SS)

BUS110 Personal Finance 3 Cr
A study of financial management. Examines the financial problems and financial decisions facing individuals in our economy. Subjects covered include family budgeting, consumer buying decisions, borrowing, insurance, personal real estate, taxation, investments, and estate planning.

BUS112 Business Law 3 Cr
Introduction to principles of law relating to business. Historical, social, governmental, and ethical developments are emphasized. Includes contracts, property, sale of goods, government regulation, professional malpractice and product liability.

BUS120 Principles of Supervision 3 Cr
Introduction to principles of supervisory management. Course will cover management functions and skills needed to perform functions, the history of management, contemporary management trends, ethics, communication, interpersonal relations, and introduce the concepts of total quality management. The course will emphasize

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application of theory by case studies, practical scenarios, and analyze successful management practices.

**BUS200 Project Management I** 3 Cr
This course provides the opportunity for the learner to develop the knowledge, skills, process, and understanding of project management roles and responsibilities; tools and methods of project management; phases of project management; preparation of typical project documentation, and an overview of project management software. (Prerequisite course BUS 100 and ENG 101 or ENG 215.) (FL)

**BUS205 Small Business Management** 3 Cr
Explores the role of the manager and entrepreneur in the small business environment. Special problems in the areas of marketing, finance, record-keeping, taxes, decision-making, risk-taking, and business law are covered.

**BUS210 Introduction to Finance** 3 Cr
This course exposes the student to careers in finance and the foundations of finance. It provides an introduction to the financial system in the U.S. Topics include financial management, financial markets and investments, and financial analysis and decision making. (Prerequisites: BUS 100 and ECN 202 or 203.)

**BUS220 Principles of Marketing** 3 Cr
Study of marketing theories and concepts used in the applications of marketing strategies in product development, distribution, pricing, and promotion. Case studies and a research paper required.

**BUS225 Introduction to Planning** 3 Cr
This course provides an orientation to urban, regional, rural, and tribal planning. Topics covered include planning for land use, transportation, and community development. Students will also evaluate the role governmental and tribal entities play in the comprehensive planning process. (Prerequisites: BUS 100 and ECN 202 or 203)

**BUS241 Personnel Relations** 3 Cr
Principles, policies, and practices applicable to personnel problems in dealing with staffing, training, wages, employee to employee relations, employee to visitor relations, supervisor to employee relations, and communications.

**BUS290 Business Internship** 2 Cr
Each student will complete a field experience requirement in which they will, with the assistance of their advisor, explore opportunities and work in a business organization prior to graduation. (Prerequisite: must have completed 36 or more credits).

**BUS299 Special Topics in Business** 1-3 Cr
Topics vary according to interests and needs. May be repeated twice.

**CHEMISTRY**

**CHM101 Introduction to Chemistry** 5 Cr
The purpose of this course is to introduce students to the topics of general chemistry. The focus of this course is numerical analysis, properties and characteristics matter, and the language of chemistry. This class can also be used a preparatory class for CHM105: General Chemistry and CHM110: Biochemistry. Includes Lab (Prerequisite: MAT106) (FL, SP; NS, PS)
The prerequisites for this course have changed.

**CHM105 Chemistry** 5 Cr
Introduction to theories of chemistry, atomic and molecular structure, bonding, stoichiometry, descriptive chemistry of both inorganic and organic compounds, selected topics in environmental and consumer chemistry. Includes lab. (Prerequisite: CHM101 or MAT106) (FL,SP; NS, PS)
The prerequisites for this course have changed.

**CHM110 Biochemistry** 5 Cr
This course will introduce the concepts and terminology of organic chemistry and biochemistry. It will provide a foundation for further learning in topics related to nursing and health care, such as pharmacology and pathology. Building on prior knowledge of general chemistry, students will study the molecular basis for living things, and learn how the complex interactions of bio-molecules are understandable and meaningful. Includes lab. (Prerequisite: CHM101 or CHM105, and any college biology course.) (FL, SP; NS, PS)

**CHM299 Special Topics in Chemistry** 1-3 Cr
Topics vary according to needs and interests. May be repeated one time.

**COMPUTER SCIENCE**

**CMP128 Intro to Microcomputer Programming** 4 Cr
Students will be introduced to microcomputer programming concepts, logic, and data structures using Visual Basic Programming Language. (Prerequisite: CMP180 or instructor consent) (SP)

**CMP161 Spreadsheets and Database** 3 Cr
Through lecture and hands-on exercise, students develop intermediate proficiency skills in Excel (spreadsheets) and Access (database) as well as are introduced to advanced techniques. Upon completion of the course, student will be prepared to take the MOUS exam. (Prerequisite: CMP180 or instructor consent) (FL)

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Approved by Board of Directors 02-22-2010
CMP180 Intro to Computer and Information Technology 3 Cr
In this course students will learn the basics of information technology. Topics will include; the history and future of computing, basic computer design, computer navigation, basics of system software, application software, networking and the integration of computers to the real world. (FL, SP, SU; GER)

CMP201 Introduction to Microcomputer Hardware 4 Cr
Students will be introduced to the evolution of basic hardware technology of microcomputers, including CPUs, monitors, and associated peripheral equipment. Other topics covered basic computer design, processing concepts, memory management, utility programs, assembly, maintenance, diagnostic procedures, and legacy hardware.

CMP205 Internet and Web Publishing 3 Cr
This includes the history, terminology, and customs of the Internet. Subjects include exploring the World Wide Web, FTP, Gopher, search engines, Telnet, newsgroups, and Email. Students will learn how to create and load their own web pages. (Prerequisite: CMP180 or instructor consent) (SP)

CMP206 Microcomputer Operating Systems 4 Cr
In this course, students will be given a comprehensive knowledge of operating systems. Topics will include; Windows 2000/XP Professional implementation and support, disk systems, introduction to network operating systems, introduction to Unix/Linux, DOS commands/scripts and exploration of various midrange operating systems. (Prerequisites: CMP180 or instructor consent) (FL)

CMP207 Introduction to Computer Networking 3 Cr
This course covers a wide variety of computer networking issues with an emphasis in personal computing and local area networks. Topics ranging from basic to intermediate data communications will also be discussed. Classes will consist mainly of lecture materials with several labs. (Prerequisite: CMP180 or instructor consent) (SP)

CMP220 Microcomputer Graphics 3 Cr
An introduction to the concepts and applications of computer graphics. Includes fundamental principles of graphics and the practical applications of computer-generated images, scale parameters, coordinate systems, raster and vector images, and two- and three-dimensional picture generation. (Prerequisite: CMP180 or instructor consent) (FL)

CMP228 Intermediate Microcomputer Programming 4 Cr
This course focuses on intermediate programming concepts and logic, utilizing Visual Basic and Java programming languages. (Prerequisite: CMP128 or instructor consent) (FL)

CMP256 Introduction to Computer Science I 4 Cr
Using a programming language such as java, the course introduces students to the fundamental principles underlying the design and implementation of computer programs. The course will focus on defining and stating a problem and designing a solution program as well as testing, implementing, debugging, and documenting. (Prerequisite: CMP228 or instructor consent) (FL)

CMP299 Special Topics in Computer Science 1-3 Cr
Topics vary according to needs and interests. May be repeated one time.

COMMUNICATIONS

COM100 Introduction to Oral Communication 3 Cr
Introduction to and application of principles that lead to an understanding and facility with practical discourse. (Prerequisite EDU100)(FL, SP; GER, HUM)

COM299 Special Topics in Communications 1-3 cr
Topics vary according to interest and needs. May be repeated once.

CRIMINAL JUSTICE

CRJ101 Introduction to Criminal Justice 3 Cr
This course introduces the study of crime and the administration of justice in the United States. The course focuses on the roles of police, prosecution, courts, and corrections in dealing with people charged with the commission of crimes. Upon completion of this course, students will have a better understanding from a historical perspective of how the criminal justice process evolved and is carried out in the US today.

CRJ103 Traffic Theory 3 Cr
This course focuses on traffic enforcement, engineering and education. Topics include traffic laws, deposit-bond schedules, traffic stop procedures, citations, tactical awareness, accident investigation and reports, and traffic control. (Prerequisite: CRJ101)

CRJ105 Professional Police Communications 2 Cr
This course focuses on developing communication skills related to conflict resolution. Instruction is presented in interviewing, interrogating, courts testimony and court decorum. (Prerequisite: CRJ101, COM100 and ENG101)
CRJ110 Criminal Law 3 Cr
This course covers the general principles of criminal law and the elements of specific crimes in Wisconsin. Students will learn to recognize when a crime has occurred under Wisconsin law and determine what charge is appropriate.

CRJ120 Community Policing Strategies 3 Cr
Law enforcement officers are the most visible criminal justice practitioners therefore, positive police/citizen partnerships are essential. This course focuses on the responsibilities that law enforcement officers and citizens have to each other, including relations with minority groups. Values and ethics in law enforcement also are emphasized. (Prerequisites: CRJ101 and COM100)

ECONOMICS

ECN100 Economics 3 Cr
Survey of economic concepts and contemporary economic issues. The role of business, households, and government. Analysis of demand and supply, income distribution, unemployment, inflation, and the business cycle. Business Administration majors may not substitute ECN100 for ECN202 or ECN203 to satisfy program requirements. (As required; SS)

ECN202 Macroeconomics 3 Cr
Introduction to the behavior of our economy in the aggregate, focusing upon the process by which the economy achieves a certain level of output and employment. (SP; SS)

ECN203 Microeconomics 3 Cr
The decision-making processes of individuals and business firms associated with the determination of what products will be produced, how they will be produced, and what prices specific goods and services will command. (FL; SS)

ECN299 Special Topics in Economics 1-3 Cr
Topics vary according to needs and interests. May be repeated one time.

EDU100 Student Success Strategies 2 Cr
This course introduces the tools and skills that build students’ self-confidence and empower them to succeed in their college and professional careers. The main focus is on building information literacy skills through the practice of finding sources for a research project. (FL, SP, SU; GER) findings. They will also work on developing their resume that can be updated as they continue their studies. (FL, SP)

EDU103 Community Engagement 1 Cr
This course introduces students to some of the issues of poverty and the agencies that serve people in their times of need as well as the fundamental need for environmental awareness. Other topics include cultural diversity and effective communication strategies for a variety of situations. Students will be expected to donate a minimum of four hours to a pre selected agency or activity (FL, SP)

EDU201 Emergent Literacy 3 Cr
Introduction to curriculum and methods for building a solid foundation of early literacy development at home and at school. Explicit strategies for teaching literacy to all young children, including children with diverse needs, within a balanced literacy approach will be emphasized. The emergent literacy spectrum will include theory, assessment, oral language and vocabulary development, phonological awareness, comprehension, writing, organizing and managing literacy based classroom, read-aloud, and motivation of reluctant readers and writers. Research and current best practices will be studied. An emphasis will be placed on relevant hands-on activities and projects. This course is primarily designed for teachers and future teachers. (SP)

EDU206 Cultural Images in Material for Children and Adolescents 3 Cr
The varied images of ethnic and racial groups and sex roles as developed in trade books, textbooks and other instructional materials for children and adolescents detecting negative images and building positive images.

EDU210 Child Abuse and Neglect 3 Cr
Study of cycles of abuse and neglect. Family factors, family systems, and roles, signs and symptoms, preventive aspects; legal requirements and procedures.

EDU 211 Introduction to Children With Exceptionalities 3 cr
This course will provide an introduction to special education services for young children. (birth through 11 years old). This course includes a study of atypical growth and development, an overview of state and federal legislation, service coordination, and family centered service. It combines underlying theory and practical strategies for development of effective communication and collaboration skills among families, professionals and community agencies. (Prerequisite: HUD210 and HUD 236)

Fall Semester: FL  Spring Semester: SP  Summer Semester: SU
Fine Arts: FA  General Education Requirements: GER  Humanities: HUM
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Approved by Board of Directors 02-22-2010
mission and goals, admission requirements and competencies of College of Menominee Nation’s Teacher Education Program will be presented. NAECY standards, Wisconsin teaching standards, learning theories and types of assessment will be reviewed. The practice of differentiation in classrooms will serve as a focus for the on-site classroom observations and practice. The teacher education component of the CMN portfolio will be introduced. Background check required (Prerequisites: COM100, HUD236, HUD237, HUD238) (SP)

This was previously entitled Field Experience in Education.

EDU251 Geometry for Teachers 3 cr
Geometry for Elementary Teachers is designed to prepare prospective K-8 teachers to be effective mathematics instructors. Emphasis is placed on a culturally relevant approach to geometry instruction at the elementary school level. Coursework will include the effective use of manipulative, the application of geometry in the every-day settings of students, communicating using the language of geometry, and a final project. Topics include symmetry, perimeter, area, similar shapes, proportions, angles, tessellations, measurement, transformations, scale, the use of formulas, and geometric shapes. (Prerequisite: MAT 106 or appropriate placement test score. Co-requisite: EDU 306 or admittance into education program or consent of education department)

EDU256 Social and Family Influences on Early Development and Learning 3 Cr
An ecological systems approach to social and family influences affecting success or failure in school. Child development and education risk theories, research, and practitioner accounts. Prevention and intervention programs for children (prenatal to age eight) and families at-risk. (FL)

EDU295 Student Portfolio Seminar 1 Cr
This course guides graduating students through the process of developing a general education portfolio to use when transferring to another institute or when job searching. This self assessment reviews the student’s academic growth and includes collecting and reflecting on completed projects that demonstrate CMN General Education objectives. The chosen pieces are then formatted and presented to CMN Faculty for critique and evaluation. (This course should be taken during the student’s last semester prior to graduating.) All students must complete the CAAP exam in order to receive a passing grade. (FL, SP, SU; GER)

EDU299 Special Topics in Education 1-3 Cr
A seminar style course in which the content is determined by special trends and issues occurring in education. May be repeated three times.

EDU 300 Foundations of American Education 3 cr
In this course, teacher candidates explore the political, historical, philosophical and sociological contexts of the American system of education and examine current teaching practice in light of them. The historical models of education on the Menominee, Stockbridge-Munsee or Oneida reservations will serve as a basis for reflection, analysis and comparison to national historic reform movements and current practice. The teacher candidates will examine the goals of schooling, the effects of culture on the educational process and the place of education in society. (Prerequisite: EDU 250 and admittance into education program or consent of education department)

EDU 301 Educational Technology 3 cr
This course focuses on how teachers effectively integrate technology in the classroom to plan, implement, and assess the teaching-learning process. In this class, teacher candidates learn how to use technology to plan classroom activities, manage classroom assessment, promote positive classroom interactions, and participate in continuous professional development using technological tools beyond the textbook, kits, and other usual school/classroom resources. The Wisconsin’s Department of Instruction teacher and student standards will guide assessment activities as well as language and cultural elements established by CMN and tribes. (Prerequisite: EDU 250 and admittance into education program or consent of education department)

EDU 302 Educational Psychology 3 cr
Teacher candidates will explore major theories of development and learning to apply these theories to the teaching and learning process and teacher reflection. The physical, social, emotional, moral and cognitive development of children from birth to adolescence will be used to as a basis for understanding students as diverse learners with various learning styles, intelligences and cultural expectations. Teacher candidates will also examine and apply motivation and classroom management techniques, approaches to exceptionalities and interpretation of student assessments to teaching strategies and evaluation of learning. (Prerequisite: EDU 250 and admittance into education program or consent of education department)

EDU 304 Methods for Art and Music 3 cr
This course explores the place and focus of music and the arts in an elementary curriculum. Teacher candidates will acquire a basic knowledge of the progressive ways children learn through music and artistic expression, as well as practice teaching strategies that employ motivation techniques to engage early childhood and elementary children in the arts. (Prerequisite: EDU 250 and admittance into education program or consent of education department)
**EDU 305 Methods for Social Studies** 3 cr
This course is designed for teacher candidates to research, study and engage in social studies teachers’ best practices that effectively motivate elementary school children within a culturally diverse, interdependent world. Teacher candidates will use a constructivist approach to create, develop, plan, integrate, review, present and assess instructional materials in an elementary social studies classroom. (Prerequisite: EDU 250 and admittance into education program or consent of education department)

**EDU 306 Methods for Teaching Mathematics** 3 cr
This course centers on how teachers create a positive classroom environment to facilitate children’s mathematical thinking through Cognitively Guided Instruction (CGI). To this end, teacher candidates learn how to design and develop thematic activities where children solve problems by inventing/presenting their own mathematical problem solving strategies; where children learn to take responsibility for their own learning; and where turn-taking is a valuable commodity given the powerful results of students learning from each other. (Prerequisite: EDU 250 and admittance into education program or consent of education department)

**EDU 307 Methods for Teaching Reading** 3 cr
Methods for teaching reading is designed to assist teacher candidates in understanding reading as a developmental, cognitive and interactive process that leads to lifelong literacy. Within a literacy rich environment, the teacher candidate will plan, develop, implement, and assess developmentally appropriate and culturally responsive reading lessons for early childhood/elementary students. (Prerequisite: EDU250 and admittance into education program or consent of education department)

**EDU 308 Methods for Language Arts** 3 cr
This course focuses on the interactive nature of the language arts—reading, speaking, listening, writing, viewing and visually representing. In a culturally responsive, developmentally appropriate manner, teacher candidates will learn to design instruction and assessment, create a literary environment in the classroom and strengthen teaching technological strategies to improve student literacy skills. (Prerequisite: EDU250 and admittance into education program or consent of education department)

**EDU 309 Methods for Teaching Science** 3 cr
Teacher candidates learn how to teach in a constructivist manner; guiding children in problem solving activities; at the same time working as co-inquirers, constructing their own conceptualizations about science content and planning/implementing/assessing science in the elementary school environment. (Prerequisite: EDU250 and admittance into education program or consent of education department)

**EDU 310 Methods for Teaching Health and Physical Education** 3 cr
This course focuses on the relationship between health and physical education activities that foster healthy habits for school children. Teacher candidates learn how to design, develop, and assess lessons and activities that promote positive healthy lifestyles including good nutrition and lifelong physical activity. (Prerequisite: EDU 250 and admittance into education program or consent of education department)

**EDU 311 Pre-Student Teaching Practicum 1** 1 cr
This course coordinates supervised classroom experience required by the co-requisite methods courses (40+ hours) and reflection, discussion and evaluation in the practicum sessions. The course focuses on synthesizing course classroom management, planning, instruction, reflection and self-evaluation within and among diverse learners and children with exceptionalities. (Prerequisite: EDU250 and admission to teacher education program Co-requisite: EDU 307 and EDU 308)

**EDU 312 Pre-Student Teaching Practicum 2** 1 cr
This course (seminar) coordinates supervised classroom experiences in co-requisite methods courses (40+ hours) through discussion, reflection and evaluation of artifacts to be included in the pre-student teaching portfolio. Coordination centers on the artifacts that represent (planning, classroom instruction, problem solving, collaboration, and social justice) from co-requisite coursework. (Prerequisite: EDU250 and admittance into education program or consent of education department)

**EDU 313 Inclusion Strategies for Exceptional Learners** 2 cr
Study of pedagogical, curricular, and social considerations involved in educating learners with diverse learning needs in the general education classroom. Strategies for adapting curriculum to learners with special needs. (Prerequisite: HUD210, EDU250 and admittance into education program or consent of education department)

**EDU 314 Behavior and Management** 2 cr
Overview of the diverse behavioral needs encountered in the general education setting. Teaching strategies, classroom environment, and management techniques aimed at improving the knowledge and skills of all students. Techniques and strategies for maintaining appropriate behavior and changing inappropriate behavior. (Prerequisite: HUD210, EDU250 and admittance into education program or consent of education department)

**EDU 315 Cultural Images in Children’s Literature** 3 cr
Cultural Images in Children’s Literature is intended to increase the teacher candidate’s knowledge of theories and methods of choosing and evaluating multicultural children’s

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literature. Through this course, teacher candidates integrate multicultural children’s literature with language arts theories and practices in an early childhood/elementary education classroom. (Prerequisite: EDU250 and admittance into education program or consent of education department)

EDU 401 Student Teaching 12 cr
The student teaching experience provides an opportunity for the student teacher to explore the teaching profession and to practice the knowledge, skills and dispositions required for a classroom teacher. The components of this experience include observation, planning instruction, teaching, assessing, record keeping, supervision, participation in faculty activities, family and community interactions and student evaluation and follow-up in a full-day classroom setting. (Prerequisite: EDU 211, EDU 257, EDU 300, EDU 301, EDU 302, EDU 304, EDU 305, EDU 306, EDU 307, EDU 308, EDU 309, EDU 310, EDU 311, EDU 312, EDU 313, EDU 314, MAT 260, and admittance into education program.)

EDU 402 Student Teaching Seminar 2 cr
The student teaching seminar is an opportunity for student teachers to process their teaching experiences in a peer group or community of learners. This course provides the reflective student teachers the framework for inquiry into, problem solving and analysis of classroom situations, the teaching-learning process, professional issues, classroom management and professional development and assistance in preparing for professional employment. (Prerequisite: EDU 211, EDU 257, EDU 300, EDU 301, EDU 302, EDU 304, EDU 305, EDU 306, EDU 307, EDU 308, EDU 309, EDU 310, EDU 311, EDU 312, EDU 313, EDU 314, MAT 260, and admittance into education program.)

ELECTRICITY

ELT 100 Workplace Safety 1cr
Examines electrical hazards and stresses the importance of electrical safety. Course covers the equipment and procedures necessary to work safely with electricity, including Personal Protective Equipment (PPE), lockout/tagout, first aid, and Occupational, Safety, and Health Administration 10 (OSHA 10) Certification and CPR. Importance of and methods for grounding are explained. Meets National Center for Construction Education and Research (NCCER) certification requirements. (FL)

ELT 101 Beginning Electrical Concepts 5 cr
This course provides an overview of the electrical industry and electrical theory through Direct Current concepts. Students will develop an understanding of potential difference, current, resistance, Ohm’s Law, and Kirchhoff’s Law. Students will apply the power formula to series, parallel circuits, and series-parallel circuits. Students will acquire skills needed to complete the National Center for Construction Education and Research (NCCER) certification. (FL)

ELT 102 Residential Wiring 3 cr
This course is designed to provide students with the technical skills and knowledge required to safely install, maintain, replace and repair residential wiring and distribution systems conforming to the National Electrical Code (NEC). Hands on use of tools and equipment to complete and troubleshoot residential electrical wiring projects will be emphasized. Students will acquire skills needed to complete the National Center for Construction Education and Research (NCCER) certification. (FL)

ELT 103 Math for Electricians I 3 cr
Review of fundamental math concepts with real-world, on the job scenarios. Course covers algebraic formulas and geometric concepts as used in the electrical trade. (FL)

ELT 104 National Electrical Code I 2 cr
This course covers nationally recognized electrical standards, including electrical terms, calculations, safety issues and industry practice. General use equipment, wiring, wiring methods and materials are defined and discussed. Wisconsin state codes are reviewed and compared with national codes. (FL)

ELT 105 Math for Electricians II 3 cr
Builds on concepts learned in Math for Electricians I. Course progresses to algebra and trigonometric functions. An analytical approach to problem solving is emphasized in geometry and trigonometry. Real world electrical situations are integrated into the coursework. (SP)

ELT 106 National Electric Code II 2 cr
Continuance of National Electrical Code I. This course covers nationally recognized electrical standards, including electrical terms, safety issues and industry practice. Emphasis is on codes for hazardous locations, special equipment, and special conditions. Wisconsin state codes are reviewed and compared with national codes. (Prerequisite: ELT 105) (SP)

ELT 107 Advanced Electrical Concepts 5 cr
This course covers Alternating Current including inductance, capacitance, resistive-capacitive series and parallel circuits, three-phase power, and three-phase circuits. Calculations and hands-on troubleshooting will be emphasized. Students will acquire skills needed to complete the National Center for Construction Education and Research (NCCER) certification. (Prerequisites: ELT101 and ELT108) (SP)

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ELT 108 Commercial Wiring  3 cr
This course prepares individuals to install, maintain, troubleshoot, and repair electrical devices, components, and equipment that are utilized in commercial electrical systems. This course focuses on overcurrent protection, proper grounding techniques, and associated safety procedures according to national and state codes. Students will acquire skills needed to complete the National Center for Construction Education and Research (NCCER) certification. (Prerequisite: ELT 101 and ELT 102) (SP)

ELT 109 Industrial Wiring  3 cr
This course covers wiring methods used for industrial installations. It focuses on installation, troubleshooting, and testing of motors, transformers, and controls found in industry. Calculations and hands-on experience will be incorporated. Students will acquire skills needed to complete the National Center for Construction Education and Research (NCCER) certification. (Prerequisite: ELT 101) (SP)

ENG101 Introduction to College English  3 Cr
A basic composition course to develop the understanding and skills needed to read and write intelligently at college level. Assignments will require critical reading, logical thinking, and effective writing. Students write frequently in and out of class, using strategies for a variety of purposes and audiences. Additional lab work may be required. (Prerequisite: Satisfactory placement test score of 74 in Reading and 81 in Sentence Skills or a grade of "C" or higher in ENG090.) (FL, SP; GER)

ENG102 College English and Research  3 Cr
A fundamental course in expository writing, stressing style, logic, research, and methods of development. Analytical reading and writing and the methods of inquiry common to various academic disciplines will be explored. Students will write a documented research paper using suitable sources of information and appropriate methods of documentation. (Prerequisite: English 101) (FL, SP; GER)

ENG206 Introduction to Poetry  3 Cr
An introduction to poetry as practiced by American Indian, American, and English poets. (Prerequisite: ENG101) (SP; HUM)

ENG207 American Indian Literature  3 Cr
A study of literature by and about Native American Indians from oral and written materials. Significant works and writers past and present will be studied, read, and discussed. (Prerequisite: ENG101) (FL, SP; HUM)

ENG208 Minority Women in Literature  3 Cr
An introduction to American Literature by and about women, written by various authors from diverse ethnic groups. (Prerequisite: ENG101) (FL, SP; HUM)

ENG211 Introduction to Creative Writing  3 Cr
A course in the writing of fiction, poetry, and drama. This course will be conducted as a writing workshop with emphasis on class discussion of student work. The course will be structured around contemporary classic literary works, discussions of contemporary writers, and a study of literary techniques. (FL; HUM, FA)

ENG 215 Business Writing  3 Cr
Business Writing is a comprehensive writing course that provides the foundation for the student to develop the knowledge, skills, and understanding of business and professional documents such as letters, memos, email messages, and a variety of reports. Upon completion of this course the student will demonstrate an understanding of the communication process; the writing process; written business correspondence; appropriate tone for communication; written business proposals; written solicitation; direct marketing; budgets, and grant writing. (Pre-requisite course ENG 101 or satisfactory placement score of 74 in reading and 81 in sentence skills) (SP; GER)

ENG299 Special Topics in English  1-3 Cr
This course covers interests or needs in Composition or Literature. Topics vary. May be repeated once.

ENVIRONMENTAL STUDIES

ENV150 Introduction to Environmental Science  3 Cr
This course covers the interrelationships between people and the abiotic components of their environment. The scientific, social, and political implications of natural resources and their use are examined. (FL; NS)

ENV299 Special Topics in Environmental Studies  1-3 cr
Topics vary according to interest and needs. May be repeated twice.

GEOGRAPHY

GEG110 Physical Geography  5 Cr
Physical geography is the study of the physical properties of the planet as the home for humankind. This course is an introductory course with emphasis on the four individual spheres of the physical environment—the atmosphere, hydrosphere, biosphere, and the terrestrial landscape—and the interrelationships among them. Includes labs. (FL, SP; NS)

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GEG210 Cultural Geography 3 Cr
Examines components and spatial expressions of contemporary culture, including patterns and problems of population, language, religion, urban and rural settlements, political and economic development from the perspectives of diffusion, ecology, integration, landscape, and region. (SP; SS)

GEG245 Geographic Information Systems 3 Cr
Introduction to concepts and principles of geographic information systems (GIS) and related spatial information technologies. Overview of uses, components, and technical aspects of GIS and application use including automation, analysis, query, and display. Functionality and introduction to “Spatial Analyst” and the “Avenue” programming language. (Prerequisite: CMP180) (SP)

GEG299 Special Topics in Geography 1-3 Cr
Topics vary according to needs and interests. May be repeated twice.

HISTORY

HIS112 History of the US from 1865 to the Present 3 Cr
This course covers the forces that shaped the political, social, cultural, and economic history of the United States since the Civil War. The experiences of various ethnic, religious, class groups and women will be examined. (Prerequisite: ENG101 or satisfactory placement test scores) (FL; HUM or SS)

HIS121 Survey of American Indian History 3 Cr
This course surveys the social, cultural, economic, and political history of Indian nations in the United States with a focus on Wisconsin Indian groups. (Prerequisite: ENG101 or satisfactory placement test scores) (FL, SU; HUM, TH or SS)

HIS122 Pre-contact History of the Menominee Nation 3 Cr
This course traces social and cultural history before European immigration by examining the influences of natural and cultural environments upon life-ways. An ethno-historical approach will be used which draws upon written sources and on living human documents expressed in oral histories. (Prerequisite: ENG101 or satisfactory placement test scores) (FL, TH, HUM or SS)

HIS123 Treaty Era 3 Cr
This course focuses on political and socio-cultural events from 1817 to 1856 when treaties were made by the Menominee Nation ending in the establishment of the current Menominee Reservation. Study of the treaties emphasizes the contexts in which they were signed and their relevance today. (Prerequisite: ENG101 or satisfactory placement test scores) (SP; TH, HUM or SS)

HIS124 Economic History of the Menominee 3 Cr
A study of economic and social patterns in Menominee society deriving from the forestry industry. It traces the events from early sustained yield practices through the lawsuit over mismanagement to federal termination. (Prerequisite: ENG101 or satisfactory placement test scores) (As needed; TH, HUM or SS)

HIS125 Stockbridge/Mohican History 3 Cr
This course traces the history of Mohican people from their life in what became New England through alliance-making with other Native American groups, their time in the Oneida area, the mandatory moves to Indiana and Wisconsin, and to the present. (Prerequisite: ENG101 or satisfactory placement test scores) (As needed; TH, HUM or SS)

HIS299 Special Topics in History 1-3 Cr
Topics vary dependent on current interests and needs. May be repeated for credit with a new topic. (Prerequisite: ENG101 or satisfactory placement test scores)

HUMAN DEVELOPMENT

HUD210 Introduction to Human Development 3 Cr
Human development from conception through death; physical development, social and emotional development, personality development, the development of language, intellectual development and creativity, and the process of human learning. (FL, SP; SS)

HUD236 Infancy and Early Childhood 3 Cr
Current theories, methods of study and research in the study of human development from conception through the preschool years and the interrelationships among biological, socio-cultural and psychological aspects of development. (Prerequisite: HUD210) (FL, SP; SS)

HUD237 Observation and Interpretation of Child Behavior 3 Cr
Study of the behavior and development of young children through direct, systematic observation of children in selected situations and comparison with established child development theories and data. (Prerequisite: HUD210) (FL, SP)

HUD238 Play and Creative Activities in Childhood 3 Cr
Concepts of the contributions of play and creative activities to physical, intellectual, emotional, and social aspects of development; specific contribution of selected creative activities. (Prerequisite: HUD210) (FL)
HUS242 Cross Cultural Human Development 3 Cr
Cultural differences in perception, cognition, language and thought, child development, child rearing, and personality; relationships between various aspects of culture and psychological functioning within non-Western cultures and American ethnic cultures. (Prerequisite: HUD210) (SP; SS)

HUS299 Special Topics in Human Development 1-3 Cr
A seminar style course in which the content is determined by special trends and issues occurring in Human Development. May be repeated twice.

HUMANITIES

HUM100 Introduction to the Humanities 3 Cr
This course explores the role of the Fine Arts, Language, Literature, Rhetoric, Philosophy, and History in constructing, maintaining, and interrogating the values and beliefs of human cultures. Topics vary. (Prerequisite: Satisfactory placement test score, or a grade of "C" or higher in ENG090 or ENG091) (FL, SP; HUM)

HUM299 Special Topics in Humanities 1-3 Cr
Topics vary according to needs and interests. May be repeated one time

HUMAN SERVICES

HUS100 Overview of Substance Use Disorder Counseling 3 Cr
This course will introduce students to the fundamental concepts of AODA counseling. It will cover all aspects of the scope of practice for substance use disorder practitioners. This course will provide the student with an introduction to a number of knowledge and skill areas in the AODA Counseling profession. The course will give students an overview of the practice of individual, group, and family counseling. The course will also give students a basic knowledge of the disease concept of chemical dependency, drug actions and interactions, and current treatment methods and practices in the AODA field. (FL)

HUS105 Professional Readiness 3 Cr
This course will introduce the student to a number of different areas of professionalism that an AODA counselor needs to be familiar with and must also incorporate into their own practice. The course covers ethical issues and behaviors for the AODA counselor and a working knowledge of the Wisconsin Department of Regulation and Licensing (DRL) statutes and American Counseling Association (ACA) code of ethics. The course will also help the student gain an understanding of the importance of self-awareness in his/her personal, professional, and cultural life. The student will gain an understanding of diverse cultures and incorporate the needs of culturally diverse groups as well as people with disabilities into their professional practice. The student will also develop a working knowledge of the laws that govern the practice of counseling, including State and Federal Confidentiality laws and Mandatory Reporting Procedures (FL)

HUS125 Counseling Theory 3 Cr
This course will provide the student with a number of counseling approaches that can be applied with AODA clients. It will familiarize the student with the approach, key concepts, and techniques of each of the theories presented. The course will give the student a working knowledge of counseling theories, including, but not limited to: Psychoanalytic Theory, Behavior Therapy, Cognitive-Behavior Therapy, Adlerian Theory, Existential Therapy, Reality Therapy, Solution-Focused Approach, Person-Centered Therapy, Gestalt Therapy, Family Systems Therapy

This course will provide the student with the competence to select the counseling approaches that will be most effective and appropriate to assist clients, families, and groups to complete identified AODA treatment goals. This course will help students develop flexibility while matching particular treatment theories to the unique needs of each client.. (FL)

HUS160 Counseling Skills and Practice 4 Cr
This course provides a student with the counseling skills necessary to establish a counseling relationship with the client characterized by warmth, respect, genuineness, concreteness, and empathy. It includes both didactic presentation and role-play practice of these eight core communication skills: attending, confrontation, interpreting, paraphrasing, probing, reflection, self-disclosure, and summarizing. Students will be allowed time to practice the skills in a laboratory setting in order to facilitate performing the skills of the counseling profession. They will have ample opportunity to practice the skills they have learned in a simulated clinical setting. (Prerequisite: HUS125) (SP)

HUS180 Group Facilitation 3 Cr
This course will familiarize the students with group counseling skills. It will introduce the student to the process of forming a group, including but not limited to: determining group type, purpose, size, and leadership, establishing goals and clarifying ground rules. The student will also learn the concepts of process and content with relation to the group process. Students will be allowed time to practice group facilitation skills in a laboratory setting in order to facilitate performing the skills of the counseling profession. They will have ample opportunity to practice the

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skills they have learned in a simulated clinical setting.  
(Prerequisite: HUS 125) (SP)

HUS190 Psychopharmacology 3 Cr 
The course will provide students with an introduction to psychopharmacology, summarizing the basic concepts of the functions of the organs and systems of the human body and brain. The course incorporates an overview of drugs, their action, effects, use and abuse. Students will identify and assess the actions, effects, uses and abuses of legal and illegal drugs.  (FL)

HUS200 Introduction to Human Services 3 Cr 
Overview of career opportunities in the human services field. Explores such fields of practice as aging, corrections, domestic violence, alcohol & other drug abuse, child welfare, poverty/homelessness, mental health, and developmental disabilities.  (FL)

HUS205 AODA Assessment, Diagnosis, and Treatment Planning 3 Cr 
The student in this course will be introduced to the process and tools used by the AODA counselor to collaborate with the client and others in order to gather and interpret information for formulating a diagnosis based on the criteria in the DSM-IV TR. Students will learn how to analyze and interpret the data they have gained in order to determine treatment recommendations and document their findings appropriately. They will also learn the procedure by which the counselor and client develop treatment goals based on the clients’ identified strengths and weaknesses, problems and needs. Lastly, students will learn how to collaborate with the client in identifying the strategies needed to attain those goals.  (SP)

HUS210 Treating the Disease of Addiction 3 Cr 
In this course, the student will be introduced to the philosophies, policies, and outcomes of the most generally accepted models of treatment, recovery, relapse prevention, and continuing care for addiction and other substance related disorders. Topics include the importance of family, social networks, and community systems in the treatment and recovery process.  (FL)

HUS213 Basic Interviewing Skills 1 Cr 
This course provides students with a preliminary overview of the attitudes, knowledge, and skills which Human Services professionals need when they conduct interviews.  
(Prerequisite: COM100) (FL)

HUS220 AODA Recordkeeping Procedures 2 Cr 
This course will focus on the development and maintenance of case records in accordance with agency/state/federal standards, certification requirements/administrative rules, and ethical principles for alcohol/drug counselors. Students will learn the importance of proper clinical chart documentation and security; accepted principles of client record management; how to protect the client’s right to privacy and confidentiality; how to prepare accurate assessment reports, clear and concise progress notes, and discharge summaries; and, how to record treatment plans and a client’s progress in relation to the treatment plan.  (FL)

HUS250 Overview of Mental Health Disorders  3 Cr 
This course introduces students to symptoms, etiology, and categorization of the major mental health disorders according to the current diagnostic system (DSM IV-TR) classifying psychiatric illnesses. Students will learn the skills necessary to differentiate one category of mental illness from another. This information is essential for working effectively with mental health professionals and understanding and assisting the client with co-occurring disorders (both an AODA and mental health diagnosis). This course will address differential diagnosis, including methods of differentiating between mental health and substance abuse as well as strategies for integrating the treatment of both. Myths, misconceptions, stereotypes, prejudice and stigma regarding mental health will also be explored. (SP)

HUS270 Pre-Internship 2 Cr 
In this course, students must observe a certified counselor performing all or most of the functions of AODA counseling outlined by the Wisconsin Department of Regulation & Licensing (DRL). Prior to this course, students will be expected to work with the faculty to secure a state certified AODA internship site. An additional requirement of this course includes completing and passing a caregiver background check so that the student can then begin the fieldwork experience during this semester. The first internship experience includes 100 hours at the internship site (of which the first 50 should be observation) and 15 hours away from the site to meet with the course instructor on a weekly basis. This experience must be under the direct supervision of a certified clinical AODA supervisor. Background check required (Prerequisites with “C” or better: HUS100, HUS105, HUS125, HUS160, HUS180, HUS205, and HUS220) (FL)

HUS275 American Social Welfare 3 Cr 
An overview covering how the U.S. developed social policies and services and met social problems through institutional arrangements that provide people with the resources and services. Prerequisites with “C” or better: HUS200) (SP)

HUS280 Internship Seminar 1 Cr 
This course provides the student with the opportunity to experience, through discussion and interaction with others on a professional level, the skill and knowledge of how to choose the best approach when interacting with clients and families in need of counseling assistance. Techniques on how results can be achieved by utilizing a combination of
the theories and best practice methods that were learned in previous courses will be addressed. (Prerequisites with “C” or higher: HUS270) (SP)

HUS290 Internship 3 Cr
In this course, students must observe a certified counselor performing all or most of the functions of AODA counseling outlined by the Wisconsin Department of Regulation & Licensing (DRL). Prior to this course, students will be expected to work with the faculty to secure a state certified AODA internship site. An additional requirement of this course includes completing and passing a caregiver background check so that the student can then begin the fieldwork experience during this semester. The first internship experience includes 100 hours at the internship site (of which the first 50 should be observation) and 15 hours away from the site to meet with the course instructor on a weekly basis. This experience must be under the direct supervision of a certified clinical AODA supervisor (Prerequisite with “C” or higher: HUS270 and earned 31 or greater credits)(SP)

HUS299 Special Topics in Human Services 1-3 Cr
A seminar style course in which the content is determined by special trends and issues occurring in Human Services. May be repeated three times.

LANGUAGE

LAN101 Menominee Language I 4 Cr
For students with no previous training in Menominee language. Includes an introduction to the spoken language as well as to the written language. (FL;TL)

LAN102 Menominee Language II 4 Cr
Continuation of study in the Menominee language, its structure, and the relationship of the language to Menominee culture. (Prerequisite: LAN101 or instructor consent) (SP;TL)

LAN103 Menominee Language III 4 Cr
This course is for students who have completed course I and II or have a high level of fluency in spoken Menominee language. The focus of this course is on the use of conversational Menominee language in an immersion setting. (Prerequisite: LAN102 or instructor consent)(SU, FL; TL)

LAN111 Oneida Language I 4 Cr
Oneida Language I is an introductory course that provides students with basic lessons in the Oneida grammar, spelling system, and conversational vocabulary.

LAN299 Special Topics in Language 1-3 Cr
Topics vary according to interest and needs. May be repeated once

LAW-TRIBAL LEGAL STUDIES

LAW101 Introduction to Legal Studies 3 Cr
This course will introduce the study of tribal law through legal norms, structures, and practices, oral traditions, tribal customs, forms of traditional tribal governments, the history of federal Indian policy, tribal justice systems, the history of tribal courts, the balance of tribal courts and the American legal system, tribal court authority, and criminal and civil violations, criminal jurisdiction and civil jurisdiction. (FL;TH)

LAW201 Legal Research and Writing 3 Cr
This course will introduce legal research, legal research practice, legal writing practice, and legal analysis. (Prerequisites: ENG101, ENG102 and LAW101)(FL)

LAW203 Trial Advocacy 3 Cr
This course introduces basic concepts involved in trial advocacy (interviewing, investigation, fact/law analysis, case strategy, opening statements, direct examination, cross-examination, evidentiary objections, and closing arguments) through intensive skills exercises. (Prerequisites: COM100 and LAW101)

LAW204 Civil Law and Procedure 3 Cr
This course covers civil jurisdiction, including a range of general topics in civil substantive law (tort, contract, housing and probate), and civil procedure. (Prerequisite: LAW101)(SP)

LAW205 Family and Juvenile Law 3 Cr
This course examines family law (marriage, divorce, and domestic abuse) and juvenile law (adoption, guardianship, child abuse and neglect, Indian Child Welfare Act, child protection, status offenses, and delinquency.) (SP)

LAW206 Tribal Government 3 Cr
This course examines tribal governments, tribal sovereignty, sources of tribal law (tribal constitutions, tribal codes, tribal common law, etc.) and contemporary tribal issues.(SL)

LAW290 Internship 2 Cr
This course will provide students with experience in a tribal court or tribal law office under the supervision of a legal professional through 60 hours of experience. (Student must have sophomore status or consent of instructor.)(SP)

LAW299 Special Topics in Law 1-3 Cr
Topics vary according to needs and interests. May be repeated one time.
MATHEMATICS

MAT106 College Algebra 3 Cr
Properties of the real numbers, solving linear and quadratic equations and inequalities, polynomial, fractional expressions and equations, exponents, powers and roots, systems of linear equations. Additional lab work may be required. (Prerequisite: Satisfactory placement test score or MAT090) (FL,SP;GER)

MAT120 Elementary Functions: Algebra and Trigonometry 4 Cr
This course emphasizes aspects of algebra and trigonometry and problem solving that are important in the study of calculus. It includes functions and their applications to real world problems and different classes of functions including polynomial, exponential, logarithmic, and trigonometric functions. Graphing calculators are used frequently in class and on assignments. Prerequisite: (MAT106 College or Satisfactory placement test score) (FL)

MAT231 Calculus and Analytical Geometry I 4 Cr
Differential and integral calculus of the elementary functions with associated analytic geometry; transcendental functions; techniques of integration; application; sequences and series. (Prerequisite: MAT120) (SP)

MAT241 Discrete Mathematics 4 Cr
The purpose of this course is to provide the student with an overview of the fundamental ideas of discrete mathematics, and a foundation for the development of more advanced mathematical concepts. This course will help students prepare, understand and apply the following concepts to their field of interest. (Prerequisite: MAT120) (FL)

MAT260 Introductory Statistics 4 Cr
Descriptive and inferential statistics, frequency distributions, graphical techniques, measure of central tendency and of dispersion, probability distributions, large and small sample estimation and inference, regression correlation, analysis of count data, analysis of variance. (Prerequisite: MAT106) (FL,SP)

MAT299 Special Topics Mathematics 1-3 Cr
Topics vary according to interest and needs. May be repeated once. (This course can not be used as General Requirement.)

NATURAL RESOURCES

NAR151 Introduction to Natural Resources 3 Cr
Integrated management of natural resources and their role in social, ecological, spiritual, and economic welfare. Basic principles of ecology and the application of those principles to management of natural resources are covered. (FL)

NAR232 Dendrology and Plant Systematics 3 Cr
Ecological and systematic concepts of the forest, with emphasis on dominant trees and shrubs, and their relationships in the forest community. (Prerequisites: BIO205 and NAR151). (FL)

NAR240 Ornithology 3 Cr
This course provides an overview of the importance of birds and their relationship to our environment. It focuses on the following areas: 1) Overview of the history and evolution of birds; 2) Adaptations in structure and behavior of birds to various habitat types; 3) Present issues surrounding human interactions, which have impacted on bird populations such as disturbed habitat, loss of habitat; and 4) Appreciation of bird species, utilizing local area habitats including identification by sight and song. (As needed)

NAR250 Introduction to Forestry, Fisheries, and Wildlife 3 Cr
Integrated introduction to principles and practices of forestry, fisheries, and wildlife management, including production of goods and services while maintaining ecosystem integrity and functions: emphasis on contemporary issues. (Prerequisite: NAR 151) (FL)

NAR251 Introduction to Forestry, Fisheries, and Wildlife Laboratory 1 Cr
Laboratory component to NAR250 Intro to Forestry, Fisheries, and Wildlife. The lab will provide hands-on opportunities. Requirements: Must be registered for NAR250 in same semester. (FL)

NAR260 Introduction to Water and Soil Resources 3 Cr
Integrated concepts of soil and water resources at the landscape level. Physical, chemical, and biological interactions relating to watershed processes and responses to land use and management are identified. (Prerequisites: CHM101 or CHM105 and MAT106) (SP)

NAR261 Introduction to Water and Soil Resources Laboratory 1 Cr
Laboratory component to NAR260 Introduction to Water and Soil Resources. The lab will provide hands-on opportunities related to water and soil quality, their chemical and physical makeup, and interactions between the two. Requirements: Must be registered for NAR260 in same semester. (SP)

NAR270 Wildlife Field Monitoring Techniques 3 Cr
This course is intended as a hands-on approach to learning how to scientifically monitor wildlife populations. It will

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NUR 110 Nursing Fundamentals 2 cr
This course focuses on basic nursing concepts that the beginning nurse will need to provide care to diverse patient populations. Current and historical issues impacting nursing will be explored with the scope of nursing practice. The nursing process will be introduced as a framework for organizing the care of patients with alterations in cognition, elimination, comfort, grief/loss, mobility, integument and fluid/electrolyte balance.
Pre-req: Accepted into AD-Nursing or permission of the Dean of Nursing

NUR 111 Fundamentals Nursing Skills 3 cr
This course focuses on development of clinical skills and physical assessment across the lifespan. Content includes mathematic calculations and conversions related to clinical skills, blood pressure, assessment, aseptic technique, wound care, oxygen administration tracheotomy care, suctioning, management of enteral tubes, basic medication administration, glucose testing, enemas, ostomy care, and catheterizations. In addition the course includes techniques related to obtaining a health history and basic physical assessment skills using a body assessment approach. The impact of race and ethnicity on the findings of the health history and physical assessment will be incorporated.
Pre-req: Accepted into AD-Nursing or permission of the Dean of Nursing

NUR 120 Nursing Pharmacology 2 cr
This course introduces the principles of pharmacology, including drug classifications and their effects on the body. Emphasis is on the use of the components of the nursing process when administering medications. Additionally, this course includes cultural influences on drug therapy, herbal and traditional medicines and ethnopharmacology.
Pre-req: Accepted into AD-Nursing or permission of the Dean of Nursing

NUR 130 Introduction to Clinical Practice 2 cr
This introductory clinical course emphasizes basic nursing skills and application of the nursing process in meeting the needs of diverse clients. Emphasis is placed on performing basic nursing skills, the formation of nurse-client relationships, communication, data collection, documentation, medication administration and the beginning application of the nursing process.
Pre-req, Co-req: NUR 110, NUR 111, NUR 120, BIO 202

NUR 150 Nursing Health Promotion 3 cr
This course elaborates on the basic concepts of health promotion in the context of family. We will cover nursing care of the developing family which includes reproductive issues, pregnancy, labor and delivery, post-partum, the newborn and the child. Recognizing the spectrum of healthy families we will discern patterns associated with adaptive and maladaptive behaviors applying mental health principles. An emphasis is placed on teaching and supporting healthy lifestyle choices. Nutrition, exercise, stress management, empowerment and risk reduction practices are highlighted. Study of the family will cover dynamics, functions, discipline styles and stages of development.
Pre-req: NUR 130

NUR 151 Clinical Care across the Lifespan 2 cr
The clinical experience applies nursing concepts and therapeutic interventions to clients across the lifespan. It also provides an introduction to concepts of teaching and learning.
Pre-req: NUR 130
Pre-req, Co-req: NUR 150, BIO 204

NUR 160 Nursing Health Alterations 3 cr
This course provides elaboration on the basic concepts introduced in Nursing Fundamentals. It applies theories of nursing in the care of clients through the lifespan, utilizing problem solving, and critical thinking. This course will provide an opportunity to study conditions affecting different body systems and apply therapeutic interventions. It also introduces concepts of leadership, team building, and scope of practice.
Pre-req: NUR 130

NUR 161 Introduction to Clinical Care Mngmnt 2 cr
The clinical experience applies nursing concepts and therapeutic nursing interventions to groups of clients. It also provides an introduction to leadership, management and team building.
Pre-req: NUR 130
Pre-req, Co-req: NUR 160, BIO 204

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NUR 201 Complex Health Alterations 2 cr
This course facilitates the expansion of the student’s knowledge from previous courses in caring for clients with alterations in musculoskeletal, cardiovascular, respiratory, endocrine, and hematological systems as well as clients with fluid/electrolyte and acid/base imbalances and alterations in comfort.
Pre-req: NUR 151, NUR 161

NUR 202 Intermediate Clinical Practice 3 cr
This clinical course facilitates the development of the registered nurses role when working with clients with complex health care needs. A focus of the course is developing skills needed for managing multiple clients and priorities. Using the nursing process, students will gain experience in adapting nursing practice to meet the needs of clients with diverse needs and backgrounds.
Pre-req, Co-req: NUR 201, BIO 207

NUR 210 Mental Health and Community Concepts 2 cr
This course will cover topics related to the delivery of community and mental health care. Specific health needs of individuals, families, and groups will be addressed. Attention will be given to diverse and at-risk populations. Mental health concepts will concentrate on adaptive/maladaptive behaviors and specific mental health disorders. Community resources will be examined in relation to specific types of support offered to racial, ethnic, economically diverse individuals and groups.
Pre-req: NUR 151, NUR 161
Pre-req, Co-req: HUD 210, PSY 100

NUR 211 Advanced Nursing Skills 1 cr
This course focuses on the development of advanced clinical skills. Content includes advanced IV skills, blood product administration, chest tube systems, basic EKG interpretation and nasogastric/feeding tube insertion.
Pre-req, Co-req: NUR 201

NUR 250 Complex Health Alterations II 3 cr
This course prepares the student to expand knowledge and skills from previous courses in caring for clients with alterations in the immune, neuro-sensory, musculoskeletal, gastrointestinal, hepatobiliary, renal/urinary and reproductive systems. The student will focus on management of care of clients with high-risk perinatal conditions, high-risk newborns and the ill child. Synthesis and application of previously learned concepts will be evident in the management of clients with critical/life-threatening situations.
Pre-req: NUR 202, NUR 211

NUR 251 Nursing Advanced Clinical Practice 3 cr
This advanced clinical course requires the student to integrate concepts from all previous courses in the management of groups of clients facing complex health alterations. Students will have the opportunity to further develop critical thinking skills using the nursing process in making clinical decisions. Interdisciplinary collaboration is emphasized as an integral component in the continuity of care.
Pre-req, Co-req: NUR 250

NUR 260 Nursing Management and Professional Concepts 2 cr
The focus of this course is on the roles of the nurse as a manager and as a member of the discipline embedded within current issues and trends in nursing practice. Additionally this course guides graduating students through the process of completing a nursing portfolio to use when transferring to another institution or when seeking employment as a nurse. Students will complete a self assessment through the review of their current and previous clinical and theoretical coursework. The nursing portfolio is then presented to CMN faculty for critique and evaluation.
Pre-req: NUR 202, NUR 211

OFFICE TECHNICIAN

OFT 100 Keyboarding 3 cr
This course covers the professional keyboarding skills necessary for an Office Technician career. The beginning student will develop touch control of the keyboard and proper typing techniques, keyboarding speed and accuracy on numeric and alphabetic material and to provide practice with the learned skills to the formatting of reports, letters, memos, tables and other kinds of personal and business communication. Students will also learn 10 key by touch.

OFT 101 Microsoft Word Applications 2 cr
This course covers the necessary Microsoft Word 2007 skills for Certiport Microsoft Office Specialist Certification. The course includes application of intermediate to advanced word processing functions using Microsoft Word, including tables and charts, merge features, AutoText, AutoFormat, styles, graphics, word art, watermarks and the creation of forms and templates. As the primary project in the course, students will have designed, developed and created an integrated project in Microsoft Word, Excel, and PowerPoint for their employment portfolios. (Co/prerequisites: OFT 102 Microsoft Excel and OFT 103

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OFT 102 Microsoft Excel Applications 2 cr
This course covers the necessary Microsoft Excel skills for Certiport Microsoft Office Specialist Certification. As an overview of Microsoft Excel, this course covers basic features, such as creating, modifying, and printing a basic worksheet. The student will learn formulas and functions, formatting of cells, what-if analysis, and the utilization of the fill handle to create a series. As the primary project in the course, students will have designed, developed and created an Excel spreadsheet as artifact number three in Microsoft Excel for their employment portfolios. (Co/prerequisites: OFT 101 Microsoft Word and OFT 103 Business Presentations with Microsoft PowerPoint or instructor consent)

OFT 103 Business Presentations with Microsoft PowerPoint 3 cr
This course covers the necessary Microsoft PowerPoint skills for Certiport Microsoft Office Specialist Certification. The course material includes application of intermediate to advanced slide presentation functions using Microsoft PowerPoint, including advanced tools, masters, charts, illustrations, objects media clips and advanced features. Additionally, students will demonstrate interpersonal and public speaking skills for the modern office through individual and group presentations. As the primary project in the course, students will have designed, developed and created an artifact in Microsoft PowerPoint for their employment portfolios. (Co/prerequisites: OFT 101 Microsoft Word and OFT 102 Microsoft Excel (or instructor consent)

OFT 104 Professional Profile 3 cr
This course covers the professional skills necessary for Certiport Certification. The course materials cover the qualities and techniques needed to be an effective and successful employee in an increasingly sophisticated business world. The course will focus on business and social etiquette, teamwork, business grooming and wardrobe, decision making and problem solving, professional ethics, workplace politics and personalities, organization and employer expectations.

OFT 105 Math with Business Applications 3 cr
This course covers the necessary math skills to use formulas in Microsoft Excel for Certiport Microsoft Office Specialist Certification. The course material covers real numbers, basic operations, linear equations, percents, markups and markdowns, payroll calculations, simple interest, compound interest, annuities, the application of math to the buying and selling processes and basic statistics.

OFT 106 Proofreading and Editing 3 cr
This course covers the necessary proofreading and editing skills for Certiport Certification. Students will improve proofreading skills through a review of proper punctuation, number usage, capitalization, grammar, editing symbols, word choice and spelling. Students will also learn machine transcription skills. Materials covered will help students to achieve the language skills needed to communicate effectively in the business environment and to achieve Certiport Certification.

OFT 107 Written Communication in the Business Office 3 cr
This course covers the professional writing skills necessary for Certiport Microsoft Office Specialist Certification through a review of word choices, sentences and paragraphs, tone and awareness of audience and purpose. Materials covered will prepare students to write and properly format business correspondence, reports and job-seeking documents. As the end result of the course, students will have designed, developed and created a resume and cover letter as an artifact in Microsoft Word for their employment portfolio.

OFT 108 Records Management
This course expands on the necessary database skills for Certiport Microsoft Office Specialist Certification. The course material provides learners with knowledge of the comprehensive field of records management. Emphasis will be placed on the principles and practices of effective records management for manual and automated database record systems.

OFT 109 Business Experience Applied
This course is designed to provide students with the experience of working in an office setting. Students shall document 45 hours at their internship location. Internship supervisors shall sign time sheets to be submitted to the instructor on a bi-monthly basis. The instructor will meet with the placement supervisor a minimum of one time during the placement. Internship supervisors shall provide feedback on the student’s performance during the semester.

PHILOSOPHY

PHL100 Introduction to Philosophy 3 Cr
Survey of important problems in philosophy such as the nature of reality, knowledge, values, being, etc. (FL; HUM)

PHL206 Contemporary Moral Problems 3 Cr
An attempt to clarify selected moral issues by applying insights of moral philosophy and tools of critical reflection. (SP; HUM)
PHL207 Environmental Ethics 3 Cr
Philosophical, religious, and scientific concepts and values which have structured human attitudes toward the natural environment; alternative concepts and values will be explored. (As required; HUM)

PHL217 American Indian Enviro. Philosophies 3 Cr
The study of traditional and contemporary American Indian thought about people in relationship to the natural world with particular reference to Wisconsin tribes. (As required; HUM)

PHL299 Special Topics in Philosophy 1-3 Cr
Topics vary with needs and interests. May be repeated once.

PHYSICS

PHY103 Fundamentals of Physics I 5 Cr
A non-calculus physics course presenting a unified view of the fundamental principles of physics. Topics include vectors, kinematics, Newtonian dynamics, the conservation laws, and oscillatory motion. Includes Labs. (Prerequisites: MAT106 or instructor consent) (FL, SP; PS)

PHY299 Special Topics in Physics 1-3 Cr
Topics vary according to interest and needs. May be repeated once.

POLITICAL SCIENCE

POL101 American Government and Politics 3 Cr
The institutions and political processes of American national government and the nature of political analysis; the Constitution, ideological and cultural bases of American politics; the role of political parties, elections and interest groups; policy-making processes in the Congress, the presidency and courts. (FL; SS)

POL202 Introduction to Public Policy 3 Cr
Contemporary issues in American public policy. Substantive public policies such as those dealing with the American economy, energy, crime, environmental quality, the welfare state and social programs. Models of the policy process are also considered. (SP;SS)

POL206 American and Tribal Policy Making 3 Cr
Analysis of American and Tribal government policy-making. The emphasis is upon theories of the policy process. Substantive American, state, and gaming policy and social policy issues will be explored. (As needed; SS)

PSYCHOLOGY

PSY100 Introduction to Psychology 3 Cr
Overview of the field of psychology across cognitive, social, and clinical perspectives. This course provides information to students to examine basic assumptions of established theories in the home, school, and work settings. (FL, SP; SS)

PSY201 Issues in Diversity and Discrimination 3 Cr
This course introduces students to public policies, regulations, and programs that either exacerbate or remediate issues in diversity and discrimination. The course addresses both historical and current issues, how discrimination is addressed individually and collectively, and how an upbringing involving diversity and discrimination impacts the daily lives of American Indians and other individuals that encounter such issues. (Prerequisite: PSY100 or HUD210) (SP;SS)

PSY299 Special Topics in Psychology 1-3 Cr
Topics vary according to needs and interests. May be repeated one time.

RESIDENTIAL BUILDING

RES 100 Applied Technical Communication in Human Relations 2 cr
This course covers application of communication skills and interpersonal/group problem solving, decision making, listening, speech, research, and writing program/work-related documents. (SP)

RES 101 Safety & Material Handling 1 1 cr
Students will receive training in the safe use of hand, portable power, and stationary power tools and equipment in a variety of shop and on-site tasks, as well as working with ladders and scaffolds. Course will follow safety requirement of OSHA. (FL)

RES 102 Panelized and Modular Manufacturing 3 cr
Students will utilize standard and sustainable building practices when simulating panelized manufacturing. Floor and wall panel installation, roof framing and shingle installation will also be completed for this course. The course includes industrial tour activities to analyze the methods and techniques used in the production of factory-built housing and the on-site installation of modular and panelized construction (FL)
RES 103 Safety and Material Handling 2 1 cr
Students will continue training in the safe use of hand tools, power tools and all equipment used in the building process. Emphasis will be on on-site safety techniques for residential construction. (SP)

RES 104 Sustainable Residential Electrical, Plumbing, and Solar Energy 2 cr
This course covers plumbing, electrical and solar energy systems associated with green residential structures. Students study the process and codes governing the installation and modifications of the plumbing, electrical and solar energy systems as residential components. (FL)

RES 105 Mechanical Systems HVAC 2 cr
Residential heating and air condition systems are covered from a new construction perspective. Installation of forced air and hydronic systems is considered with load calculations, systems sizing, and applicable codes. An extensive hand on experience is provided, including sheet metal, piping and electrical components. (FL)

RES 106 Site Layout/Framing and Construction Techniques 3 cr
This course covers the use of builder’s level/transit and laser. Students will lay out a building site for a house considering environmental efficiency; study and practice techniques used in construction of footing and foundations; and frame walls, floors, and roofs using sustainable practices. (FL)

RES 107 Exterior Finish 3 cr
This course emphasizes the proper installation of soffit, fascia and siding. The student will also be responsible for landscaping a lot. (SP)

RES 108 Interior Finish 3 cr
Student will be taught the safe use of finish tools. Installation techniques for window and door trim, interior doors and cabinets will be practiced. Students will be responsible for the completion of the on-site house to move-in condition. (SP)

RES 109 Consumer Economics 1 cr
A practical study of consumer problems and consumer choice, this course is designed as a lab/discussion/work group format. Selected topics include budgeting and family resource management, sources of consumer information, help in solving consumer problems, government taxing and spending and consumer decision making in such areas as transportation, insurance, financial institutions, consumer good and services, housing and credit. (SP)

RES 110 Applied Mathematics 1 – Trades 2 cr
Review application of basic arithmetic skills involving whole numbers, fractions, and decimals. Introduction and application of percents, area, volume, ratios, and proportions will also be covered. The measurement system, angle, perimeter, square and board feet and formulas for geometric shapes as well as algebra will be taught. (FL)

RES 111 Residential Blueprint Reading and Estimating 2 cr
This course combines blueprint reading with planning and production estimation. Terminology and symbols associated with plot plans, foundations, floor plans, truss plans, and panelized plans will be studied as well as trade and other industry prints. (FL)

RES 112 Trade Construction & Component Installation Techniques 5 cr
Students will examine all the trades associated with residential construction not typically done by the construction workers. Students will be responsible for the electrical, HVAC, insulation, and drywall of the site-built home. The safe use of the appropriate tools for each trade will also be covered. (FL)

SOCIOPY

SOC100 Introduction to Sociology 3 Cr
Sociology as a special field of social science, social relations, and social systems; the organization of societies/other human groupings; fundamentals of sociological investigation, dealing with the underlying premises, concepts, logic, and methods of sociology. (SP;SS)

SOC101 Introduction to Criminal Justice 3 Cr
Introduces the student to the study of crime and the administration of justice in the United States. The course focuses on the roles of police, prosecution, courts, and corrections in dealing with people charged with the commission of crimes. Upon completion of this course, students will have a better understanding from a historical perspective of how the criminal justice process evolved and is carried out in the U.S. today. (FL; SS)

SOC110 Criminal Law 3 Cr
This course covers the general principles of criminal law and the elements of specific crimes in Wisconsin. Students will learn to recognize when a crime has occurred under Wisconsin law and determine what charge is appropriate. (SP;SS)

SOC208 Sociology of Family 3 Cr
Marriage and families in society; historical changes in family life; problems of defining family, social class, ethnicity/gender as key variables in family power, life transitions; and divorce/remarriage. (Prerequisite: SOC100, HUD210, or HUS200) (FL; SS)
SOC299 Special Topics in Sociology 1-3 Cr
Topics vary according to needs and interests. May be repeated one time.

SUSTAINABLE DEVELOPMENT

SDE100 Introduction to Sustainable Development 3 Cr
Exploration of dimensions of sustainable development with emphasis on the linkages between land/sovereignty, appropriate technology, environment, institutions, human behavior and economics. (FL, SP; SS)

SDE290 Implementing Sustainable Development 3 Cr
This course is for graduating students who experience a Faculty-mentored individual project. Students select implementation project based on six dimensions of sustainable development, and with appropriate Faculty guidance develop a project based on the implementation of one of the dimensions of sustainable development to a new initiative. (Prerequisite: SDE100)

SDE299 Special Topics in Sustainable Development 3 Cr
This course covers interests, issues, trends in Sustainable Development. Topics vary. May be repeated once.

Technical - Practical Nursing

TPN 110 Nursing Fundamentals 2 cr
This course focuses on basic nursing concepts that the beginning nurse will need to provide care to diverse patient populations. Current and historical issues impacting nursing will be explored with the scope of nursing practice. The nursing process will be introduced as a framework for organizing the care of patients with alterations in cognition, elimination, comfort, grief/loss, mobility, integument and fluid /electrolyte balance
Pre-req: Accepted into Practical Nursing or permission of the Dean of Nursing

TPN 111 Fundamentals Nursing Skills 3 cr
This course focuses on development of clinical skills and physical assessment across the lifespan. Content includes mathematic calculations and conversions related to clinical skills, blood pressure, assessment, aseptic technique, wound care, oxygen administration tracheotomy care, suctioning, management of enteral tubes, basic medication administration, glucose testing, enemas, ostomy care, and catheterizations. In addition the course includes techniques related to obtaining a health history and basic physical assessment skills using a body assessment approach. The impact of race and ethnicity on the findings of the health history and physical assessment will be incorporated.
Pre-req: Accepted into Practical Nursing or permission of the Dean of Nursing

TPN 120 Nursing Pharmacology 2 cr
This course introduces the principles of pharmacology, including drug classifications and their effects on the body. Emphasis is on the use of the components of the nursing process when administering medications. Additionally, this course includes cultural influences on drug therapy, herbal and traditional medicines and ethnopharmacology.
Pre-req: Accepted into PRACTICAL Nursing or permission of the Dean of Nursing

TPN 130 Introduction to Clinical Practice 2 cr
This introductory clinical course emphasizes basic nursing skills and application of the nursing process in meeting the needs of diverse clients. Emphasis is placed on performing basic nursing skills, the formation of nurse-client relationships, communication, data collection, documentation, medication administration and the beginning application of the nursing process.
Pre-req, Co-req: TPN 110, TPN 111, TPN 120, BIO, 202

TPN 150 Nursing Health Promotion 3 cr
This course elaborates on the basic concepts of health promotion in the context of family. We will cover nursing care of the developing family which includes reproductive issues, pregnancy, labor and delivery, post-partum, the newborn and the child. Recognizing the spectrum of healthy families we will discern patterns associated with adaptive and maladaptive behaviors applying mental health principles. An emphasis is placed on teaching and supporting healthy lifestyle choices. Nutrition, exercise, stress management, empowerment and risk reduction practices are highlighted. Study of the family will cover dynamics, functions, discipline styles and stages of development.
Pre-req: TPN 130

TPN 151 Clinical Care across the Lifespan 2 cr
The clinical experience applies nursing concepts and therapeutic interventions to clients across the lifespan. It also provides an introduction to concepts of teaching and learning.
The extension of care to the family is also emphasized.
Pre-req: TPN 130
Pre-req, Co-req: TPN 150, BIO 204

TPN 160 Nursing Health Alterations 3 cr
This course provides elaboration on the basic concepts introduced in Nursing Fundamentals. It applies theories of nursing in the care of clients through the lifespan, utilizing problem solving, and critical thinking. This course will provide an opportunity to study conditions affecting different body systems and apply therapeutic interventions.

<table>
<thead>
<tr>
<th>Fall Semester: FL</th>
<th>Spring Semester: SP</th>
<th>Summer Semester: SU</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fine Arts: FA</td>
<td>General Education Requirements: GER</td>
<td>Humanities: HUM</td>
</tr>
<tr>
<td>Natural Sciences: NS</td>
<td>Physical Sciences: PS</td>
<td>Social Science: SS</td>
</tr>
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<td>Tribal History: TH</td>
<td>Tribal Language: TL</td>
<td></td>
</tr>
</tbody>
</table>

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It also introduces concepts of leadership, team building, and scope of practice.  
Pre-req: TPN 130

TPN 161 Introduction to Clinical Care Mngmnt 2 cr  
The clinical experience applies nursing concepts and therapeutic nursing interventions to groups of clients. It also provides an introduction to leadership, management and team building.  
Pre-req: TPN 130  
Pre-req, Co-req: TPN 160, BIO 204

THEATER

THE101 American Indian Theater 3 Cr  
A study of American Indian Theater as an art form. Special attention will be paid to the texts of plays by American Indian playwrights and the context for performance of drama in native and other communities. Also studied will be the application of traditional American Indian ceremony, ritual, spirituality, music, drumming, and dance to the writing and performance of contemporary American Indian drama. Students will also be coached in performance styles and staging approaches as they apply to American Indian drama. (FL, SP; FA, HUM)

THE201 Theatre Production 3 cr  
This course is designed to give students hands-on experience with creating a Theatre Production. Through students’ desires and auditions the instructor will place the students into cast and crew roles for the production. Then using Stanislavski method acting, students will develop in their roles to create wholly realized characters that define and shape the production. Meanwhile, the crew of the show will create the technical elements to enhance the show. Together, the cast, crew, and director will work together to create a unified Theatrical Production for College of Menominee Nation and the surrounding community. (FL, SP; FA)

THE202 Playwriting 3 cr  
This is an introductory course designed to give students hands-on experience in the craft of playwriting. Students will learn through specific techniques, practical exercises, exploration of exemplary plays, and the employed methodology of award-winning playwrights. At the completion of this course, students will have composed fully realized fifteen minute plays that are ready for both staged readings and full theatrical productions. (Pre-requisite: ENG101) (SP; FA, HUM)

THE299 Special Topics in Theater 3 Cr  
Topics vary according to needs and interests. May be repeated one time.

WELDING

WEL 111 Welding Blueprint Reading and Sketching 2 cr  
This course affords students the opportunity to make and interpret prints. Students will study print format, line types, orthographic views, dimensioning, welding symbols and bill of materials. Students apply these concepts by creating and fabricating from prints in group activities. Students will practice basic layout skills and safe operation of saws, shears, drills and presses. (FL)

WEL 101 Welding Processes 1 5 cr  
Welding Processes 1 offers skill development in the SMAW, GMAW, OAW and OAC processes. Titania and low-hydrogen electrodes are used for all-position “stick” welding. Students also gain thorough knowledge of process fundamentals and applications. Students apply welding knowledge and skill to simple fabrications and repairs. (FL)

WEL 102 Welding Processes 2 5 cr  
Welding Processes 2 offers skill development in the SMAW and GMAW processes. Low-hydrogen and cellulose electrodes are used for all-position “stick” welding. Students also gain thorough knowledge of process fundamentals and applications. Students apply welding knowledge and skill to simple fabrications and repairs (Prerequisites: EL 101) (FL)

RES 110 Applied Mathematics 1 – Trades 2 cr  
Review application of basic arithmetic skills involving whole numbers, fractions, and decimals. Introduction and application of percents, area, volume, ratios, and proportions will also be covered. The measurement system, angle, perimeter, square and board feet and formulas for geometric shapes as well as algebra will be taught. (FL)

WEL 105 2D Machine Tool CAD 1 cr  
In this course, students will study the operation and uses of interactive computer graphics systems. Students will also develop basic skills in creating, modifying, editing, storing and plotting 2 dimensional AutoCAD drawings, while using basic knowledge of available hardware and software on assignment projects. (SP)

WEL 106 Welding Materials and Metallurgy 2 cr  
Welding Materials and Metallurgy is an exploration of physical and mechanical metallurgy within the context of welding fabrication. Students practice identification of ferrous and non-ferrous metals and study material properties as related to crystal and microstructures. The effects of various welding and heat treatment processes on metal properties are studied. Weld defects are investigated through destructive and nondestructive testing. (SP)
WEL 103 Welding Processes 3 5 cr
Welding Processes 3 allows for advanced skill development in SMAW welding processes. Students also gain basic skill and knowledge in GMAW and FCAW. Students apply welding knowledge and skill to various certification tests and fabrications projects. (Prerequisites WEL 101 and WEL 102) (SP)

WEL 104 Welding Processes 4 5 cr
In Welding Processes 4, students gain basic skill and knowledge in GTAW and SAW, as well as PAC and ACAC. Students apply welding knowledge and skill to various certification tests and fabrication projects. (Prerequisites: WEL 101, WEL 102 and WEL 103) (SP)

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</tr>
</tbody>
</table>

Approved by Board of Directors 02-22-2010
LATENT PROGRAMS

The following programs have been placed in latent program and course status. They have not been deleted from the curriculum. If there is enough student interest, these programs will be offered again. Contact the Vice-President of Academic Affairs for more information.

Accounting Specialist
Administrative Assistant
Building Maintenance
Carpentry
Criminal Justice
Early Childhood Specialist
Gaming Management
Hospitality and Tourism Management
Human Services-Family Service Worker
Human Services—Health Care Track
Human Services—Health Care Certificate
Human Services—Social Work
Microcomputer Specialist
Nutrition and Food Science
Pre-Apprenticeship Electrical
Pre-Nursing
Timber Harvesting
Tribal Legal Studies
Youth Apprenticeship in Health

LATENT COURSE LIST

The following courses have been placed in the latent course file. They have not been deleted from the curriculum, but classes on these topics have not been offered in recent years. Full course descriptions are available in the 1997-2000, 2000-2003, and/or 2006-2008 Academic Catalogs. If there is enough student interest, any of the courses can be offered again. Contact the Vice-President of Academic Affairs for more information.

Accounting
ACC101 Introduction to Accounting I
ACC102 Introduction to Accounting II
ACC131 Accounting I
ACC132 Accounting II
ACC133 Accounting III
ACC134 Accounting IV
ACC203 Managerial Accounting

Administrative Assistant
ADM090 Fundamentals of Keyboarding
ADM101 Keyboarding I
ADM102 Keyboarding II
ADM107 Information Storage Management
ADM108 Telecommunication Skills
ADM200 Advance Word Processing Applications
ADM216 Office Management

Biology
BIO090 Fundamentals of Biology
BIO225 Introduction to Animal Biology

Building Maintenance
BDM110 Occupation Safety
BDM120 Building Care and Cleaning
BDM126 Operation of Power Cleaning Equipment
BDM127 Care and Cleaning of Hard Floors
BDM130 Cleaning Hard to Care for Areas
BDM136 Glass and Shiny Metal Surface Cleaning
BDM140 Housekeeping
BDM150 Landscape Maintenance

Carpentry
CAR101 Building Frame Construction
CAR103 Concrete Form Construction
CAR111 Blue Printing Reading
CAR113 Blueprint Reading and Computer Applications
CAR117 Construction Management/Scheduling
CAR122 Roof Framing Construction
CAR131 Exterior and Interior Construction
CAR133 Stair Construction

Chemistry
CHM090 Fundamentals of Chemistry

Criminal Justice
LAW103 Law Enforcement Writing

Education
EDU105 Early Childhood Curriculum
EDU106 Child Guidance and Behavior
EDU107 Health, Safety and Nutrition
EDU110 Introduction to the Education of Children with Exceptionalities
EDU150 Field Experience in Education for Infant/Toddler Professional Credential
EDU156 Infants/Toddlers in Programs, Families and Society
EDU261 Selected Topic: Group care for Infants/ Toddlers

Food and Nutrition
NTR101 Food and Nutrition
NTR201 Food Safety and Preparation
NTR210 Dietetics and Related Professions
NTR299 Special Topics in Nutrition and Food Science

Gaming Management
GAM100 Introduction to Gaming
GAM120 Survey of Casino Games

Approved by Board of Directors 02-22-2010
GAM160    Casino Accounting
GAM180    Gaming Supervision
GAM190    Internship
GAM210    Gaming Law and Regulations
GAM260    Casino Security & Surveillance
GAM280    Gaming Operations Mgmt
Goal
HLT101    Overview to Issues in Health Care
HLT102    Nursing Assistant Basics
HLT103    Ethics in Health Care
Health

Hospitality and Tourism Management
HOS100    Introduction to Hospitality Industry
HOS110    Introduction to Tourism
HOS120    Front Office Operations
HOS140    Food Service and Environmental
Sanitation
HOS190    Internship
HOS220    Housekeeping Procedures
HOS240    Institutional Food Purchasing
HOS260    Hospitality Facility Planning
HOS280    Hospitality Organization Mgmt
Hospitality and Tourism Management
HOS100    Introduction to Hospitality Industry
HOS110    Introduction to Tourism
HOS120    Front Office Operations
HOS140    Food Service and Environmental
Sanitation
HOS190    Internship
HOS220    Housekeeping Procedures
HOS240    Institutional Food Purchasing
HOS260    Hospitality Facility Planning
HOS280    Hospitality Organization Mgmt

Human Development
HUD136    Infant, Toddler and Caregiver
HUD239    Middle Childhood and Adolescence
Human Development
HUD136    Infant, Toddler and Caregiver
HUD239    Middle Childhood and Adolescence

Human Services
HUS241    Human Services Internship I
HUS242    Human Services Internship II

Mathematics
MAT092    Math for the Trades
MAT095    Business and Public Service
MAT101    Construction Estimating
MAT105    Business Mathematics
MAT110    Technical Mathematics I
MAT201    Applied Calculus

Law – Tribal Legal Studies
LAW209 is now LAW290
Pre-Apprenticeship Electrical
ELC121    Electrical Fundamentals
ELC124    Electrical Safety
ELC126    Electrical Occupation Experience
ELC128    Electrical Systems

Physical Education
PED101    Traditional Dance

Physics
PHY180    Technical Physics

Sociology
SOC120    Community Policing Strategies

Timber Harvesting
THS101    Introduction to Harvesting Systems I
THS102    Introduction to Harvesting Systems II
THS103    Harvesting Systems I
THS104    Harvesting Systems II
THS105    Advance Harvesting Systems I
THS106    Advance Harvesting Systems II
THS123    Introduction to Lake States Forestry
THS143    Forest Ecology
THS183    Harvest Planning and Mapping
THS202    Harvesting Systems Maintenance
THS224    Forest Mensuration

Youth Apprenticeships in Health
YAH101    Issues in Health I
YAH102    Issues in Health II
YAH103    Medical Terminology, Diseases, and
Anatomy I
YAH104    Medical Terminology, Diseases, and
Anatomy II
BOARD OF DIRECTORS

The College of Menominee Nation is operated under the direction of an appointed Board of Directors:

Kaquatosh, Bernard .................................................................................................................................Chairman
  Term Expires: 2015
  Personnel Director
  Menominee Indian Tribe of Wisconsin

Nuske, Virginia. .................................................................................................................................Vice-Chairman
  Term Expires: 2010
  Director of Higher Education
  Menominee Indian Tribe of Wisconsin

LaTender, Lori. .................................................................................................................................Secretary
  Term Expires: 2013
  Menominee Indian School District Curriculum Coordinator

Ignace, Georgianna...............................................................................................................................Member
  Term Expires: 2016
  Volunteer Fundraiser

Kathleen Kaquatosh...............................................................................................................................Member
  Term Expires: 2011
  Financial Manager
  Menominee Indian Tribe of Wisconsin

Peters, Elaine. .................................................................................................................................Member
  Term Expires: 2014
  Retired Education Counselor
  Menominee Indian Tribe of Wisconsin

Pocan, Lorene .................................................................................................................................Member
  Term Expires: 2012
  Retired Community Service Worker
  Menominee County Human Services
  Former Menominee Tribal Legislator

Deer, Ada. .............................................................................................................................Honorary College Board Member
  Retired – University of Wisconsin Madison
Presidents Office
S. Verna Fowler, PhD
President
PhD University of North Dakota: Education Administration
M Ed University of North Dakota: Education
BA Silver Lake College: History/English
AAS Milwaukee Institute of Technology: Medical Assistant

Academic Affairs
Donna Powless, PhD
Vice-President of Academic Affairs
PhD UW-Madison: Educational Psychology
MS UW-Madison: Education Psychology
BS UW-Madison: Education

Geraldine Sanapaw
Associate Administrator
BS Silver Lake College
AAS College of Menominee Nation: Business Administration

Archaeology
David Overstreet, PhD
Senior Archaeologist
PhD UW-Milwaukee: Anthropology
MS UW-Milwaukee: Anthropology
BS UW-Milwaukee: Anthropology

Jennifer Wilber
Archaeological Assistant

Lawrence Mier
Research Associate
MS UW-Milwaukee: Anthropology
BA UW-Milwaukee: Anthropology
AS UW-Waukesha: General

Ryan Overstreet
Archaeological Assistant

Bookstore
Verna de Leon
Bookstore Manager

Business Office
Victor Escalante
Assistant Financial Manager

Clara Fowler-Otto
Bursar

Arlyne Wayka
Payroll Clerk

Joleen Wayka

Accounting Assistant
BS Silver Lake College: Business Administration
AS Northeast Wisconsin Technical College: Business Administration

Campus Planner
Joel Kroneke
Campus Planner
BA UW-Green Bay: Urban Studies

Development
Irene Kiefer
Director of Development
BA Indiana University Bloomington: Journalism and American Literature

Susan Waukau
Assistant Director of Development
AA Haskell Indian Nation University: Business Administration

Continuing Education
Chad Waukechon
Dean of Community Programs
M Ed University of Minnesota Duluth: Education
BA UW-Green Bay: Urban/Regional Studies

Brian Kowalkowski
Assistant Director of Education Outreach
BS UW-Stevens Point: Geography

Alegra Fowler
Outreach Based Training Specialist
BA UW-Green Bay: Human Development

Renee O’Kimosh
Outreach Based Training Specialist
AA College of Menominee Nation: Early Childhood

Jamie Perez
TrANS Program Assistant
AA College of Menominee: Business Administration

John Teller
Language Liaison
BS UW-Madison: Education

Annette Tourtillott
Job Based Training Specialist

Cherylene Wilber
Grants/Contracts Compliance Specialist
AAS College of Menominee Nation: Administrative Assistant

Approved by Board of Directors 02-22-2010
External Relations
Holly Youngbear-Tibbetts PhD
Dean of External Relations
PhD UW-Madison: Geography
MA UW-Madison: Geography
BS-Bemidji State University: Geography

Facility – Letters and Science
Nicole Argall
English Communication Faculty
MA University of St. Thomas Minnesota: English
BA UW-Oshkosh: English
BA UW-Oshkosh: Spanish

Vicki Besaw
English Faculty
MA UW-Milwaukee: English
BS UW-Madison: Education

Patricia Brzezinski, JD
Legal Studies Faculty
JD UW-Madison
BA Lakeland College: Sociology/Psychology

Heidi Cartwright
Police Science Faculty
MS UW-Platteville: Criminal Justice
BS Marian College: Administration of Justice

MWata Chisha
Public Administration
MA New Mexico State University: Economics
BS New Mexico State University: Agriculture

Alpha Creapeau
Developmental/Preparatory Program Director
MS Silver Lake College: Management/Organization
Behavior
MS St. Norbert College: Education – Environmental
Emphasis
BA St. Norbert College: Elementary Education

Stephanie Erdmann
Business Faculty
MS UW-Green Bay: Administration
BA University of Montana: Interpersonal
Communication

Sharon Fredericks, PhD
Early Childhood/Elementary Education Faculty
PhD Capella University: Education
MSE UW-Eau Claire: Early Childhood Education
BA UW-Eau Claire: Communications Disorders

Kurt Goodwill
Microcomputer Faculty
BS UW-Madison: Education

Jerilyn Grignon, PhD
Early Childhood/Elementary Education Faculty
PhD UW-Madison: Curriculum Instruction
MS UW-Madison: Curriculum Instruction
BS UW-Madison: Physical Education

Nathan S. Ihrcke, PhD
Biology Faculty
PhD, University of Minnesota: Cell and Developmental
Biology
BS UW Oshkosh: Biology

Katherine Hall, PhD
History Faculty
PhD Washington University St Louis: Anthropology
MA University of Tennessee: Anthropology
MM University of Michigan: Music
BME Wichita State: Music Education

Walter C. Hanson
Biology Faculty
MA Northern Iowa University: Biology
BS Upper Iowa University: History

Barbara Jordan
Human Services Faculty
MS UW-Milwaukee: Educational Psychology
BS UW-Green Bay: Psychology/Human Development

Cody Martin, PhD
Physics Faculty
PhD UW-Madison: Physics
MS UW-Madison: Physics
BS UW-Green Bay: Humanistic Studies

Sarah J. Paquette, PhD
Chemistry Faculty
PhD University of California, Chemistry
BS University of California, Chemistry
BA University of California, Cultural Anthropology
AA Shasta College, Chemistry
AA Shasta College, Engineering

Kenneth Shingler
English Faculty
BS UW-Oshkosh: English/Biology

Zainul Singaporewalla
BS University of Poona, Physics
MS Louisiana Tech University, Mathematics

Bhaskar Singh
Public Administration
MBA UW-Milwaukee: Finance and Global Strategy
MSC UW-Madison: Electrical Engineering
BSC Federal University of Paraiba, Brazil: Electrical
Engineering

Approved by Board of Directors 02-22-2010
Sr. Stephanie Spence
Early Childhood/Elementary Education
MA Catholic University of America: Religious Education
BA Holy Family College: Education

Anne Stojke, PhD
Early Childhood/Elementary Education
PhD Oakland University, Reading Education, MAT Reading and Language Arts
BS at Oakland University, Elementary Education

William VanLopik, PhD
Sustainable Development Faculty
PhD Michigan State University: Resource Development
MA Azusa Pacific University: Human Resource Leadership
MA Western Michigan University: Geography
BA Calvin College: Sociology

Dennis Vickers, PhD
Humanities Faculty
PhD University of Texas: Philosophy
MA Bowling Green University: Philosophy
BA University of Wyoming: Philosophy

Ryan Winn
English/Theatre Faculty
MA UW-Oshkosh: English
BA UW-Green Bay: English

Faculty – Nursing
Karen Bialcik
Nursing Faculty
RN, BSN - Bellin College

Margaret G. Garefino
Clinical Instructor
M.A. Webster University, Health Care Management
RN, BSN Marian University

Karly Gomez
Nursing Faculty
BSN, Alverno College
MSN, University of Phoenix, Specialization in Healthcare ED

Katrina Nordyke
Nursing Faculty
MS UMEA University, Sweden: Public Health
BS Winona State University: Nursing

Kathleen Ruhbusch
Nursing Faculty
MSN University of Phoenix
BSN Marquette, Northern MI
Diploma, Bellin College of Nursing

Jean Swift
Nursing Faculty
MS Cardinal Stritch University: Health Administration
MS Cardinal Stritch University: Nursing
BSN Marian University: Nursing

Finance
Laurie Reiter
Vice-President of Finance
BS UW-Green Bay: Business Administration

Roberta Smith
Administrative Assistant

Financial Aid
Nicole Fish
Director
BS Silver Lake: Business
AA College of Menominee Nation: Business Administration

Jacqueline Begolke
Financial Aid Assistant

Green Bay/Oneida Campus
Norbert Hill
Vice-President of Green Bay/Oneida Campus
MS UW-Oshkosh: Guidance and Counseling
BA UW-Oshkosh: Sociology/Anthropology

Kathy Denor
Assistant to the Vice-President
MA Marian College: Education
BS UW-Stevens Point: English

Richard Coenen
Housekeeping/ Maintenance Technician

Christine Cottrell
Work Base Coordinator
AA College of Menominee Nation: Liberal Arts

Michael Faulds JD
Academic Advisor
JD Hamlin University
BS UM-Twin Cities: Animal Science

Amy Macdonald
Skills Lab Coordinator
BA Carleton College: Biology

Caterina McLester
Academic Advisor
BA Fort Lewis College: English Communication
Certified Alcohol-Drug Abuse Counselor

Lana Otradovec
Receptionist

Approved by Board of Directors 02-22-2010
Jerome Paider  
Housekeeper

Brandon Wisneski  
Receptionist

**Human Resources**
Gail Swanke  
Human Resource Director  
BS UW-Stevens Point: Sociology  
BS Arizona State University: Recreation

Tammy Mott-Hoffman  
Human Resource Assistant  
BS UW-Green Bay: Psychology  
AAS College of Menominee Nation: Biological Science

**Information Technology**
Renita Wilber  
I.T. Director  
BS American Intercontinental University: Information Technology  
AAS College of Menominee Nation: Microcomputer Specialist

Marguerite Griesmer  
Network Administrator III

Portia Koebach  
IT Facilitator  
AA College of Menominee Nation: Microcomputer Specialist

Lisa Marchel  
Web Master  
BS UW-Stevens Point: Computer Information Systems  
AA Midstate Technical College: Dietetics

RoseMary Warrington  
Help Desk Technician  
AAS College of Menominee Nation: Micro Computer Specialist

Joyce Wayka  
Administrative Assistant  
AAS College of Menominee Nation: Pre-nursing/Biological Science

**Institutional Research**
Dr. Prestby

**Instruction**
Diana Morris, Ph.D  
Dean of Instruction

PhD Ohio State University: English Comparative Literature  
MA Ohio State University: English  
BS Franklin University: Business Administration

Cheyenne Kinepoway  
Associate Administrator  
BS Silver Lake College: Management  
AA College of Menominee Nation: Business Administration

Mahrie Peterson  
ASL Coordinator  
BS Viterbo University: Psychology

**Library**
Maria Escalante  
Director  
MLS UW-Milwaukee: Library Science  
MA UW-Milwaukee: History  
BS UW-Oshkosh: History

Debra Downs  
Circulation Coordinator

Cindy Jungenberg  
Associate Administrator  
BS Silver Lake College: Management

Amanda Pitzl  
Circulation Technician

Monique Tyndall  
Head of Special Collections  
BA Institute of American Indian Arts: Museum Studies

Fay Waupochick  
Cataloger  
BS UW-Stout: Home Economics Education

**Maintenance**
Dana Boivin  
Maintenance Technician

Quintin Fernandez  
Groundskeeper

JoAnn Prey  
Lead Housekeeper

Arnold Tepiew, Jr.  
Housekeeper

Matthew Wandrey  
Maintenance Technician

Delores Warrington  
Housekeeper

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Nursing
Linda Taylor
Dean of Nursing
MS Northern Illinois University: Nursing
BS Rockford College: Psychology
BSN Rockford College: Nursing
ADN Triton College: Nursing

Teresa Halcsik
Associate Dean of Nursing
MSN Medical College of Wisconsin: Nursing Administration
BSN UW-Madison: Nursing

Linda Grignon
Administrative Assistant/Student Coordinator
BA UW-Green Bay: Communication and the Arts
AA UW-Green Bay: Art

Menomin Hawpetoss
Program Assistant
AA College of Menominee Nation: Sustainable Development

Alfred Pyatskowit
Recruitment/Retention Coordinator
BA UW-Green Bay

Planning & Management
Ronald Jurgens
Vice-President of Planning & Management
MPA University of Illinois-Springfield: Public Administration
BS UW-Green Bay: Public Administration

Renetta Heath
Receptionist/Secretary
AA College of Menominee Nation: Administrative Assistant

Tracy Wilber
Administrative Assistant
BS Silver Lake College: Management
AA Fox Valley Technical College: Data Processing

Sponsored Program Administration
Jill Martin
Director
BA UW-Green Bay: English

Kimberly O’Leary,
Assistant Director
BA UW-Eau Claire: Journalism

Student Services
Gary Besaw

Vice President of Student Services
MS UW-Madison: Education Administration
BS UW-Stout: Art Education

Rebecca Edler
Admissions and Recruiting Specialist
MA Lakeland College: Counseling
BA Silver Lake College: Social Science
AS Fox Valley Technical College: Supervisory Management

Sharon Graham
Assistant Registrar

Tessa James
Admissions Coordinator
BA UW-Stevens Point: Sociology

Theresa Martin
Writing Skills Coordinator
BA UW-Green Bay: Social Change and Development
AA College of Menominee Nation: Liberal Studies
AAS College of Menominee Nation: AODA Counseling

Brenda Sananapaw
Administrative Assistant
AAS College of Menominee Nation: Accounting
AA College of Menominee Nation: Business Administration

Sara Shawanokasic
Academic/Career Advisor
BA St. Norbert College: Sociology

Geradette A. Richmond
Career/Disability Counselor
BS Mount Senario College: Social Work and Criminal Justice
Certificate University of New Mexico/American Indian Law Center: Federal Indian Law Paralegal

Myrna Warrington
Director Student Support Services
MS UW-Oshkosh: Education
BS UW-Oshkosh: Liberal Studies

Cary B. Waubanascum
Suicide Prevention Specialist
MSW University of Wisconsin-Green Bay
BA Alverno College

Ramona Webster
Administrative Assistant

Juanita Wilber
Registrar
BS UW-Green Bay: Human Development/Counseling

Approved by Board of Directors 02-22-2010
Becky Zimdar
Academic Advisor
MS UW-Oshkosh: Educational Leadership
BS UW-Stevens Point: Biology and Psychology

Antoinette Davids
Career Placement Coordinator
BS UW-Green Bay: Human Development

Sustainable Development Institute
Melissa Cook
Director
MA UW-Milwaukee: History
BA Marquette University: History

Devona A. Lidbury
Receptionist

Marguerita Escalante
Sustainability Associate
AA College of Menominee Nation: Business Administration
AAS College of Menominee Nation: Accounting

Cynthia Norton
Administrative Assistant
AA College of Menominee Nation: Business Administration

Nathan Fregien
Multimedia Technical Coordinator
MBA Gonzaga University: Business Administration
BA Lakeland College: Computer Science
AAS College of Menominee Nation: Microcomputer Specialist

Drew Pyatskowit
Workbase Coordinator
BA UW Madison: Political Science, Certificate in American Indian Studies

Dale Kakkak
Sustainability Associate
BA University of Minnesota Twin Cities: Journalism

Cynthia Rowen
Skills Lab Coordinator
BS UW-Green Bay: Mathematics and Regional Analysis

Beau Mitchell
Sustainability Coordinator
BS UW-Green Bay: Environmental Policy and Planning

Vocational Rehabilitation
Norman Shawanokasic
Native American Vocational Rehabilitation Director
BA NAES College: Community Studies
AS Northeast Wisconsin Technical College: Police Science

Patrick Waukau
Multimedia/Outreach Specialist
AA College of Menominee Nation: Sustainable Development

Raymond Creapeau
Vocational Rehabilitation Coordinator
BS Silver Lake College: Management

Teacher Education
Coleen Fisher
Administrative Assistant
AAS College of Menominee Nation: Business Administration

Lorraine Kelley
Career/Disability Counselor
BA NAES College: Public Policy

Deanne Bisley
Dean of Technical Education
MS UW-Stout: Vocational Education
BS UW-Stevens Point: Sociology/Psychology

Carey A. Waubanascum
Administrative Assistant
AA University of Phoenix: Information Technology/Networking

Technical Education
Tammy Waubanascum
Career/Placement Coordinator
MA Lakeland College: Counseling
BA UW-Stevens Point: Psychology
ACADEMIC CALENDAR
2010-2011

Fall 2010

Last Day for Admission August 6
First day for student to order textbooks August 9
Faculty Return August 9
Last Day for Registration August 13
Technical Education Orientation August 17
Student Orientation (Keshena) August 17, 18
Nursing Program Orientation August 17-20
Student Orientation (Green Bay/Oneida Campus) August 20
First Day of Classes August 22
Last day to add/drop for all sessions August 27
Last day for students to charge books to CMN account September 3
Labor Day Holiday (No Classes) September 6
Veterans’ Day Holiday (No Classes) November 11
Thanksgiving Holiday (No Classes) November 25, 26
Last week of Classes December 5-11

Spring 2011

Last Day for Admission January 7
First day for student to order textbooks January 10
Faculty Return January 10
Last Day for Registration January 14
Student Orientation (Keshena) January 18, 19
Nursing Program Orientation January 18-21
Student Orientation (Green Bay/Oneida Campus) January 20
First Day of Classes January 24
Last day to add/drop for all sessions January 28
Last day for students to charge books to CMN account February 4
President’s Day Holiday (No Classes) February 21
Spring Break (No Classes) April 20-22
Native American Day (No Classes) May 13
Last week of Classes May 8-14
Graduation June 4

Summer 2011

Last Day for Admissions May 27
Memorial Day May 30
First day for student to order textbooks May 31
Last Day for Registration June 3
First Day of Classes June 13
Last day for students to charge books to CMN account June 24
Independence Day (No Classes) July 4
Last Day of Classes August 1-5

Most current edition of calendar can be found on the website. www.menominee.edu
# ACADEMIC CALENDAR
## 2011 - 2012

### Fall 2011
- **Last Day for Admission**: August 5
- **First day for student to order textbooks**: August 8
- **Faculty Return**: August 8
- **Last Day for Registration**: August 12
- **Technical Education Orientation**: August 16
- **Student Orientation (Keshena)**: August 16
- **Nursing Program Orientation**: August 17
- **Student Orientation (Green Bay/Oneida Campus)**: August 17
- **First Day of Classes**: August 22
- **Last day to add/drop for all sessions**: August 26
- **Last day for students to charge books to CMN account**: September 2
- **Labor Day Holiday (No Classes)**: September 5
- **Veterans' Day Holiday (No Classes)**: November 11
- **Thanksgiving Holiday (No Classes)**: November 24, 25
- **Last week of Classes**: December 4-10

### Spring 2012
- **Last Day for Admission**: January 6
- **First day for student to order textbooks**: January 9
- **Faculty Return**: January 9
- **Last Day for Registration**: January 13
- **Student Orientation (Keshena)**: January 17
- **Nursing Program Orientation**: January 17
- **Student Orientation (Green Bay/Oneida Campus)**: January 19
- **First Day of Classes**: January 23
- **Last day to add/drop for all sessions**: January 23
- **Last day for students to charge books to CMN account**: February 3
- **President’s Day Holiday (No Classes)**: February 20
- **Spring Break (No Classes)**: April 4, 5, 6
- **Native American Day (No Classes)**: May 13
- **Last week of Classes**: May 6-12
- **Graduation**: June 2

### Summer 2011
- **Last Day for Admissions**: May 25
- **Memorial Day**: May 28
- **First day for student to order textbooks**: May 29
- **Last Day for Registration**: June 1
- **First Day of Classes**: June 1
- **Last day for students to charge books to CMN account**: June 22
- **Independence Day (No Classes)**: July 4
- **Last Day of Classes**: July 30 – Aug 3

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