The College of Menominee Nation Associate Degree Nursing Program offers an associate degree in applied sciences. The curriculum has been designed to allow students to earn a technical diploma after the first two semesters of nursing courses and be eligible to take the NCLEX-PN exam to become a Licensed Practical Nurse (LPN). After the completion of all courses in the curriculum, graduates will be eligible to take the NCLEX-RN exam to become a Registered Nurse (RN). Students desiring consideration for admission into the AD-Nursing Program must successfully complete application and admission procedures for the College of Menominee Nation and be accepted as a CMN student. Students will be financially responsible for all program associated fees.

APPLICATION DEADLINE

Students are selected from the pool of completed applications for the AD-Nursing Program each semester. The Nursing Admissions Committee selects the fall class during the second week in March for priority program enrollment and during the second week of July for final program enrollment. For spring semester, priority program enrollment occurs in the second week of October and final program enrollment occurs the first week in December. Selected students may defer their program enrollment for only one semester or a new/updated application must be submitted for review by the Nursing Admissions Committee.

CURRENT AND FORMER COLLEGE OF MENOMINEE NATION STUDENTS

Persons with prior college coursework from CMN or currently enrolled in CMN may apply for admission into the AD-Nursing Program. They are required to complete the AD-Nursing Program Admission Application Procedure.

NEW STUDENTS

To qualify for admission into the College of Menominee Nation AD-Nursing Program a student should be a graduate of a recognized high school or its equivalent. The following high school courses are required. Coursework should be in a college-bound curriculum. Demonstration of successful completion of college coursework can be used to meet some of the educational qualifications.

- **English** - 4 years (one of which may be speech or native language)
- **Social Science** - 3 years (for example: History, Psychology, Sociology)
- **Mathematics** - 3 years (one must be Algebra, and two advanced math courses)
- **Biology** - 1 year
- **Chemistry** - 1 year
- **Advanced Science** - 1 year (for example: Anatomy and Physiology, Physics, Advanced Biology, Advanced Chemistry)

Elective academic credits are recommended in: advanced algebra, advanced science, English composition, computer concepts and foreign language.

Chemistry Biology and Algebra high school credits must have been completed within the last 5 years or the student must document proficiency years or the student must complete SCE 090 or equivalent.

Applicants with a high school grade point average of 3.0 or greater on a 4.0 scale and a will be given priority acceptance.

Applicants still in high school may be conditionally admitted. **Official admission** is contingent upon receipt of the final official high school transcript by July 15 for fall program enrollment.

TRANSFER STUDENTS

Transfer students applying for admission into the AD-Nursing Program must demonstrate academic strength in the areas of math, science and reading. Students who have not demonstrated this strength through their high school performance may demonstrate it through a strong college performance. Students must have grades of "B" or better in the natural sciences, math, and English and must demonstrate acceptable ACCUPLACER and standardized test scores as outlined in the Nursing Program Admission Application and Procedure.

Persons applying with prior coursework from other colleges or universities must first apply for admission to the College of Menominee Nation. If admitted, that applicant would then be eligible to complete the AD-Nursing Program Admission Application Procedure.

**Official transcripts must be on file from high school and all colleges and universities attended. Transfer credit will be given only for courses completed with a "C" or better at regionally accredited institutions.**
ADMISSION CRITERIA

1. **Application Form**  A completed application for admission to the nursing program must be submitted to Nursing Department Office with a $50 application fee. This application fee may be waived after a personal interview with a member of the Nursing Admissions Committee. Personal interviews will be conducted by a Nursing Admissions Committee.

2. **Essay**  A written essay of personal, professional, educational and career goals must accompany this application.
   
   **Essay Guidelines:**
   - Must be typewritten
   - Double spaced
   - Maximum of 2 pages

   **Suggested topics for your essay:**
   1. Discuss your personal and professional goals as related to becoming a part of or furthering yourself in the nursing profession, and how College of Menominee Nation AD-Nursing can help you achieve these goals.
   2. Share a story about yourself that will help us get to know you better and tell us something that we wouldn’t otherwise know from your application.

3. **Transcripts**  Official transcripts must be on file from high school and all colleges and universities attended.

4. **Caregiver Background Check**  Prior to final acceptance, a Caregiver Background Check will be completed. This background check is completed to remain in compliance with the Wisconsin Caregiver Background Check and Investigation Legislation. Applicants who have been convicted of specific crimes/offenses that would bar them from clinical experiences as a student or employment and/or licensure as a caregiver will not be admitted to the nursing program.

5. **CNA Certification**  All applicants must be certified as nursing assistants in the State of Wisconsin. Applicants must be in practice currently or have completed their certification within the last two years.

6. **CPR Certification**  Evidence of current cardiopulmonary resuscitation certification within the last year must be submitted with the application. Certification of CPR must be at the Health Care Provider level.

7. **Health Qualifications**  Each applicant is required to have a physical examination and complete the Student Health Form with their health care provider. Mandatory immunizations are required and recorded on the Mandatory Immunization Form. The physical and mental health of the applicant must be deemed adequate for meeting the program outcomes of the degree and be on file in the Nursing Office. Documentation of a Two Step negative Mantoux or negative chest x-ray must be on file in the Nursing Department Office.

8. **Required Insurances**  Applicants must provide documentation of Health Insurance and Malpractice Insurance to the Nursing Office.

9. **References**  Three professional references must be submitted, and found to be acceptable as supporting admission. At least one must be from a current or recent instructor and one must be from a current or recent past employer. No personal references will be accepted.

10. **Computer Competency**  Applicants need to complete the Computer Competency Test prior to enrollment in their first nursing course if they have not completed CMP 180 or its equivalent. Required competencies are noted below:
    - Demonstrate basic file and folder management techniques. This includes copying or moving files and folders
    - Demonstrate basic application skills in MS Internet Explorer, E-Mail (any type), MS Word, MS Excel, MS Access and MS PowerPoint.
    - Identify computer components and explain their functions
    - Identify fundamental events in a general history timeline as well as the computer's role in present society

11. **ACCUPLACER**  Each student who is applying will be required to take the ACCUPLACER and a standardized nursing admission test prior to their interview and review by the Nursing Admissions Committee. Applicants must have at least the following scores to be considered for priority admission. Students not meeting the required ACCUPLACER scores and the required standardized test scores (as defined by the manufacturer) will be reviewed by the Nursing Admissions Committee and may be admitted on an individual basis.

<table>
<thead>
<tr>
<th>Test</th>
<th>Minimum Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arithmetic</td>
<td>90</td>
</tr>
<tr>
<td>Elementary Algebra</td>
<td>65</td>
</tr>
<tr>
<td>College Math</td>
<td>50</td>
</tr>
<tr>
<td>Reading Comprehension</td>
<td>103</td>
</tr>
<tr>
<td>Sentence Structure</td>
<td>86</td>
</tr>
</tbody>
</table>

12. **Standardized Testing**  ***** pending

13. **TOEFL**  For those applicants whose primary language is not English, documentation of a passing TOEFL score (as defined by TOEFL) is required with the submission of the application.

14. **Drug Screen**  All newly admitted students will have a drug screen completed at orientation or as arranged by the College. Students whose drug screens note the use of illegal drugs will have their admission cancelled. Random drug screens of an enrolled or continuing student may be required when the conduct of the student warrants it.

Submit AD-Nursing application, essay, health forms, and all documentation to:

College of Menominee Nation
Nursing Department Admissions
P.O. Box 1179
Keshena, WI  54135